



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,  
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

**NAAC SSR Cycle IV (2015-2020)**

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.2 ORGANOGRAM OF THE INSTITUTION

## ANNUAL COLLEGE DUTY LIST

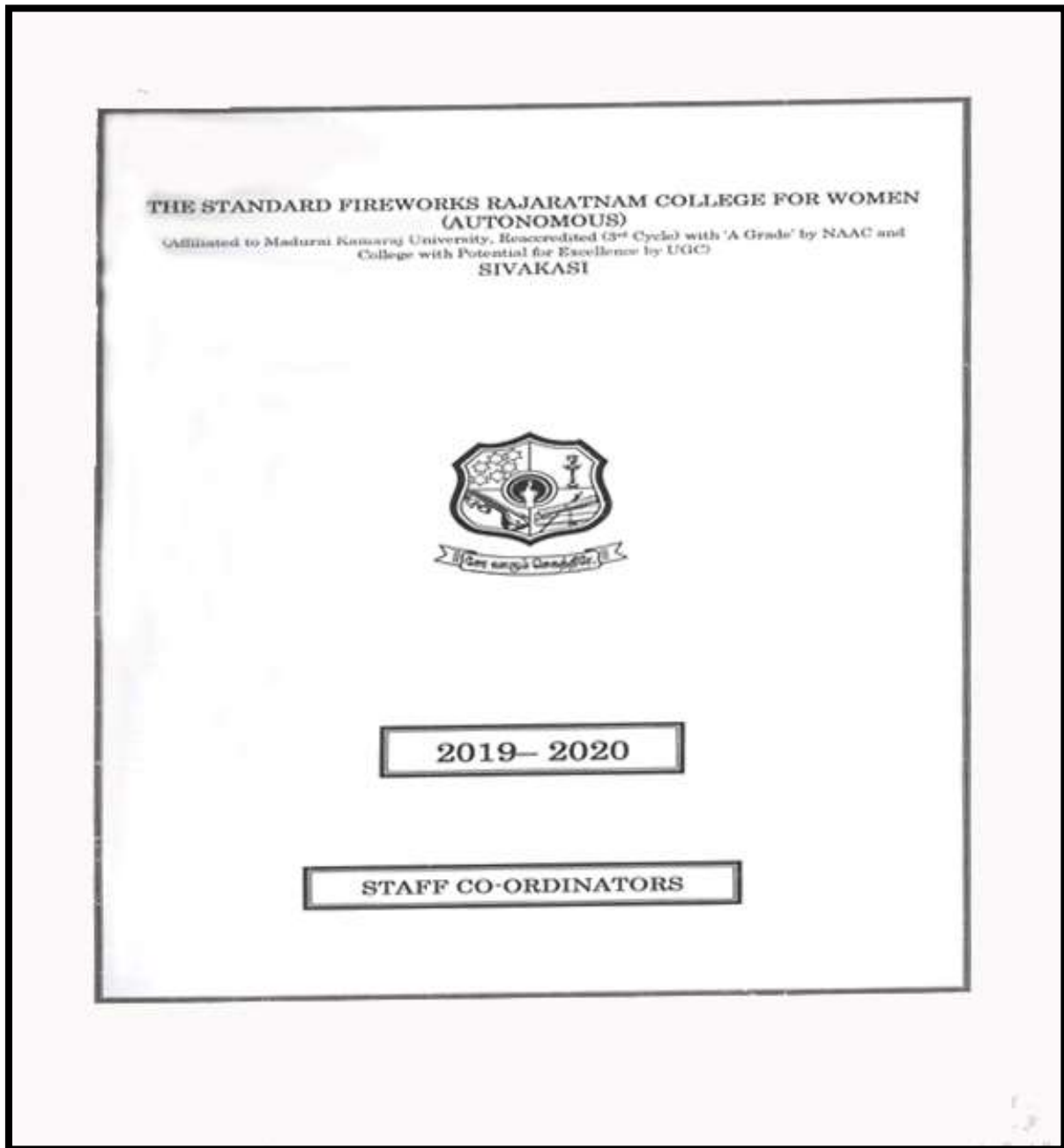
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2018-2019	Pg.29-43
2017-2018	Pg.44-56
2016-2017	Pg.57-70
2015-2016	Pg.71-86



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**2019-2020**





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**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN  
(AUTONOMOUS) SIVAKASI**

**STAFF CO-ORDINATORS 2019– 2020**

S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Prayer & Discipline	1	Dr.(Mrs.) S. Vijayakumari	Phy. Dir	<i>[Signature]</i>
		2	Ms. V.Sasi Priya	Phy. Dir	<i>[Signature]</i>
		3	Mrs.N.Banumathi	English	<i>[Signature]</i>
		4	<del>Mrs.J.Vallmayil</del>	Botany	<i>[Signature]</i>
		5	NCC, Scout & College Union	-	<i>[Signature]</i>
			All HODs	-	<i>[Signature]</i>
2.	Council Secretary	1	Mrs. M. Sowthamani <i>NR</i>	Chemistry	<i>[Signature]</i>
		2	Dr. M.S. Yasmeen Beevi <i>Murali</i>	Busi Admn	<i>[Signature]</i>
3.	Staff Club Secretary	1	Dr.(Mrs.)M.Kavitha <i>Melini</i>	History	<i>[Signature]</i>
		2	Mrs. S.Thazhai Pushpam <i>Selina</i>	Commerce	<i>[Signature]</i>
4.	College Union	1	Dr.(Mrs.)M.Kavitha	History	<i>[Signature]</i>
		2	Dr.(Ms.) A. Josephine Stella	Commerce	<i>[Signature]</i>
		3	Mrs. S. Selvalakshmi	Physics	<i>[Signature]</i>
		4	Dr.(Mrs.) V.S. Shakila	English	<i>[Signature]</i>
		5	Dr.(Mrs.) K. Mangaiyarkarasi	English	<i>[Signature]</i>
		6	Mrs. P. Ananthi	Tamil	<i>[Signature]</i>
		7	Dr.(Mrs.) P.Shanthi	Maths	<i>[Signature]</i>
		8	Mrs U Muthumari <i>(Subs)</i>	Maths	<i>[Signature]</i>
		9	Mrs. J. Porkodi	Chemistry	<i>[Signature]</i>
		10	Dr.N.Sasikala	Botany	<i>[Signature]</i>
		11	Mrs.R. Vasanthi	Comp.Sc	<i>[Signature]</i>
		12	Mrs.M.Poongothai	Tamil	<i>[Signature]</i>
		13	Mrs. M.Rajeswari	Commerce	<i>[Signature]</i>
		14	Mrs.P.Muthulakshmi	Comp.Appl	<i>[Signature]</i>
		15	Mrs.G.Krishnaveni	IT	<i>[Signature]</i>
		16	Mrs. P.Karthika @ Nandhini	Busi. Adm	<i>[Signature]</i>
		17	Ms.G.Kowshalya	N & D	<i>[Signature]</i>
		18	Dr.(Mrs) S.Radha	Micro	<i>[Signature]</i>
		19	Mrs.R.Narmatha	CD & F	<i>[Signature]</i>



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
5.	Time Table & Class Arrangement	1	Mrs. N. Uma Sungari	Chemistry	N. Uma
		2	Dr.(Mrs.) B.Meenakshi	Tamil	B.Meenakshi
		3	Mrs. M. Sudhakani	Comp. App	M. Sudhakani
		4	Dr. (Mrs.) V.Vishnu Priya	Commerce	V. Vishnu Priya
6.	Semester Monitoring Cell				
	Adviser	1	(Mrs.) S. Sivadevi	Physics	S. Sivadevi
	Members	2	Dr.(Mrs.) S.Kalaiselvi	Maths	S. Kalaiselvi
		3	Mrs. D. Ganga Devi	Comp. App	D. Ganga Devi
		4	Mrs. A.P. Gowsalya Devi	Botany	A.P. Gowsalya Devi
		5	Dr.(Ms.) A. Muthuselvi	Maths	A. Muthuselvi
		6	Dr.(Mrs.) A.Amutha	Physics	A. Amutha
		7	Dr.(Mrs.) J. Vinnarasi	Chemistry	J. Vinnarasi
		8	Mrs. R.Suriya Devi	Commerce	R. Suriya Devi
		9	Ms.M.Poongothai	Tamil	M. Poongothai
		10	(Mrs) M.Shanthi	English	M. Shanthi
		11	Ms.D.Ponezhil	English	D. Ponezhil
		12	Ms. R. Kalaivani	History	R. Kalaivani
		13	Mrs.R. Vasanthi	Comp. Sc	R. Vasanthi
		14	Ms. D. Mahalakshmi	Com - COP	D. Mahalakshmi
		15	Kalarathi	Com - COP	Kalarathi
		16	Mrs.V.Saradha	IT	V. Saradha
		17	Mrs. A. Muthumari	Busi. Ades	A. Muthumari
		18	Mrs.M.Kaleeswari	Micro Bio	M. Kaleeswari
		19	Ms.R.Iswaryao B.G.Kowthalya	N & D	R. Iswaryao
		20	Ms. T.Agasthiya Ambika	C D & F	T. Agasthiya Ambika
		21	Mrs. A. Saiyed Ali Fathima	Comp.COP	A. Saiyed Ali Fathima
		22	Mrs. C. Ramalakshmi	Office	C. Ramalakshmi
		23	Mrs. S. Mahalakshmi	CoE Office	S. Mahalakshmi
		24	Mrs. G. Muthumari	CoE Office	G. Muthumari
25		Mr. P. Senthil Kumar	Office	P. Senthil Kumar	
7.	Tutorial & Advisory System (Guidance, Counselling & Mentoring Activities)	1	Mrs.D.Roselind Gnanakumari	Maths	D. Roselind Gnanakumari
		2	Mrs. C.Thamarai Chelvi	Chemistry	C. Thamarai Chelvi
		3	Dr.(Mrs.) S. Dhanalakshmi	Tamil	S. Dhanalakshmi



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
8.	Study Circle				
	a. Kendra Exam	1	Dr.(Mrs.) R.Senbagavalli	Tamil	R.Senbagavalli
	b. Swamiji's Discourse Vinayaka Temple, Pooja, Kolu etc.	2	Mrs.K.Valarmathi	Tamil	K.Valarmathi
		3	Dr.(Mrs.) G.Uma Devi	English	G.Umadevi
		4	Dr.(Mrs.) J. Arun Nandini	Commerce	J.Arun Nandini
		5	Mrs.K.Amutha	Office	K.Amutha
6	Sub wardens	-	-	-	
9.	Computer Lab. Management	1	Mrs. E. Ponnmalar	C. Sc	E.Ponnmalar
		2	Mrs.M.Sudhakani	Comp.App	M.Sudhakani
		3	Mrs. M. Govindammal	Commerce	M.Govindammal
10.	Computer Courses (Certificate & Diploma)	1	Mrs.V.Vanthana (Subs)	Comp.App	V.Vanthana
		2	Ms. B. Gokila Devi	Comp.App	B.Gokila Devi
		3	Ms.S.Nimala	COP	S.Nimala
		4	R. M. Muthuswami	COP	R.M.Muthuswami
11.	Job Oriented Courses				
	Adviser	1	Mrs. C. Gokilamani	Chemistry	C.Gokilamani
	Members	2.	Dr.(Mrs.) P. Prasanna Devi	English	P.Prasanna Devi
3		Dr.K.Geetha	Botany	K.Geetha	
12.	Peace Education Course	1	Dr.(Mrs.) S.Sobana	English	S.Sobana
		2	Dr.(Mrs.) V.C.Priyadharshini	English	V.C.Priyadharshini
13.	Women Studies	1	Mrs.V.Annapackiam	Tamil	V.Annapackiam
		2	Dr.(Mrs.) S.Jayanthi	Physica	S.Jayanthi
14.	GK Book & Career Guidance	1	Dr.(Mrs.) D. Rajamani	Chemistry	D.Rajamani
		2	Ms. M. Govindammal	Commerce	M.Govindammal
		3	Mrs.K.Rama Jeyalakshmi	English	K.Rama Jeyalakshmi
15.	Gandhian Thought	1	Mrs. K.Valarmathi	Tamil	K.Valarmathi
		2	Dr.(Mrs.) R.Senbagavalli	Tamil	R.Senbagavalli
16.	Part-V – Student <sup>Support</sup> Services				
	Adviser	1	Mrs. B. Theresita Mary Shanthi	C.Sc	B.Theresita Mary Shanthi
	Co-ordinator	1	Mrs. R. Vijaya Priya	Tamil	R.Vijaya Priya
16.1	NSS Unit 179	1	Dr.(Mrs.) .N.Kavitha	Tamil	N.Kavitha
		2	Ms.K.Jeya Devi	Micro	K.Jeya Devi
		3	Ms.M.Keerthana	CD&F	M.Keerthana



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
16.2	NSS Unit 180	1	Dr.(Mrs.) K. Geetha	Botany	K. Geetha
		2	Ms.R.Iswaryao	N&D	Iswaryao
		3	Mrs.M.Rajeswari	Commerce	M. Rajeswari
16.3	NSS Unit 181	1	Dr.(Mrs.) J. Vinnarasi <i>Dr. J. Vinnarasi</i>	Chemistry	J. Vinnarasi
		2	Dr.(Mrs.) R.Kalaivani	History	R. Kalaivani
		3	Ms.S.Muthulakshmi	Botany	S. Muthulakshmi
16.4	NSS Unit 182	1	Dr.S.Jeyanthi	Physics	S. Jeyanthi
		2	Mrs.P.Ananthi	Tamil	P. Ananthi
		3	Mrs.J.Porkodi <i>Dr. P.R. Karthika Devi</i>	Chemistry	J. Porkodi
16.5	NSS Unit 210	1	Mrs. G. Uma Devi	English	G. Umadevi
		2	Ms.S.Deepa	Commerce	S. Deepa
		3	Mrs.A.Muthumari	Busi. Admn	A. Muthumari
16.6	Red Ribbon Club	1	Mrs. S.Dhanalakshmi	Tamil	S. Dhanalakshmi
		2	Mrs. K. SountharaPriya	Commerce	K. Sounthara Priya
		3	Mrs.P.Muthulakshmi	Comp.App	P. Muthulakshmi
16.7	Social Service League	1	Mrs. V. Saradha	Comp.App	V. Saradha
		2	Mrs. M. Manonmani	Micro	M. Manonmani
		3	Mrs.M.Nithya	Physics	M. Nithya
16.8	Extension Activity	1	Mrs.A.Vijaya Shree	Commerce	A. Vijaya Shree
		2	Mrs. G.Krishna Veni	IT	G. Krishna Veni
		3	Mrs.R.Narmatha	CD&F	R. Narmatha
16.9	Youth Red Cross & Blood Donor's Club	1	Dr. (Mrs). B.Meekakshi	Tamil	B. Meekakshi
		2	Mrs R.Maheswari	Commerce	R. Maheswari
		3	Mrs.P.Vimala Devi	Maths	P. Vimala Devi
16.10	National Cadet Corps	1	Mrs. N. Banumathi	English	N. Banumathi
		2	Dr.V.S.Shakila	English	V. S. Shakila
		3	Mrs.D.Suthamaheswari	C.Se	D. Suthamaheswari
16.11	Citizen Consumer Club	1	Dr.(Mrs.) J.Meñala Devi	History	J. Meñala Devi
		2	Mrs.M.Muthuselvi	Tamil	M. Muthuselvi
		3	Mrs.S.Rengeswari	Commerce	S. Rengeswari
16.12	Environment Club	1	Mrs.A.P.Rowsalya Devi	Botany	A. P. Rowsalya Devi
		2	Ms.R.Dharani <i>Ms. S.V. Sarwani</i>	Nutrition	R. Dharani
		3	(Ms) Karthika	Micro	Karthika



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
16.13	Scout	1	Mrs. J. Vallimayil	Botany	-
		2	Dr.S.Devi	Tamil	<i>[Signature]</i>
		3	Mrs. Vigneswari	Physics	<i>[Signature]</i>
16.14	Physical Education	1	Mrs.V.Kaniselvi	English	<i>[Signature]</i>
		2	Ms. D. Ponezhil	English	-
17.	Equal Opportunity Centre i. SC / ST Cell	1	Mrs. M. Malini Devi	Maths	<i>[Signature]</i>
		2	Mrs. M.Sathya	English	<i>[Signature]</i>
		3	Mrs. C.Thamarai Chelvi	Chemistry	<i>[Signature]</i>
	ii. Differently Abled	1	Dr.(Mrs.) S. Pethanachi Selvam	Maths	<i>[Signature]</i>
		2	Dr.(Mrs.) K. Sounthara Priya	Commerce	<i>[Signature]</i>
18.	i. Audio-Visual Equipment	1	Mrs. F. Kingslin Mary Genova	Physics	<i>[Signature]</i>
		2	Mrs. S.Selvalakshmi	Physics	<i>[Signature]</i>
	ii. Photography Club	1	Mrs.M.Nithya	Physics	<i>[Signature]</i>
		2	Dr.(Mrs.) B.Siva Sankari	Physics	<i>[Signature]</i>
19.	Placement Cell	1	Dr. C. Devi Arockia Vanitha	Comp.Sc.	<i>[Signature]</i>
		2	Dr.(Mrs.) V.C.Priyadarshini	English	<i>[Signature]</i>
		x 3	Mrs. V. Saradha	IT	<i>[Signature]</i>
		4	Mrs. D. Sudha Maheswari	C.Sc	<i>[Signature]</i>
		5	Mrs. S.P.Nandhini	Maths	<i>[Signature]</i>
		6	Dr.(Mrs.) S.Grahalakshmi	Busi.Admn	<i>[Signature]</i>
		7	Dr.(Mrs.) R.Kalaivani	Geo	<i>[Signature]</i>
		x 8	Mrs. S.Padma Priya	Commerce	<i>[Signature]</i>
		x 9	Mrs.M.Nithya	Physics	<i>[Signature]</i>
		10	Ms.S.V. Sarvani	N&D	-
20.	YWED Centre (Skill Enhancement Course)	1	Dr.(Mrs.) P.Prasanna Devi	English	<i>[Signature]</i>
		2	Dr.(Mrs.) A.Mydeen Bibi	Maths	<i>[Signature]</i>
		3	Ms.U.Uma Devi	Botany	<i>[Signature]</i>
		4	Ms. K. Jansi Rani	N&D	<i>[Signature]</i>
		5	Mrs. S. Thazhai Pushpam	Commerce	<i>[Signature]</i>
		6	Ms. D.Ponezhil	English	-
		x 7	Dr.(Mrs.) P.R.Kavitha Rani	Chemistry	<i>[Signature]</i>



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		8	Dr.(Mrs.) G, Vennila	History	<i>[Signature]</i>
		9	Dr. R. Kalaivani	History	<i>[Signature]</i>
		10	Mrs. J. Jeeva Priya	Commerce	<i>[Signature]</i>
		11	Ms. J. Prateeba Devi	Busi. Admn	<i>[Signature]</i>
		12	Dr.(Ms.) A. Muthuselvi	Maths	<i>[Signature]</i>
		13	Dr. B. Sivasankari	Physics	<i>[Signature]</i>
		14	Mrs. M. Manonmani	Micro	<i>[Signature]</i>
		15	Mrs.M.Muthuselvi	Tamil	<i>[Signature]</i>
		16	Ms.M.Keerthana	CD&F	<i>[Signature]</i>
		17	Dr.M.Karthigai Selvi	Comp.Sc.	<i>[Signature]</i>
		18	Ms.S.V.Sarvani	N&D	<i>[Signature]</i>
21.	Environmental Studies	1	Dr.(Mrs.)S.Shailaja	Chemistry	<i>[Signature]</i>
		2	Ms. S. Subha Ranjani	Micro Bio	<i>[Signature]</i>
		3	Ms.P.Sujatha	Botany	<i>[Signature]</i>
22.	Students Welfare & Grievance Redress Cell, Free Noon Meals	1	Mrs.A.Leena Benita	Comp.Sc.	<i>[Signature]</i>
		2	Mrs. V. Meenakshi	Commerce	<i>[Signature]</i>
		3	Dr.(Mrs.)S.Gayathri	Commerce	<i>[Signature]</i>
		4	Ms.G.Kowshalya	N&D	<i>[Signature]</i>
		5	Mrs.N.Akila	Maths	<i>[Signature]</i>
		6	Mrs.R.Suriya Devi	Commerce	<i>[Signature]</i>
		7	Ms.J.Priyanka	CD&F	<i>[Signature]</i>
		8	Mrs.M.Kaleeswari	Micro	<i>[Signature]</i>
23.	Commuters Cell	1	Mrs. S. Sivadevi	Physics	<i>[Signature]</i>
		2	Mrs. V. Annapackiam	Tamil	<i>[Signature]</i>
		3	Dr.(Mrs.) R.Senbagavalli	Tamil	<i>[Signature]</i>
24.	Communal Harmony, National Integration	1	Dr.(Mrs.) M.Padma Priya	Tamil	<i>[Signature]</i>
		2	Dr.Ms.K.Neela Pushpam	History	<i>[Signature]</i>
		3	Dr.(Mrs.) P.Karthika Devi	English	<i>[Signature]</i>
		4	Ms.A. Rajeswari	Micro	<i>[Signature]</i>
		5	Ms. T.Agasthiya Ambika	CD&F	<i>[Signature]</i>
		6	Mrs. P. Karthika @ Nanthini	Busi. Admn	<i>[Signature]</i>
		7	Mrs.A.Sathya	Commerce	<i>[Signature]</i>





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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
25.	Youth Welfare Forum	1	Dr.(Mrs.) J. Sobhana Devi	English	<i>[Signature]</i>
		2	<del>Dr.(Mrs.) K. J. Sunmista</del>	Commerce	
		3	Dr.(Mrs.) F. Sweetlyn Joy Christy	Commerce	<i>[Signature]</i>
		4	Dr.(Mrs.) N. Kavitha	Tamil	<i>[Signature]</i>
		5	Mrs. M. Sathya	English	<i>[Signature]</i>
		6	Mrs. M. Shanthi	English	<i>[Signature]</i>
		7	Mrs. J. Nandhini	English	<i>[Signature]</i>
		8	Ms. A. Josephine Stella	Commerce	<i>[Signature]</i>
		9	Dr.(Mrs.) J. Jeeva Priya	Commerce	<i>[Signature]</i>
		10	Dr.(Mrs.) J. Meftala Devi	History	<i>[Signature]</i>
		11	Mrs. S. Darling Selvi	Comp. Appl	<i>[Signature]</i>
		12	<del>Ms. B. Lakshmi Devi</del> Ms. K. Jeyadevi	Micro	<i>[Signature]</i>
		13	Mrs. A. Muthumari	Busi. Admn	<i>[Signature]</i>
		14	Mrs. A. Vijayashree	Commerce	<i>[Signature]</i>
		15	Mrs. P. Ananthi	Tamil	<i>[Signature]</i>
		16	Ms. M. Mohamed Rihana Nasrin	CD&F	<i>[Signature]</i>
		17	Mrs. R. Narmadha	CD&F	<i>[Signature]</i>
		18	Ms. R. Dharani	N & D	<i>[Signature]</i>
		19	Mr. J. Senthil Kumar	Lab. Tech	<i>[Signature]</i>
26.	Industry Institution Interaction Cell	1	Dr. D. Rajamani	Chemistry	<i>[Signature]</i>
		2	Ms. U. Umadevi	Botany	<i>[Signature]</i>
		3	Dr.(Mrs.) J. Arun Nandini	Commerce	<i>[Signature]</i>
		4	Mrs. D. Sutha Maheswari	Comp. Sc.	<i>[Signature]</i>
		5	Mrs. J. Porkodi	Chemistry	<i>[Signature]</i>
27.	College Bulletin	1	Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>
		2	Mrs. V. Kaniselvi	English	<i>[Signature]</i>
		3	Dr.(Ms.) M.S. Yasmeen Beevi	Busi. Admn	<i>[Signature]</i>
		4	Dr.(Mrs.) R. Jeyalakshmi	Commerce	<i>[Signature]</i>
		5	Dr.(Mrs.) V. Muthulakshmi	Tamil	<i>[Signature]</i>
		6	Mrs. S. Rengaswari	Commerce	<i>[Signature]</i>
28.	College Magazine	1	Dr.(Mrs.) A. Padma Priya	English	<i>[Signature]</i>
		2	Dr.(Mrs.) M. Padma Priya	Tamil	<i>[Signature]</i>
		3	Dr.(Mrs.) S. Dhanalakshmi	Tamil	<i>[Signature]</i>



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		4	Dr.(Mrs.) P.Santhi	Maths	<i>P.S.</i>
		5	Dr.(Ms.) M. Jegadeeswari	Commerce	<i>Jegadeeswari</i>
		6	Dr.(Mrs.) S. Grahakshmi	Busi. Admn	<i>S. Grahakshmi</i>
		7	Dr.(Mrs.) S.Radha	Micro Bio	<i>S.Radha</i>
		8	Mrs. M.Shanthi	English	<i>M.Shanthi</i>
29.	E-Content Development Cell				
	Co-ordinator	1	Mrs. S. Sathya	C. Sc.	<i>S. Sathya</i>
	Members	2	Dr.(Mrs.) A.Bamini	Comp.App	<i>A.Bamini</i>
		3	Ms. V. Vanghana	Comp. App	<i>V. Vanghana</i>
		4	Mrs. M. Govindammal	Commerce	<i>M. Govindammal</i>
		5	Mrs.G.Krishnaveni	IT	<i>G. Krishnaveni</i>
		6	Thiru R.Kumaresan	Lab.Asst	<i>R. Kumaresan</i>
		7	Mr. Senthil Kumar	Lab. Asst	<i>Senthil Kumar</i>
30.	College Website & Online News				
		1	Mrs. R. Vasanthi	C.Sc	<i>R. Vasanthi</i>
		2	Dr.(Mrs.) S.Pavithra	Maths	<i>S.Pavithra</i>
		3	Mrs. D. Ganga Devi	Comp. App	<i>D. Ganga Devi</i>
		4	Dr.(Mrs.) P.Karthika Devi	English	<i>P. Karthika Devi</i>
		5	Dr.P.Murugeswari	C. Se	<i>P. Murugeswari</i>
		6	Mrs.R. Valliyammal	COP	<i>R. Valliyammal</i>
		7	Mrs.A.Saiyed Ali Fatima	COP	<i>A. Saiyed Ali Fatima</i>
31.	ICT				
		1	Mrs.P. Prescilla	IT	<i>P. Prescilla</i>
		2	Mrs. S.Darling Selvi	Comp. App	<i>S. Darling Selvi</i>
32.	Log Book & Campus Round Up				
		1	Dr.(Mrs.) B. Siva Priya	English	<i>B. Siva Priya</i>
		2	Mrs.S.Selvalakshmi	Physics	<i>S. Selvalakshmi</i>
		3	Ms. S. Subha Ranjani	Micro Bio	<i>S. Subha Ranjani</i>
		4	Dr. (Mrs.) R.Jeyalakshmi	Commerce	<i>R. Jeyalakshmi</i>
		5	Dr.(Mrs.) P.Vimala Devi	Maths	<i>P. Vimala Devi</i>
		6	Ms. P.Sujatha	Botany	<i>P. Sujatha</i>
		7	Dr.(Mrs.) P.R. Kavitharani	Chemistry	<i>P. R. Kavitharani</i>
		8	Mrs.S.Padma Priya	Commerce	<i>S. Padma Priya</i>
		9	Ms.A.Sudha	CD&F	<i>A. Sudha</i>

10 New

English



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
33.	Alumnae Association	x 1	Dr.(Mrs.) J.Sobhana Devi	English	<i>[Signature]</i>
		2	Dr.(Mrs.) J. Arun Nandhini	Commerce	<i>[Signature]</i>
		3	Mrs.V.Ramya	History	<i>[Signature]</i>
		4	Mrs.J.Nandhini	English	<i>[Signature]</i>
		x 5	Mrs.M.Poonkothai	Tamil	-
		6	Dr.(Ms.) A.Muthuselvi	Maths	<i>[Signature]</i>
		7	Dr.(Ms.) A. Ametha <i>[Handwritten: A. Vigneshwari]</i>	Physics	<i>[Signature]</i>
		8	Dr.(Mrs.) J. Vignarasi <i>[Handwritten: Mrs. J. Porkodi]</i>	Chemistry	<i>[Signature]</i>
		9	Mrs. A. P. Gowsalya Devi	Botany	<i>[Signature]</i>
		10	Dr.(Mrs.) S.Gayathri	Commerce	<i>[Signature]</i>
		11	Ms. J.Prateeba Devi	Busi.Admn	<i>[Signature]</i>
		12	Mrs.M.Sudhakani	Comp.App	<i>[Signature]</i>
		13	Mrs.P.Prescilla	IT	<i>[Signature]</i>
		14	Mrs. A. Saiyed Ali Fathima	Comp.Sc	<i>[Signature]</i>
		15	Ms.A.Rajeswari <i>[Handwritten: Mrs. B. Thirumal Kumar]</i>	Micro	<i>[Signature]</i>
		16	Ms.R.Dharani	N&D	<i>[Signature]</i>
		17	Ms.J.Priyanka	CD&F	<i>[Signature]</i>
		18	Mrs. M.Jeyanthi	Hostel Acc.	-
		19	Mrs.K.Porkodi	Offi Acc	<i>[Signature]</i>
		20	Mrs. N.Maragatham	Lab.Asst	<i>[Signature]</i>
		21	Mrs.S.Lingammal	DEO	<i>[Signature]</i>
		22	Mrs.R.Pavithra	Lab.Asst	<i>[Signature]</i>
34.	Union Articles	1	Dr.(Ms.) K.Neela Pushpam	History	<i>[Signature]</i>
		2	Dr.(Mrs.) V. Muthulakshmi	Tamil	<i>[Signature]</i>
		3	Dr.S.Devi	Tamil English	<i>[Signature]</i>
		4	Dr.(Mrs.) S. Kartheeswari <i>[Handwritten: Mrs. S. Subbalakshmi]</i>	Commerce	<i>[Signature]</i>
		6	Mrs. V.Rajasulochana	Maths	<i>[Signature]</i>
		7	Ms. T.Agasthya Ambika	CD&F	<i>[Signature]</i>
		8	Ms.G.Kowshalya <i>[Handwritten: Ms. R. Swarna]</i>	N&D	<i>[Signature]</i>
		9	Mrs.M. Kaleeswari	Micro	<i>[Signature]</i>



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
35.	Parents Teachers Association	1	Dr.(Mrs.)S.Shanthi	Chemistry	<i>[Signature]</i>	
		2	Dr.(Mrs.) K. Mangaiyarkarasi	English	<i>[Signature]</i>	
		3	Ms.S.Muthulakshmi	Botany	<i>[Signature]</i>	
		4	Ms.M.Mohamed Rihana Nasrin	CD&F	<i>[Signature]</i>	
		5	Mrs.P.Karthika@Nandhini	Busi.Appl	<i>[Signature]</i>	
		6	Dr.(Mrs.) S.Kalaiselvi	Maths	<i>[Signature]</i>	
36.	Information & Publicity Cell	i. Press & News Reports				
		1	Dr.(Mrs.) N.Rajathilagam	Commerce	<i>[Signature]</i>	
		2	Dr.(Mrs.) S.Sobana	English	<i>[Signature]</i>	
		3	Dr.(Mrs.) V.Annapakiam	Tamil	<i>[Signature]</i>	
		ii. Press Album				
		3	Dr.(Mrs.) M. Yasmin	Librarian	<i>[Signature]</i>	
37.	Photos, Photo Album, Notice Board Updation	1	Dr.(Mrs.) S.Kartheeswari	Commerce	<i>[Signature]</i>	
		2	Dr.(Mrs.)S.Gayathri	Commerce	<i>[Signature]</i>	
		3	Mrs.U.Muthumari	Maths	<i>[Signature]</i>	
		4	Dr.N.Sasikala	Botany	<i>[Signature]</i>	
		5	Ms. Karthika	Micro	<i>[Signature]</i>	
		6	Dr.P.Murugeswari	Comp.Sc	-	
38.	Personality Development Cell	1	Dr.(Ms.) M.S.Yasmeen Beevi	Busi.Admn	<i>[Signature]</i>	
		2	Dr.(Mrs.) S. Pavithra	Maths	<i>[Signature]</i>	
		3	Dr.(Mrs.) K. Mangaiyarkarasi	English	<i>[Signature]</i>	
		4	Dr.(Mrs.) K.Neela Pushpam	History	<i>[Signature]</i>	
		5	Mrs. S. Subalakshmi	Commerce	<i>[Signature]</i>	
		6	Dr.M.Karthigai Selvi	Comp.Sc	<i>[Signature]</i>	
		7	Dr.N.Sasikala	Botany	<i>[Signature]</i>	
39.	Counselling Cell	1	Dr.(Mrs.) K.Muthamil Selvi	English	<i>[Signature]</i>	
		2	Dr.(Mrs.) P. Stella Muthurajam	Economics	<i>[Signature]</i>	
		3	Mrs.K. Rama Jeyalakshmi	English	<i>[Signature]</i>	
		4	Mrs.S.P.Nandhini	Maths	<i>[Signature]</i>	
		5	Dr.(Mrs.) F.Sweetlyn Joy Christy	Commerce	<i>[Signature]</i>	
		6	Mrs.J.Vallimayil	Botany	-	



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
40.	Expressive Articulation Session	1	Mrs. M. Sowthamani	Chemistry	M. Sowthamani
		2	Dr.(Mrs.) A.Padma Priya	English	A.Padma Priya
		3	Dr. (Mrs.) J. Kasthuri	Zoology	J. Kasthuri
		4	Dr.(Mrs.) A.Amutha	Physics	A.Amutha
		5	Dr.(Mrs.) V. Vishnu Priya	Commerce	V. Vishnu Priya
		6.	Mrs. A. Sathya	Commerce	A. Sathya
		7	Dr. (Mrs.) V. Anitha Lakshmi Mrs. M. Muthalakshmi	Tamil Tamil	M. Muthalakshmi
		8	Ms.P.Sujatha	Botany	P. Sujatha
		9	Mrs. V.Rajasulochana	Maths	V. Rajasulochana
		10	Dr.P.Murugeswari	Comp.Sc	-
41.	<b>Co-operative Stores</b>				
	President	1	Vacant		
	Vice-President	2	Dr. (Mrs.) T. Palaneeswari	Principal	
	Directors	3	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		4.	Mrs. R. Malini Devi	Maths	R. Malini Devi
		5	Mrs. K. Muneeswari	Office	K. Muneeswari
	Student Directors	6	Vacant		-
7		Vacant		-	
42.	Management Stores & Canteen	1	Mrs. V. Meenakshi	Commerce	V. Meenakshi
		2	Mrs. R. Maheswari	Commerce	R. Maheswari
		3	Dr.(Mrs.) S.Kalaiselvi	Maths	S. Kalaiselvi
43.	Hostel Deputy Wardens	1	Dr. (Mrs.) M. Padma Priya	Tamil	M. Padma Priya
		<del>2</del>	<del>Dr.(Mrs.) N. Rajathilagam</del>	<del>Commerce</del>	<del>-</del>
44.	Hostel Accounts	1	Dr.(Mrs.) N. Rajathilagam	Commerce	N. Rajathilagam
45.	Day Care Centre	1	Dr. (Mrs.) M. Padma Priya	Tamil	M. Padma Priya



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**INTERNAL QUALITY ENHANCEMENT CIRCLE**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	<b>IQAC</b>			
	Adviser	Mrs. S.Sathya	Comp.Sc	<i>S.Sathya</i>
	Co-ordinator	Mrs. R. Sudha Periathai	Physics	<i>R.Sudha</i>
	Asst. Co-ordinator	Dr.(Mrs.) B.Sivapriya	English	<i>B.Sivapriya</i>
2.	Library Committee	Dr.(Mrs.) M.Yasmin	Librarian	<i>M.Yasmin</i>
		All HoDs & Phy. Directress	-	-
3.	Games Committee / Health Club	Dr.(Mrs.) S. Vijayakumari	Phy. Dir	<i>S.Vijayakumari</i>
		Ms.V.Sasi Priya	Phy.Dir	<i>V.Sasi Priya</i>
4.	Campus Gardening	Mrs. A.P.Gowsalya Devi	Botany	<i>A.P.Gowsalya Devi</i>
		Ms.S.Muthulakshmi	Botany	<i>S.Muthulakshmi</i>
		Ms. Karthika	Micro	<i>Karthika</i>
		Ms. A. Rajeswari	Micro	<i>A. Rajeswari</i>
5.	Admission & Fees Cell	Mrs. S.P.Nandhini	Maths	<i>S.P.Nandhini</i>
		Mrs. K. Amutha	OS	<i>K. Amutha</i>
		Mr.M. Kalirajan	Office	<i>M. Kalirajan</i>
		Mrs.S.Bhavani	Office	<i>S.Bhavani</i>
		Mrs. J. Arun Nandini	OM	<i>J. Arun Nandini</i>
		Mrs. C. Ramalakshmi	Office	<i>C. Ramalakshmi</i>
		Mrs. S.Lingammal	Office	<i>S.Lingammal</i>
	(a) Steering Committee	Dr.(Mrs.) S.Sivadevi	Physics	<i>S.Sivadevi</i>
		Dr.(Mrs.) B.Ponni	Tamil	<i>B.Ponni</i>
		Dr.(Mrs.) P.R.Kavitha Rani	Chemistry	<i>P.R.Kavitha Rani</i>
(b) Rank List	Mrs. S. Darling Selvi	Comp. App	<i>S. Darling Selvi</i>	
6.	College Hand Book	Mrs. N.Uma Sangari	Chemistry	<i>N.Uma Sangari</i>
		Mrs.V.Lalithambigai	English	<i>V.Lalithambigai</i>
		Mrs. J. Arun Nandhini	OM	<i>J. Arun Nandhini</i>
7.	Scholarship	Mrs.S.Bhavani	Office	<i>S.Bhavani</i>
		Mrs. J. Arun Nandhini	OM	<i>J. Arun Nandhini</i>
		Mrs. K. Muneeswari	Office	<i>K. Muneeswari</i>
		Mrs. S.Lingammal	Office	<i>S.Lingammal</i>
		Mrs.M.Helan Saradha	Office	<i>M.Helan Saradha</i>



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
8.	Students Attendance & Leave	Mrs. J. Arun Nandhini	OM	
		Mrs. M. Kamatchi	Office	
9.	Conduct of Examinations	Mrs.V.Rani Vimala Chandra	CoE Office	
		Mrs. K. Muneeswari	Office	
		Mrs.M.Murugeswari	Office	
		Mrs. M.Guruvueswari	Lab Asst	
		Mrs.M.Banupriya	Office	
		Mrs.S.Lingammal	Office	
		Mrs.S.Bharathi	Office	
10.	Degree Certificates	Mrs.V.Rani Vimala Chandra	CoE Office	
		Mrs. K. Muneeswari	Office	
11.	Cleanliness (Inside & Outside the Rooms and the Campus)	Mrs. N. Thamarai Selvi	Supervisor	
		All College Workers		
12.	Water Supply & Electricity	Dr.(Mrs.) B.Sivasankari	Physica	
		Mr. C. Jeyaraj	Work Supervisor	
		Mrs. N. Thamarai Selvi	Supervisor	
		Mr. A. Sivakumar	Electrician	
		Mr. V. Kartheeswaran	Electrician	
		Mr. K. Marimuthu	Office	
		Mr. K. Senthil Andavan	Office	
		UG & PG Reps.	(Reg & SF)	
13.	Furniture	Mrs. N. Uma Sangari	Chemistry	
		Dr.(Mrs.) B.Meenakshi	Tamil	
		Mrs. M. Sudhakani	Comp. App	
		Dr. (Mrs.) V.Vishnu Priya	Commerce	
		Mr. C. Jeyaraj	Work Supervisor	
		Mrs. N. Thamarai Selvi	Supervisor	
		Mr. K. Marimuthu	Gardener	
UG & PG Reps.	(Reg & SF)			
14.	Office Automation	Mrs. J. Arun Nandhini	OM	
			Coll Office	
		Mrs. M. Kamatchi	Office	
		Two Members from Each Dept.		



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
15.	Employee Grievance & Redress Cell	Mrs. J. Nandhini	English	<i>J. Nandhini</i>
		Mrs.P.Prescilla	IT	<i>P.Prescilla</i>
16.	Faculty Development, Minor & Major projects & Research Publications <i>Research Cell</i>	Dr. (Mrs.) B. Ponni	Tamil	<i>B. Ponni</i>
		Dr.(Mrs.) V.C.Priyadharshini	English	<i>V.C.Priyadharshini</i>
		<del>Dr.(Mrs.) K. J. Summista</del>	<del>Commerce</del>	
		Dr. (Mrs.) K.Geetha <i>Shalaya</i>	Botany	
17.	Feedback: Student Feedback on Curriculum, Examinations and Evaluations, on Teachers' Performance, Staff Feedback, Alumni Feedback, Parents Feedback and Employers' Feedback etc.	Mrs. C. Thamarachelvi	Chemistry	<i>C. Thamarachelvi</i>
		Dr.(Mrs.) S.Grahalakshmi	Commerce	<i>S.Grahalakshmi</i>
		Mrs.K.Valarmathi	Tamil	<i>K.Valarmathi</i>
		Dr.(Mrs.) S.Sobana	English	<i>S.Sobana</i>
		Dr.(Mrs.) P. Santhi	Maths	<i>P. Santhi</i>
		Mrs. Subalakshmi	Commerce	<i>Subalakshmi</i>
18.	Remedial Coaching Minority SC/ST	Mrs. F. Kingslin Mary Genova	Physics	<i>F. Kingslin Mary Genova</i>
		Dr. (Mrs.)P. Stella Muthurajam	Eco	<i>P. Stella Muthurajam</i>
		Ms. R. Malini Devi	Maths	<i>R. Malini Devi</i>
19.	Entry in Service – Minority SC/ST (Coaching for Competitive Exams & IAS)	Dr.(Mrs.) V.Annapackiam	Tamil	<i>V.Annapackiam</i>
		Dr.(Mrs.) B.Meenakshi	Tamil	<i>B.Meenakshi</i>
		Dr.(Mrs.) J.Mehala Devi	History	<i>J.Mehala Devi</i>
20.	SLET/NET Coaching	Mrs. D. Roselind Gnanakumari	Maths	<i>D. Roselind Gnanakumari</i>
		Mrs. N. Akila	Maths	<i>N. Akila</i>
		Mrs. Vigneswari	Physics	<i>Vigneswari</i>





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**Internal Quality Assurance Cell 2019 - 2020**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE
1.	<b>Chair Person</b>	Dr. T. Palaneeswari, Principal
2.	<b>IQAC Adviser</b>	Mrs. S. Sathya, Associate Professor of Computer Science
3.	<b>IQAC Coordinator</b>	Dr. R. Sudha Periathai, Assistant Professor of Physics
	<b>Assistant Coordinator</b>	Dr. B. Siva Priya, Assistant Professor of English
4.	<b>Members</b>	<ol style="list-style-type: none"> <li>1. <del>Dr. K.P. Radha, Associate Professor of Physics</del></li> <li>2. Mrs. B. Theresita Mary Shanthi, Associate Professor of C.Sc</li> <li>3. Mrs. E. Ponmalar, Associate Professor of C.Sc</li> <li>4. Dr. P. Stella Muthu Rajam, Associate Professor of Economics</li> <li>5. Dr. S. Pethanachi Selvam, Associate Professor of Mathematics</li> <li>6. Mrs. V. Ramya, Assistant Professor of History</li> <li>7. Dr. B. Deepa, Assistant Professor of Botany</li> <li>8. Dr. C. Devi Arockia Vanitha, Assistant Professor of Computer Science</li> <li>9. Mrs. R. Vijaya Priya, Assistant Professor of Tamil</li> <li>10. Dr. S. Shailaja, Assistant Professor of Chemistry</li> <li>11. Dr. U. Uma Devi, Assistant Professor of Botany</li> <li>12. Dr. A. Mydeen Bibi, Assistant Professor of Mathematics</li> <li>13. Dr. D. Rajamani, Assistant Professor of Chemistry</li> <li>14. Dr. K.J. Sunmista, Assistant Professor of Commerce</li> </ol>
5.	<b>Senior Administrative Official</b>	1. Mrs. K. Amutha, Superintendent
6.	<b>Member from the Management</b>	1. Mrs. Thilagavathy Ravindran, President
7.	<b>Nominees from the local society, students &amp; Alumni</b>	<ol style="list-style-type: none"> <li>1. Mrs. C. Anuja Chandramouly Orator, 29, Chairman A.R. Arunachalam Road, Opp. To Saphthagiri Poly Pack, Sivakasi -626124</li> <li>2. Ms.K.Aruna, II M.A.English</li> <li>3. Mrs.S.Mano Jegatheeswari, Alumna, No. 10, Kalimuthu Nadar Lane, Thiruthangal.</li> </ol>
8.	<b>Nominees from Employers/ Industrialists/Stakeholders</b>	<ol style="list-style-type: none"> <li>1. Mrs. Aruna Ashok, Secretary</li> <li>2. Dr. V.Venkatraman, Principal, Rajapalayam Raju's College, Rajapalayam.</li> </ol>



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**SSR & AQAR Preparation Team**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE
1.	Criterion I	Dr. K.P. Radha, Associate Professor of Physics
		Dr. U. Uma-Devi, Assistant Professor of Botany
2.	Criterion II	Dr. C. Devi Arockia Vanitha, Assistant Professor of C.Sc
		Dr. S. Pethanachi Selvam, Associate Professor of Mathematics
3.	Criterion III	Dr. P. Stella Muthurajam, Associate Professor of Economics
		Mrs. R. Vijaya Priya, Assistant Professor of Tamil
4.	Criterion IV	Dr. R. Sudha Periathai, Assistant Professor of Physics
		Dr. D. Rajamani, Assistant Professor of Chemistry
5.	Criterion V	Dr. B. Deepa, Assistant Professor of Botany
		Dr. A. Mydeen Bibi, Assistant Professor of Mathematics
6.	Criterion VI	Dr. B. Siva Priya, Assistant Professor of English
		Dr. K.J. Sunmista, Assistant Professor of Commerce
7.	Criterion VII	Mrs. V. Ramya, Assistant Professor of History
		Dr. S. Shailaja, Assistant Professor of Chemistry
Language Correction for Report		Mrs. V. Lalithambigai, Assistant Professor of English
		Dr. A. Padmapriya, Assistant Professor of English



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**FUNCTIONARIES OF AUTONOMY**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.
1.	Chair Person	Dr.(Mrs.) T.Palaneeswari	Principal
2.	Dean of Academic Affairs	Dr.(Mrs.) C. Devi Arockia Vanitha	C.Sc. <i>Law</i>
	Deputy Dean of Academic Affairs	Dr.(Mrs.) Mrs.R.Vijaya Priya	Tamil
	Support Staff	Ms.J.Prateeba Devi	Busi.Admin <i>8</i>
3.	Curriculum Design & Development Cell – Adviser	Mrs. A. Leena Benita	History <i>13</i>
	Dean - CDDC	Dr.(Mrs.) B.Deepa	Comp.Sc <i>13</i>
	Deputy Dean - CDDC	<i>Dr.(Mrs.) K.J.Sunmista</i>	Botany <i>13</i>
	Support Staff	Dr.(Mrs.) S. Deepa	Commerce <i>13</i>
4.	Dean of Faculty	Mrs. J.Nandhini	English <i>13</i>
	Dean of Student Services	Dr.(Mrs.) K.P.Radha	English <i>13</i>
5.	Dean of Student Services	Dr.(Mrs.) B.Ponni	Maths <i>13</i>
6.	Dean of Research	Dr.(Mrs.) S.Shanthi	Chemistry <i>13</i>
7.	Controller of Examinations	Mrs. E.Ponmalar	C.Sc. <i>13</i>
	Deputy Controller of Examinations	Dr.(Mrs.) M. Murugalakshmi	Chemistry <i>13</i>
8.	UGC Plans	Dr.(Mrs.) S. Pethanachi Selvam	Maths <i>13</i>
		Mrs. C. Devi Arockia Vanitha	C.Sc. <i>13</i>
9.	Planning & Evaluation Committee	Dr.(Mrs.) P.Prasanna Devi	English <i>13</i>
		Mrs.V.Ramya	History <i>13</i>
10.	Purchase Committee	Dr.(Mrs.) S. Pethanachi Selvam	Maths <i>13</i>
		Dr.(Mrs.) M. Murugalakshmi	Chemistry <i>13</i>
11.	Academic Attainment Committee	Mrs. M.Sathya <i>Shailaya</i>	English <i>13</i>
		Mrs.N.Akila <i>Barnon</i>	Maths <i>13</i>
12.	Autonomous Diary	Dr.(Mrs.) J.Sobhana Devi	English <i>13</i>
		Mrs.K.Rama Jeyalakshmi	English <i>13</i>
13.	Lab - I - Co-ordinators	Dr.(Mrs.) M. Murugalakshmi	Chemistry <i>13</i>
		Dr.(Mrs.) D. Rajamani	Chemistry <i>13</i>
	Lab – II - Co-ordinator	Mrs. B.Deepa	Botany <i>13</i>
	Technical Support – Lab - I & Lab - II	Mrs. C. Thamaraichelvi	Chemistry <i>13</i>
		Dr.(Mrs.) N. Uma Sangari	Chemistry <i>13</i>
		Dr.(Ms.) S. Jayanthi <i>13</i>	Physics <i>13</i>
	Mrs.S.Selvalakshmi <i>13</i>	Physics <i>13</i>	



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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**AUTONOMY ANNUAL ACCOUNTS AND REPORTS**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE
1	Co-ordinator	Dr.(Mrs.) C.Devi Arockia Vanitha, Asst Prof of Comp.Sc
	Executive Member	Dr.(Mrs.) Mrs.R.Vijaya Priya, Assistant Professor of Tamil

**DST ANNUAL ACCOUNTS AND REPORTS**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE
1.	Co-ordinator	Dr.(Mrs.) M. Murugalakshmi, Assistant Professor of Chemistry
	Executive Member	Dr.(Mrs.) B. Deepa, Assistant Professor of Botany

**COLLEGE WITH POTENTIAL FOR EXCELLENCE**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE
1.	Co-ordinator	Dr.(Mrs.) R. Sudha Periyathai, Assistant Professor of Physics
	Executive Member	Dr.(Mrs.) S.Shailaja, Assistant Professor of Chemistry
2.	UGC Nominees	

**RUSA**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE
1.	Co-ordinator	Dr.(Mrs.) S.Shailaja, Assistant Professor of Chemistry
2.	Executive Member	Mrs. S. Sathya, Associate Professor of Comp.Sc
3.	Members	Dr.(Mrs.) R. Sudha Periyathai, Assistant Professor of Physics
		Dr.(Mrs.) B.Deepa, Assistant Professor of Botany
		Dr.(Mrs.) C.Devi Arockia Vanitha, Assistant Professor of Comp.Sc
		Dr.(Mrs.) M. Murugalakshmi, Assistant Professor of Chemistry
		Dr.(Mrs.) M. Kavitha, Assistant Professor of History
		Dr.(Mrs.) G.Vennila, Assistant Professor of History
		Dr.(Mrs.)S. Pavithra, Assistant Professor of Mathematics



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**AWARDS COMMITTEE**

1.	Chairperson	Dr.(Mrs.) T.Palaneeswari, Principal
2.	University Nominees 02.08.2018 to 01.08.2020	Dr.A.Muthumanickam, Professor, Department of Education, School of Education, Madurai Kamaraj University, Madurai.
3.		Dr.K.Balakrishnan, Professor, Department of Immunology, School of Biological Sciences, Madurai Kamaraj University, Madurai.
4.	Controller of Examinations	Dr.(Mrs.) E.Ponnmalar Associate Professor of Comp.Sc
5.	Deputy Controller of Examinations	Dr.(Mrs.) M. Murugalakshmi Assistant Professor of Chemistry
6.	Dean of Academic Affairs	Dr.(Mrs.) C.Devi Arockia Vanitha, Assistant Professor of Comp.Sc
7.	Deputy Dean of Academic Affairs	Dr.(Mrs.) Mrs.R.Vijaya Priya Assistant Professor of Tamil
8.	Dean, CDDC	Dr.(Mrs.) B.Deepa Associate Professor of Botany
9.	Deputy Dean, CDDC	Dr.(Mrs.) K.J. Saravastha Associate Professor of Commerce
10.	Secretary	Dr.(Mrs.) S.Sivadevi Head and Associate Professor of Physics
11.	Members	Mrs.M.Sowthamani Head and Associate Professor of Chemistry
12.		Mrs.A.Leena Benita Head and Associate Professor of Comp.Sc.
13.		Mrs.S.Sathya IQAC Adviser
14.		Mrs.K.Muthamil Selvi Head and Associate Professor of English
15.		Mrs. D.Roselind Gnanakumari Head and Associate Professor of Maths
16.		Dr.(Mrs.)S.Shailaja Assistant Professor of Chemistry
17.		Dr. (Mrs.) N. Rajathilagam Head and Assistant Professor of Commerce
18.		Dr.(Mrs.) A. Bamini Head in-Charge, Dept. of Computer Appl.
19.		Dr.(Ms.) S. Subha Ranjani Head in-Charge, Dept. of Micro Biology



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**EXAMINATION COMMITTEE**

1.	Dr.(Mrs.) T.Palaneeswari, Principal	Chairperson
2.	Mrs.E.Ponmalar, Controller of Examinations	Member <i>12</i>
3.	Dr.(Mrs.) M. Murugalakshmi, Deputy COE	Member <i>12</i>
4.	Mrs. S. Sathya, Associate Professor of Computer Science	Member
5.	Dr.(Mrs.) K.Muthamil Selvi, Assistant Professor of English	Member <i>12</i>
6.	Dr.(Mrs.)F.Sweetlyn Joy Christy, Asst Professor of Commerce	Member <i>12</i>
7.	Dr.(Mrs.) S.Grahalakshmi, Assistant Professor of Commerce	Member <i>S. Grahalakshmi</i>

**NIRF**

1.	Nodal Officer	1.	Mrs.S.Sathya, Associate Professor of Comp.Sc.
2.	Members	1.	Dr.(Mrs.) C.Devi Arockia Vanitha, Asst Prof of Comp.Sc. <i>12</i>
		2.	Dr. R. Sudha Periathai, Assistant Professor of Physics <i>12</i>
		3.	Dr. B. Deepa, Assistant Professor of Botany <i>12</i>
		4.	Dr. A. Mydeen Bibi, Assistant Professor of Mathematics <i>12</i>
		5.	Dr.(Mrs.) B. Ponni, Assistant Professor of Tamil
		6.	Dr.M.Yasmin, Librarian <i>12</i>

**STANDARDPRENEUR  
A CENTRE FOR INCUBATION AND  
DEVELOPMENT OF ENTREPRENEURSHIP (ACIDE)**

1.	Incubation Co-ordinators	1.	Dr. D.Rajamani, Assistant Professor of Chemistry
		2.	Dr.K.J.Sunmista, Assistant Professor of Commerce <i>12</i>
2.	Members	1.	Dr.(Mrs.) P.Prasanna Devi, Assistant Professor of English <i>12</i>
		2.	Dr.U.Umadevi, Assistant Professor of Botany <i>12</i>
		3.	Mrs.D.Ganga Devi, Assistant Professor of Comp.Appl. <i>12</i>
		4.	Mrs.K.Jansi Rani, Assistant Professor of N & D. <i>12</i>
		5.	Mrs.S.Thasalai Pulpan, Asst. Prof of Commerce <i>12</i>



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**UNNAT BHARAT ABIYAN**

1.	Co-ordinator	1.	Dr.N Uma Sangari, Assistant Professor of Chemistry
2.	Members	1.	Dr.J. Shobana Devi, Assistant Professor of English
		2.	Dr.M.Murugalakshmi, Assistant Professor of Chemistry
		3.	Dr. U. Umadevi, Assistant Professor of Botany
		4.	Dr.A. Amutha, Assistant Professor of Physics
		5.	Mrs. Padma Priya, Assistant Professor of Commerce
		6.	Dr.A.Muthuselvi, Assistant Professor of Maths
		7.	Mrs.M.Govindammal, Assistant Professor of Comp.Appl.
		8.	Mrs.M. Manonmani, Assistant Professor of Microbiology
		9.	Mrs.G.Muthumari, Assistant Professor of Busi.Admn.
		10.	Mrs. J.Priyanka, Assistant Professor of CD & F
		11.	Dr.M.Kavitha, Assistant Professor of History
		12.	Mrs. V.Vanthana, Assistant Professor of Comp.Appl.
		13.	Mrs.R.Vasanthi, Assistant Professor of Comp. Sc.
		14.	Mrs. K. Jansi Rani, Assistant Professor of N & D
		15.	Dr. M. Padma Priya, Assistant Professor of Tamil

**ONLINE COURSES (NPTEL, MOOC)**

1.	Co-ordinators	1	Dr.(Ms.) M.Jegadeeswari, Assistant Professor of Commerce
		2	Dr. (Mrs.) R.Kalaivani, Assistant Professor of Geography
2.	Members	1	Ms. B. Gokila Devi, Assistant Professor of Comp.Appl.
		2	Ms.A.Sudha, Assistant Professor of CD & F

**INTERNAL COMPLAINTS COMMITTEE**

1.	Presiding Officer	1.	Dr.(Mrs.) S. Vijayakumari, Physical Directress
2.	Faculty	1.	Mrs. C.Thamarai Chelvi, Assistant Professor of Chemistry
		2.	Dr.(Mrs.) S.Grahalakshmi, Assistant Professor of Commerce
	Non-Teaching	1.	Mrs.R.Jeyalakshmi, Assistant
		2.	Mrs.M.Banu Priya, Accountant
	NGO	1.	Mrs.R.Gogapriya, Lawyer



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**SIVAKASI**

**GOVERNING BODY**

1.	Prof.G.Hemantha Kumar, Vice-Chancellor, University of Mysore, Crawford Hall, Mysuru – 570 005.	UGC Nominee 2017-2018 to 2021-2022
2.	Regional Joint Director of Collegiate Education, Madurai Region, Madurai.	State Government Nominee
3.	Dr.V.Chinniah, Registrar Professor, Department of Management Studies, School of Business Studies, Madurai Kamaraj University, Madurai – 625 021.	University Nominee 02.08.2018 to 01.08.2020
4.	Dr.S.Arivazhagan, Principal, MEPCO Schlenk Engineering College, Sivakasi	Educationist 02.08.2018 to 01.08.2020
5.	Mrs. ThilagavathyRavindran, President Mr. A. Tenzing, Vice-President Mrs. Aruna Ashok, Secretary & Correspondent Mr. C.Gunasingh, Member Mrs. BinaRajasingh Mr. N.R.K.R.R. Rajaratnam, Member	Members from Management Trust
6.	Dr.(Mrs.) T.Palaneeswari, Principal	Ex-officio Member
7.	Dr.(Mrs.) C. Devi Arockia Vanitha Dean of Academic Affairs	Member
8.	Mrs.E.Ponmalar, Controller of Examinations	Member

**FINANCE COMMITTEE**

1.	Chairman	Dr.(Mrs.) T.Palaneeswari, Principal
2.	Executive Member	Mrs. Aruna Ashok, Secretary
3.	University Nominee	To be given
4.	Members	Dr. (Mrs.) B. Deepa, Assistant Professor of Botany Dr. K.Sounthara Priya, Assistant Professor of Commerce





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**ACADEMIC COUNCIL**

1.	Dr.(Mrs.) T.Palaneeswari, Principal	Chairman
2.	Dr.(Mrs.) C. Devi Arockia Vanitha, Assistant Professor of Computer Science	Dean of Academic Affairs <i>Gov</i>
3.	Mrs.K.Muthamil Selvi, Head & Associate Professor of English	Members <i>N. Rajatani</i> <i>PP</i> <i>S.S.R.</i> <i>Mohamed Nasreen</i>
	Dr. (Mrs.) B. Ponni, Head & Assistant Professor of Tamil	
	Mrs. V. Ramya, Head & Assistant Professor of History	
	Mrs.D.Roselind Gnanakumari, Head & Associate Professor of Mathematics	
	Dr.(Mrs.) S.Sivadevi, Head & Associate Professor of Physics	
	Mrs. M.Sowthamani, Head & Associate Professor of Chemistry	
	Dr.(Mrs.) M.Sunthi, <i>S. Seppo</i> Head & Associate Professor of Botany	
	Mrs. A.Leena Benita, Head & Associate Professor of Computer Science	
	Dr.(Mrs.) N.Rajathilagam, Head & Assistant Professor of Commerce	
	Dr.(Ms.) M.S. Yasmeen Beevi, Assistant Professor of Business Administration	
	Dr.(Mrs.) A. Bamini Devi, Assistant Professor of Computer Applications	
	Mrs. P. Prescilla, Assistant Professor of Information Technology	
	Dr.(Ms.) S. Subha Ranjani, Assistant Professor of Micro-Biology	
	Mrs. K. Jansi Rani, Assistant Professor of Nutrition and Dietetics	
Ms. Mohamad Rihana Nasreen, Assistant Professor of Costume Design & Fashion		
4.	Dr.(Mrs.) S. Shanthi, Associate Professor of Chemistry	Senior Teachers <i>S.S.</i>
	Dr.(Mrs.) K.P.Radha, Associate Professor of Physics	
	Mrs.S.Sathya, Associate Professor of Computer Science	
	Dr.(Mrs.) P.Stella Muthurajam, Associate Professor of Economics	



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5.	Dr. V. Alagappan, Former Registrar, Madurai Kamaraj University, Madurai	Experts nominated by the Governing Body
	Dr. S. Govindarajan, Emeritus Professor, Bharathiyar University, Coimbatore	
	Mr.KR. Gnana Sambandan, CEO-AATHMA, Madurai	
	Dr.K Venkata Subramanian, Annai Maternity Nursing Home, Sivakasi	
	CA. Anuradha Giridharan, Anuradha Associates. Sivakasi	
6.	Dr.G.Kumaresan, Professor, Department of Genetics, School of Biological Sciences, Madurai Kamaraj University, Madurai – 625 021.	University Nominees  02.08.2018 to 01.08.2020
	Dr.R.Sudha, Professor, Department of French, School of English and Foreign Languages, Madurai Kamaraj University, Madurai – 625 021.	
	Dr.R.Saraswathi, Professor, Department of Material Science, School of Chemistry, Madurai Kamaraj University, Madurai – 625 021.	
7.	Dr.(Mrs.) S.Shailaja, Assistant Professor of Chemistry	Member Secretary
8.	Dr.(Mrs.) R.Sudha Periyathai, IQAC Co-ordinator	Special Invitees
	Dr.(Mrs.) <del>B. Deepa, Dean</del> , CDDC - <i>deputy dean</i>	
	Mrs. E.Ponmalar, Controller of Examinations	
	Dr.(Mrs.) M.Murugalakshmi, Deputy Controller of Examinations	
	Mrs. B. Theresita Mary Shanthi, Part V Advisor	
	Mrs.C.Gokilamani Co-ordinator, Job Oriented Courses	
	Dr.(Mrs.) S.Vijayakumari, Physical Directress	
	Dr.(Mrs.) M.Yasmin, Librarian	
Dr.(Mrs.) M. Padma Priya, Hostel Deputy Warden		
9.	Mrs. K.Amutha, Office Superintendent	Senior Administrative Official
10.	Ms.J.Kaleeswari, III B.A.Tamil	Student Representatives
	Ms.G.Sakthi Brindha, III B. Com(CA) R	
	Ms. P.K.M.Gayathri, III B.Sc. N&D	
	Ms.A.S. Aruna Poorani, II M.Sc. Chemistry	
	Ms.S. Grace Aykiya, II M.Sc. Comp.Sc.	



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**BOARD OF STUDIES**

**FOR EACH DEPARTMENT**

1.	HOD	Chairman
2.	Entire Faculty of the Department	Members
3.	Two Subject Experts	Nominated by the Academic Council
4.	One Expert	Nominated by the Vice-Chancellor
5.	One Representative	From industry/corporate sector/allied area relating to placement
6.	One Postgraduate Meritorious Alumnus	Nominated by the Principal
7.	One PG and one UG Students	Students Representatives

**UNIVERSITY NOMINEES ON BOS FOR VARIOUS DISCIPLINES**

**02.08.2018 to 01.08.2020**

S.No.	Departments	Name & Designation
1.	Tamil	Dr.T.Velmayil, Associate Professor, Department of Tamil, V.V.V.College for Women, Virudhunagar – 626 001.
2.	English	Dr.Fernando Delishia, Associate Professor, Department of English, Fatima College, Mary Land, Madurai – 625 018.
3.	History	Dr.G.Subbulakshmi, Associate Professor of History, NMSSVN College, Nagamalai, Madurai – 625 019.
4.	Mathematics	Dr.M.Santhi, Associate Professor of Mathematics, Hajee Karutha Rawther Howdia College, Uthamapalayam – 625 533.
5.	Physics	Dr.S.Rajashabala, Associate Professor of Theoretical Physics, Madurai Kamaraj University, Madurai – 625 021.
6.	Chemistry	Dr.Indra Mahalakshmi, Associate Professor of Chemistry, CPA College, Bodinayakanur – 625 513



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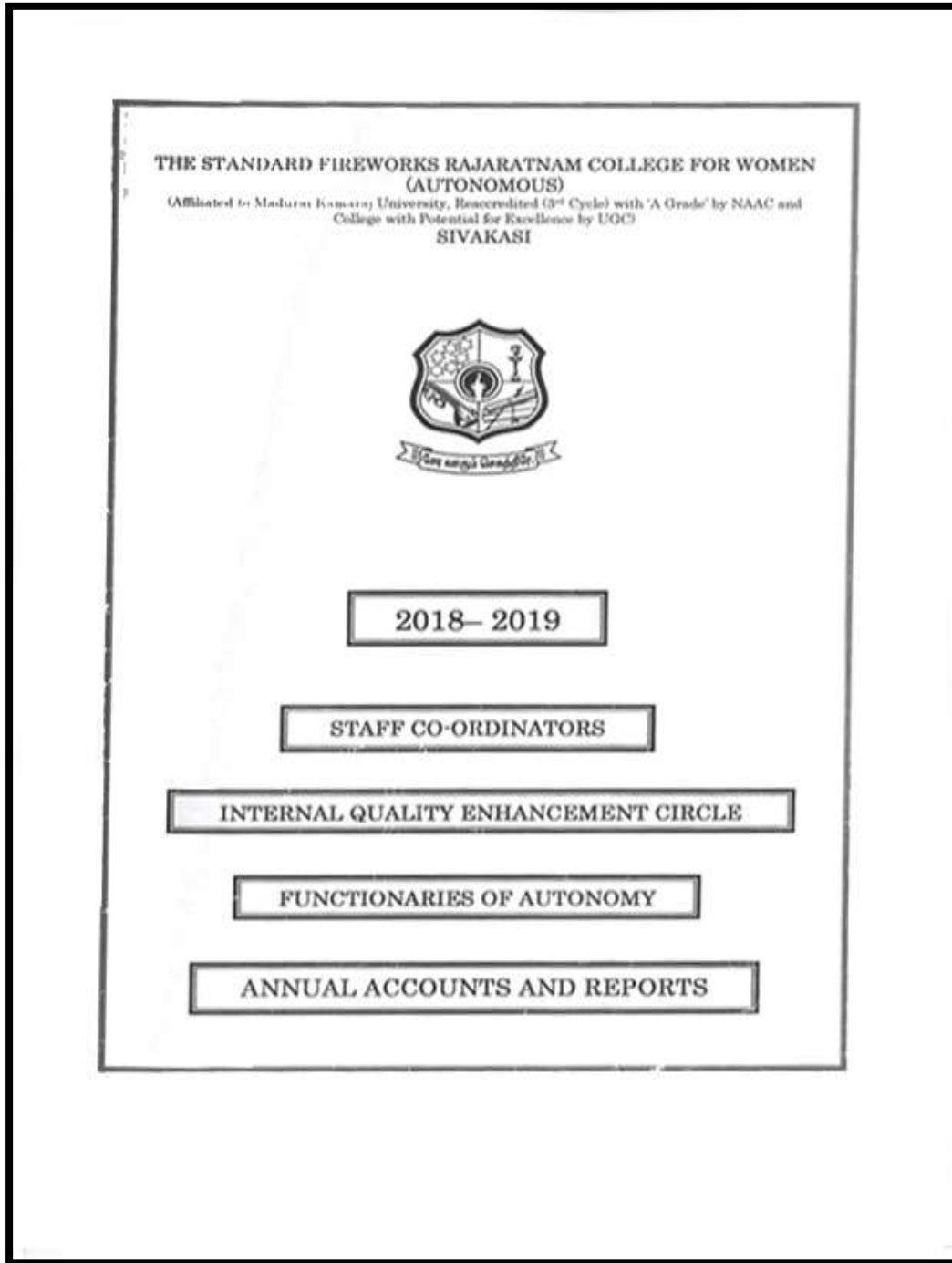
S.No.	Departments	Name & Designation
7.	Botany	Dr.A.Jayachitra, Assistant Professor of Biotechnology School of Biotechnology, Madurai Kamaraj University, Madurai – 625 021.
8.	Computer Applications	Dr.S.Kannan, Professor, Department of Computer Applications, Madurai Kamaraj University, Madurai – 625 021.
9.	Commerce	Dr.K.Uma, Assistant Professor, Department of Commerce, School of Business Studies, Madurai Kamaraj University, Madurai – 625 021.
10.	Business Administration	Dr.J.Vijayadurai, Professor, Department of Management Studies, Madurai Kamaraj University, Madurai – 625 021.
11.	Computer Science	Dr.M.Thangaraj, Professor, Department of Computer Science, Madurai Kamaraj University, Madurai – 625 021.
12.	Information Technology	Dr.M.Sumathi, Head and Associate Professor of Computer Science, Sri Meenakshi Govt. College for Women, Madurai.
13.	Microbiology Department	Dr.H.Shakila, Professor, Department of Microbiology, Madurai Kamaraj University, Madurai – 625 021.
14.	Nutrition & Dietetics	Mr.S.Rameshraj, Associate Professor & Head, Department of Hotel Management & Catering Science, Madurai Kamaraj University, Madurai – 625 021.
15.	Biotechnology	Dr.D.Ganesh, Professor, Department of Biotechnology, Madurai Kamaraj University, Madurai – 625 021.
16.	Costume Design and Fashion	M.Anitha, Assistant Professor of Costume Design and Fashion, G.Venkatasamy Naidu College, Kovilpatti.



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**2018-2019**





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SIVAKASI

**STAFF CO-ORDINATORS 2018-2019**

S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Prayer & Discipline	1	All HODs		
		2	Dr.(Mrs.) S. Vijayakumari ✓	Phy. Dir	<i>[Signature]</i>
		3	Ms. V.Sasi Priya ✓	Phy. Dir	
		4	Mrs.N.Banumathi ✓	English	<i>[Signature]</i>
		5	NCC & College Union ✓		
2.	Council Secretary	1	Dr.(Mrs.) S.Sivadevi	Physics	
		2	Ms. S. Subha Ranjani	Micro	<i>[Signature]</i>
3.	Staff Secretary	1	Dr.(Mrs.) P.Prasanna Devi	English	<i>[Signature]</i>
		2	Mrs.A.Uma Devi	English	<i>[Signature]</i>
4.	College Union ✓	1.	Dr. (Mrs.) M. Padma Priya	Tamil	<i>[Signature]</i>
		✓ 2.	Mrs.P. Prescilla	IT	<i>[Signature]</i>
		✓ 3.	Dr.(Mrs.) V.S.Shakila	English	<i>[Signature]</i>
		✓ 4.	Mrs. C. Thamaraichelvi	Chemistry	<i>[Signature]</i>
		✓ 5.	Mrs.K.Rama Jeyalakshmi	English	<i>[Signature]</i>
		✓ 6.	Mrs.J.Vallimayil	Botany	<i>[Signature]</i>
		✓ 7.	Dr.(Ms.)A.Josephine Stella	Commerce	<i>[Signature]</i>
		✓ 8.	Mrs. R. Maheswari	Commerce	<i>[Signature]</i>
		✓ 9.	Dr.(Mrs.)S.Deepa	Commerce	<i>[Signature]</i>
		✓ 10.	Mrs. S. Vinotha X	Tamil	<i>[Signature]</i>
		✓ 11.	Dr.(Mrs.) S.Pavithra	Maths	<i>[Signature]</i>
		✓ 12.	Mrs.R. Vasanthi	Comp.Sc	<i>[Signature]</i>
		✓ 13.	Ms. R. Kalaivani	History	<i>[Signature]</i>
		✓ 14.	Mrs. S. Selvalakshmi	Physics	<i>[Signature]</i>
		15.	Mrs.J.Mahalakshmi New	N & D	
5.	Time Table & Class Arrangement	16.	Dr.(Mrs) S.Radha	Micro	<i>[Signature]</i>
		17.	Mrs.V.Vanthana	Comp.Appl	<i>[Signature]</i>
		18.	Mrs. A.Muthumari	Busi. Adm	<i>[Signature]</i>
		19.	Ms. T.Agasthiya Ambika	CD & F	<i>[Signature]</i>
		1	Mrs. N. Uma Sangari	Chemistry	<i>[Signature]</i>
6.	Semester Monitoring & Evaluation Cell	2	Dr.(Mrs.) B.Meenakshi	Tamil	<i>[Signature]</i>
		3	Mrs. M. Sudhakani	Comp. App	<i>[Signature]</i>
		4	Dr. (Mrs.) V.Vishnu Priya	Commerce	<i>[Signature]</i>
		1.	Mrs. S. Sivadevi	Physics	<i>[Signature]</i>
		2.	Mrs. S.P.Nandhini	Maths	<i>[Signature]</i>
		3.	Mrs. D. Ganga Devi	Comp. App	<i>[Signature]</i>
		4.	Dr.(Mrs.) S. Grahalakshmi	Commerce	<i>[Signature]</i>
		5.	Mrs. A.P. Gowsalya Devi	Botany	<i>[Signature]</i>

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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		6.	Mrs.S.Vetriselvi	Maths	S. Vetriselvi
		7.	Dr.(Ms.)S.Jayanthi	Physics	S.J.
		8.	Ms.M. Poongothai	Tamil	M.P.
		10.	Ms. S.Vanitha	English	S. Vanitha
		19.	Dr.(Mrs.)G.Vennila	History	G. Vennila
		12.	Mrs.R. Vasanthi	Comp. Sc	R. Vasanthi
		12.	Mrs. P.Karthika @ Nandhini	Busi. Adm	P. Karthika
		14.	Mrs.R.Maheswari	CD & F	R. Maheswari
		14.	Mrs.M.Kaleeswari	Micro Bio	M. Kaleeswari
		15.	Ms. M. Gnanasuronmani	N & D	M. Gnanasuronmani
		18.	Ms. D. Mahalakshmi	Com - COP	D. Mahalakshmi
		18.	Ms. B. Gokila Devi	Comp.COP	B. Gokila Devi
		19.	Mrs. A. Saiyed Ali Fathima	Comp.COP	A. Saiyed Ali Fathima
		19.	Mrs. C. Ramalakshmi	Office	C. Ramalakshmi
		20.	Mrs. S. Mahalakshmi	CoE Office	S. Mahalakshmi
		21.	Mrs. G. Muthumari	CoE Office	G. Muthumari
		22.	Mr. M. Selvaraj	Office	M. Selvaraj
7.	Tutorial & Advisory System (Guidance, Counselling & Mentoring Activities)	1	Mrs. D.Roselind Gnanakumari	Maths	D. Roselind Gnanakumari
		2	Mrs. V. Ramya	History	V. Ramya
8.	Study Circle	3.	Ms. H. Mohammed Rishana Nasser	CD&F	H. Mohammed Rishana Nasser
	1. Kendra Exam	1	Dr.(Mrs.) R.Senbagavalli	Tamil	R. Senbagavalli
	2. Swamiji's Discourse etc. Vinayaka Temple, Pooja, Kolu etc.	2	Mrs.K.Valarmathi	Tamil	K. Valarmathi
		3	Dr.(Mrs.) J. Arun Nandini	Commerce	J. Arun Nandini
		4	Mrs.M.Kaleeswari	Micro	M. Kaleeswari
		5	Mrs.M. Banu Priya	Office	M. Banu Priya
		6	Sub Wardens		
9.	Computer Lab. Management	1	Mrs. E. Ponmalar	Comp.Sc	E. Ponmalar
		2	Mrs.M.Sudhakani	Comp.App	M. Sudhakani
		3	Mrs. M. Govindammal	Comp.App	M. Govindammal
10.	Computer Courses (Certificate & Diploma)	1	Mrs. S. Vetriselvi	Maths	S. Vetriselvi
		2	Mrs.V.Vanitha	Comp.App	V. Vanitha
11.	Soft Skill-Enhancement	1	Mrs. B. Sivapriya	English	B. Sivapriya
		2	Ms.D.Ponezhil	English	D. Ponezhil
12.	Library & Information Science	1	Dr. M. Yasmin	Librarian	M. Yasmin
13.	Job Oriented Courses	1	Mrs. C. Gokilamani	Chemistry	C. Gokilamani
		2	Dr.(Mrs.) P. Prasanna Devi	English	P. Prasanna Devi
14.	Peace Education Course	1	Dr.(Mrs.) S.Sobana	English	S. Sobana
		2	Dr.(Mrs.) V.C. Priyadharshini	English	V.C. Priyadharshini
15.	Women Studies	1	Mrs.V.Annapackiam	Tamil	V. Annapackiam
		2	Dr.(Ms.)S.Jayanthi	Physics	S. Jayanthi



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
16.	GK Book & Career Guidance	1	Mrs. S. Latha	Commerce	<i>S. Latha</i>
		2	Dr.(Mrs.)D. Rajamani	Chemistry	<i>D. Rajamani</i>
		3	Ms. M. Govindammal	Comp. App	<i>M. Govindammal</i>
17.	Gandhian Thought	1	Mrs.K.Valarmathi	Tamil	<i>M. Valarmathi</i>
		2	Dr.(Mrs.) R.Senbagavalli	Tamil	<i>R. Senbagavalli</i>
18.	<b>PART-V – STUDENT SERVICES</b>				
	Co-ordinator	1	Mrs. B. Theresita Mary Shanthi	Comp.Sc	<i>B. Theresita Mary Shanthi</i>
	Assistant(Typing Work)	2	Ms. M. Sasikala	COP(C.Sc)	<i>M. Sasikala</i>
18.1	NSS Unit 179	1	Dr.(Mrs.)N.Kavitha	Tamil	<i>N. Kavitha</i>
		2	Ms. K.Jeyadevi	Micro Bio	<i>K. Jeyadevi</i>
		3	Ms.M.Keerthana	CD&F	<i>M. Keerthana</i>
18.2	NSS Unit 180	1	Dr.(Mrs.) K.Geetha	Botany	<i>K. Geetha</i>
		2	Dr.(Mrs.) S.Pavithra	Maths	<i>S. Pavithra</i>
		3	Mrs.J.Rajeswari	Commerce	<i>J. Rajeswari</i>
18.3	NSS Unit 181	1	Dr.(Mrs.)J. Vinnarasi	Chemistry	<i>J. Vinnarasi</i>
		2	Dr.(Ms.)S.Jayanthi	Physics	<i>S. Jayanthi</i>
		3	Ms.J.Merlin Rani	Nutrition	<i>J. Merlin Rani</i>
18.4	NSS Unit 182	1	Dr. (Mrs.) S. Kartheeswari	Commerce	<i>S. Kartheeswari</i>
		2	Mrs.U.Muthumari	Maths	<i>U. Muthumari</i>
		3	Ms.S.Vanathana	English	<i>S. Vanathana</i>
18.5	NSS Unit 210	1	Mrs. A. Uma Devi	English	<i>A. Uma Devi</i>
		2	Dr.(Mrs.) S.Deepa	Commerce	<i>S. Deepa</i>
		3	Mrs. K.Jansi Rani	Nutrition	<i>K. Jansi Rani</i>
18.6	Red Ribbon Club	1	Mrs. S. Dhanalakshmi	Tamil	<i>S. Dhanalakshmi</i>
		2	Mrs. K. Sounthara Priya	Commerce	<i>K. Sounthara Priya</i>
		3	Ms.D.Ponezhil	English	<i>D. Ponezhil</i>
18.7	Social Service League	1	Mrs. V. Saradha	Comp.App	<i>V. Saradha</i>
		2	Dr.(Mrs.)S.Gayathri	Commerce	<i>S. Gayathri</i>
		3	Mrs. M. Manonmani	Micro	<i>M. Manonmani</i>
18.8	Extension Activity	1	Mrs.A.Vijaya Shree	Commerce	<i>A. Vijaya Shree</i>
		2	Mrs.G.Krishnaveni	IT	<i>G. Krishnaveni</i>
		3	Mrs. S. Vinodha	Tamil	<i>S. Vinodha</i>
18.9	Youth Red Cross & Blood Donor's Club	1	Mrs. R. Vijaya Priya	Tamil	<i>R. Vijaya Priya</i>
		2	Dr.(Mrs.) B.Meenakshi	Tamil	<i>B. Meenakshi</i>
		3	Mrs. J. Vallimayil	Botany	<i>J. Vallimayil</i>
18.10	National Cadet Corps	1	Mrs. N. Banumathi	English	<i>N. Banumathi</i>
		2	Dr.(Mrs.) J. Mehaladevi	History	<i>J. Mehaladevi</i>
		3	Mrs. D.Sudha Maheswari	Comp.Sc	<i>D. Sudha Maheswari</i>





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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
18.11	Citizen Consumer Club	1	Dr. (Mrs.) S.Grahalakshmi	Commerce	<i>S. Grahalakshmi</i>	
		2	Mrs. M.Muthuselvi	Tamil		
		3	Mrs. P. Karthika @ Nandhini	Busi.Admn	<i>P. Karthika</i>	
18.12	Environment Club	1	Mrs.A.P.Gowsalya Devi	Botany	<i>A.P. Gowsalya</i>	
		2	Mrs. G.Sona	Micro. Bio	<i>G. Sona</i>	
		3	Ms. M. Gnanasuronmani	N&D	<i>M. Gnanasuronmani</i>	
18.13	Physical Education	1	Mrs.V.Kaniselvi	English	<i>V. Kaniselvi</i>	
		2	Mrs.P.Muthulakshmi	Comp. Appl.	<i>P. Muthulakshmi</i>	
19.	Equal Opportunity Centre	i. SC / ST Cell	1	Mrs. M. Malini Devi	Maths	<i>M. Malini</i>
			2	Mrs. M.Sathya	English	<i>M. Sathya</i>
			3	Mrs. C.Thamarai Chelvi	Chemistry	<i>C. Thamarai Chelvi</i>
		ii. Differently Abled	1	Dr.(Mrs.) S. Pethanachi Selvam	Maths	<i>S. Pethanachi Selvam</i>
			2	Dr.(Mrs.) K. Sounthara Priya	Com(R)	<i>K. Sounthara Priya</i>
20.	i. Audio-Visual Equipment	1	Mrs. F. Kingslin Mary Genova	Physics	<i>F. Kingslin Mary Genova</i>	
		2	Mrs. S.Selvalakshmi	Physics	<i>S. Selvalakshmi</i>	
	ii. Photography Club	1	Mrs.M.Nithya	Physics	<i>M. Nithya</i>	
		2	Dr.(Mrs.)B.Siva Sankari	Physics	<i>B. Siva Sankari</i>	
21.	Placement Cell	1	Mrs. C. Devi Arockia Vanitha	Comp.Sc	<i>C. Devi Arockia Vanitha</i>	
		2.	Dr.(Mrs.)V.C.Priyadharshini	English	<i>V.C. Priyadharshini</i>	
		3.	Dr.(Mrs.) S. Grahalakshmi	Busi.Admn	<i>S. Grahalakshmi</i>	
		4.	Dr.(Mrs.)S.Kalai Selvi	Maths	<i>S. Kalai Selvi</i>	
		5.	Dr.(Mrs.)G.Vennila	History	<i>G. Vennila</i>	
		6.	Ms. M. Gnanasuronmani	Nutrition	<i>M. Gnanasuronmani</i>	
		7.	Mrs. V. Saradha	IT	<i>V. Saradha</i>	
		8.	Dr.(Ms.)A.Josephine Stella	Commerce	<i>A. Josephine Stella</i>	
		9.	Mrs.M.Nithya	Physics	<i>M. Nithya</i>	
		10.	Mrs.D.Sudha Maheswari	Comp.Sc	<i>D. Sudha Maheswari</i>	
		11.	Ms. P. Muthulakshmi	Comp. App	<i>P. Muthulakshmi</i>	
22.	YWED Courses	1	Dr.(Mrs.) P.Prasanna Devi	English	<i>P. Prasanna Devi</i>	
		2	Dr.(Mrs.)A.Mydeen Bibi	Maths	<i>A. Mydeen Bibi</i>	
		3	Dr.K.J. Sunmista	Commerce	<i>K. J. Sunmista</i>	
		4	Dr.(Mrs.)P.R.Kavitha Rani	Chemistry	<i>P. R. Kavitha Rani</i>	
		5	Ms.U.Uma Devi	Botany	<i>U. Uma Devi</i>	
		6	Dr.(Mrs.)V.S.Shakila	English	<i>V. S. Shakila</i>	
		7	Mrs. S. Thazhai Pushpam	Commerce	<i>S. Thazhai Pushpam</i>	
		8	Mrs. J. Jeeva Priya	Com(SF)	<i>J. Jeeva Priya</i>	



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		9	Mrs.V.Kaniselvi	English	V. Kaniselvi
		10	Mrs.A.Muthumari	Busi.Admn	A. Muthumari
		11	Ms. K. Jansi Rani	N&D	K. Jansi Rani
		12	Mrs. M. Manonmani	Micro	M. Manonmani
		13	Mrs. M.Muthuselvi	Tamil	M. Muthuselvi
		14	Mrs.R.Suriya Devi	Commerce	R. Suriya Devi
		15	Mrs.G.Krishnaveni	I.T.	G. Krishnaveni
		16	Ms.S.Vigneswari	Maths	S. Vigneswari
		17	Dr.(Ms.)A.Amutha	Physics	A. Amutha
		18	Ms.M.Keerthana	C.D.F	M. Keerthana
23.	Environmental Studies	1	Dr.(Mrs.)S.Shailaja	Chemistry	S. Shailaja
		2	Ms. S. Subha Ranjani	Micro Bio	S. Subha Ranjani
		3	Ms. P.Sujatha	Botany	P. Sujatha
24.	Students Welfare & Grievance Redress Cell, Free Noon Meals	1	Mrs. A. Leena Benita	Comp.Se	A. Leena Benita
		2	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		3	Ms.J.Prateeba Devi	Busi.Admn	J. Prateeba Devi
		4	Ms.J.Merlin Rani	N&D	J. Merlin Rani
		5	Mrs.N.Akila	Maths	N. Akila
		6	Mrs.P.Vimala devi	Maths	P. Vimala devi
		7	Mrs.M.Rajeswari	Commerce	M. Rajeswari
25.	Commuters Cell	1	Mrs. V. Annapackiam	Tamil	V. Annapackiam
		2	Dr.(Mrs.)R.Senbagavalli	Tamil	R. Senbagavalli
26.	Communal Harmony, National Integration (Best-College Award)	1	Mrs. S. Latha	Commerce	S. Latha
		2	Dr.(Mrs.)J.Mehala Devi	History	J. Mehala Devi
		3	Mrs.M.Shanthi	English	M. Shanthi
		4	Mrs.R.Maheswari	Costume	R. Maheswari
		5	Mrs.S.Rengeswari	Commerce	S. Rengeswari
27.	Youth Welfare Forum	1	Dr.(Mrs.) J. Sobhana Devi	English	J. Sobhana Devi
	i. Entertainment Club/ Fine Arts Activities & Best College Award for Student Support Services	2	Dr.(Mrs.) K. J. Sunmista	Commerce	K. J. Sunmista
		3	Dr.(Mrs.) F. Sweetlyn Joy Christy	Commerce	F. Sweetlyn Joy Christy
		4	Mrs.M.Sathya	English	M. Sathya
		5	Dr.(Mrs.)D.Rajamani	Chemistry	D. Rajamani
		6	Dr.(Mrs.) N. Kavitha	Tamil	N. Kavitha
	ii. Debate, Essay, Verse Writing, Elocution, Short Story	7	Dr.(Ms.) A. Josephine Stella	Commerce	A. Josephine Stella
		8	Dr.(Mrs.)J.Jeeva Priya	Commerce	J. Jeeva Priya
		9	Mrs. J. Nandhini	English	J. Nandhini
		10	Mrs. A. Vijayashree	Commerce	A. Vijayashree
		11	Mrs.P.Ananthi	Tamil	P. Ananthi
		12	Dr.(Mrs.)S.Sobana	English	S. Sobana



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		13	Ms. K. Jeyadevi	Micro	<i>W. 30</i>
		14	Mrs.U.Muthumari	Maths	<i>J. M. ...</i>
		15		Geo	
		16	Mrs. R.Narmatha	CDF	<i>For K. ...</i>
		17	Ms.J.Priyanka	CDF	<i>Pray ...</i>
		18	Dr.(Mrs.)B.Siva Sankari	Physics	<i>B. J. ...</i>
		19	Mr.J.Senthil Kumar	Lab. Tech	
28.	Industry Institution Interaction Cell	1	Dr.(Mrs.) C. Devi Arockia Vanitha	Comp.Se	<i>...</i>
		2	Mrs. C. Gokilamani	Chemistry	<i>C. Gokilamani</i>
		3	Ms. U. Umadevi	Botany	<i>U. Umadevi</i>
		4	Mrs. D. Sudha Maheswari	Comp.Se	<i>Sudha Maheswari</i>
		5	Mrs.J.Porkodi	Chemistry	<i>J. Porkodi</i>
29.	College Bulletin <i>2bac</i>	1	Mrs.V.Lalithambigai	English	<i>Walithambigai</i>
		2	Mrs. S. Dhanalakshmi	Tamil	
		3	Dr. (Mrs.) R.Jeyalakshmi	Commerce	<i>R. Jeyalakshmi</i>
		4	Mrs.R.Suriya Devi	Commerce	<i>R. Suriya Devi</i>
30.	College Magazine	1	Dr. (Mrs.) B. Ponni	Tamil	<i>B. Ponni</i>
		2	Dr.(Mrs.)A.Padma Priya	English	<i>A. Padma Priya</i>
		3	Mrs. V.Muthulakshmi	Tamil	<i>V. Muthulakshmi</i>
		4	Dr.(Mrs.)A.Mydeen Bibi	Maths	<i>A. Mydeen Bibi</i>
		5	Dr.(Ms.) M. Jegadeeswari	Commerce	<i>M. Jegadeeswari</i>
		6	Mrs. A. Bamini	Comp. App	<i>A. Bamini</i>
		7	Dr.(Mrs)S.Radha	Micro Bio	<i>S. Radha</i>
		8	Ms.M.Kavitha	N&D	<i>M. Kavitha</i>
31.	E-Content Development Cell				
	Co-ordinator	1	Mrs. S. Sathya	Comp.Se	<i>S. Sathya</i>
	Members	2	Ms. V. Vandhana	Comp. App	<i>V. Vandhana</i>
		3	Mrs. M. Govindammal	Comp.App	<i>M. Govindammal</i>
		4	Mrs.G.Krishnaveni	IT	<i>G. Krishnaveni</i>
		5	Thiru R.Kumaresan	Lab.Asst	
		6	Mr. Senthil Kumar	Lab. Asst	
32.	College Website & Online News	1	Mrs. R. Vasanthi	CS	<i>R. Vasanthi</i>
		2	Mrs.D.Ganga Devi	Comp. Ap	<i>D. Ganga Devi</i>
		3	Dr.(Mrs.) P.Karthika Devi	English	<i>P. Karthika Devi</i>
		4	Mrs.R.Kalaivani	History	<i>R. Kalaivani</i>
		5	Mrs.R.Valliyammal	COP	<i>R. Valliyammal</i>
		6	Ms.S.Nimala	COP	<i>S. Nimala</i>
33.	ICT	1	Mrs.P.Prescilla	IT	<i>P. Prescilla</i>
		2	Mrs.S.Darling Selvi	Comp. App	<i>S. Darling Selvi</i>
		3	Mrs.D.Ganga devi	Comp. App	<i>D. Ganga devi</i>



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
34.	Log Book & Campus Round Up i) Awards & Achievements of Staff ii) Awards & Achievements of Students iii) Extension activities of the departments	1	Mrs. B. Siva Priya	English	B. Siva Priya	
		2	Mrs.S.Selvalakshmi	Physics	Selvalakshmi	
		3	Mrs.G.Sona	Micro.Bio	Sona	
		4	Ms.S.Vigneswari	Maths	S. Vigneswari	
		5	Dr.(Mrs.) R. Jeyalakshmi	Commerce	R. Jeyalakshmi	
		6	Ms. P.Sujatha	Botany	P. Sujatha	
		7	Ms.M.Poongothai	Tamil	M. Poongothai	
35.	Alumnae Association	1	Dr.(Mrs.)J.Sobhana Devi	English	J. Sobhana Devi	
		2	Dr.(Ms.) M.S. Yasmeen Beevi	Busi.Admn	M.S. Yasmeen Beevi	
		3	Mrs.S.Grahalakshmi	Busi.Admn	S. Grahalakshmi	
		4	Dr.(Mrs.)K.Geetha	Botany	K. Geetha	
		5	Mrs.S.Thazhai Pushpam	Com(SF)	S. Thazhai Pushpam	
		6	Dr.(Mrs.)S.Kartheeswari	Commerce	S. Kartheeswari	
		7	Dr.(Mrs.) J. Arun Nandhini	Commerce	J. Arun Nandhini	
		8	Mrs.M.Muthu Selvi	Tamil	M. Muthu Selvi	
		9	Mrs.S.Rengeswari	Commerce	S. Rengeswari	
		10	Mrs. M.Jeyanthi	Hostel Acc.	M. Jeyanthi	
		11	Mrs.S.Lingammal	DEO	S. Lingammal	
36.	Union Articles	1	Dr.(Ms.)K.Neela Pushpam	History	K. Neela Pushpam	
		2	Dr.(Mrs.)V.Vishnu Priya	Commerce	V. Vishnu Priya	
		3	Ms.M. Poonoithai	Tamil	M. Poonoithai	
		4	Mrs.M.Kaleeswari	Micro	M. Kaleeswari	
		5	Dr.(Ms.)A.Amutha	Physics	A. Amutha	
		6	Mrs. V. Rajasulochana	Maths	V. Rajasulochana	
		7		Geography		
		8	Mrs. J. Mahalakshmi	N & D	J. Mahalakshmi	
		9	Ms. J. Priyanka	CD & F	J. Priyanka	
37.	Parents Teachers Association	1	Dr.(Mrs.)S.Shanthi	Chemistry	S. Shanthi	
		2	Mrs.J.Porkodi	Chemistry	J. Porkodi	
		3	Mrs.S.Muthulakshmi	Botany	S. Muthulakshmi	
		4	Ms.M.Mohamed Rihana Nasrin	CDF	M. Mohamed Rihana Nasrin	
		5	Mrs. R.Narmatha	CD&F	R. Narmatha	
38.	Information & Publicity Cell	i. Press & News Reports	1	Dr.(Mrs.)N.Rajathilagam	Commerce	N. Rajathilagam
			2	Dr.(Mrs.) A.Padma Priya	English	A. Padma Priya
			3	Mrs.P.Ananthi	Tamil	P. Ananthi
		ii. Press Album	1	Dr.(Mrs.) M. Yasmin	Librarian	M. Yasmin
			2	Dr. (Mrs.) J. Kasthuri	Zoology	J. Kasthuri



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39.	Photos, Photo Album, Notice Board Updation	1	Ms.S.Subha Ranjani	Micro	S.S.R.
		2	Mrs.T.Agasthiya Ambika	CDF	T. Agasthiya
		3	Ms.M.Kavitha	N&D	M. Kavitha
		4	Ms.J.Prateeba Devi	Busi.Admn	J. Prateeba
40.	Personality Development Cell	1	Dr.(Ms.) M. S. Yasmeen Beevi	Busi.Admn	M.S.B.
		2	Mrs. V. Annappaikiam	Tamil	V. Annappaikiam
		3	Dr.(Mrs.) P.Karthika Devi	English	P. Karthika
		4	Dr.(Mrs.)V.Muthulakshmi	Tamil	V. Muthulakshmi
		5	Mrs.A.Sathya	COP	A. Sathya
41.	Counselling Cell	1.	Mrs.K.Muthamil Selvi	English	K. Muthamil Selvi
		2.	Mrs.K.Rama Jeyalakshmi	English	K. Ramajeyalakshmi
		3.	Mrs.S.P.Nandhini	Maths	S.P.Nandhini
		4.	Dr.(Mrs.) P.R.Kavitha Rani	Chemistry	P.R.Kavitha Rani
		5.	Dr.(Mrs.) F.Sweetlyn Joy Christy	Commerce	F. Sweetlyn Joy Christy
		6.	Mrs.S.Darling Selvi	Comp. Ap	S. Darling Selvi
		7.	Mrs.K.Jansi Rani	Nut. Diet.	K. Jansi Rani
42.	Expressive Articulation Session	1.	Mrs.M.Sowthamani	Chemistry	M. Sowthamani
		2.	Mrs.S.P.Nandhini	Maths	S.P.Nandhini
		3.	Dr.(Mrs.)J.Kasthuri	Zoology	J. Kasthuri
		4.	Mrs.M.Shanthi	English	M. Shanthi
		5.	Ms.S.Muthulakshmi	Botany	S. Muthulakshmi
		6.	Mrs. P.Karthika @ Nandhini	Busi.Admn	P. Karthika
		7.	Mrs.S.Rengeswari	Commerce	S. Rengeswari
		8.	Mrs.V.Rajasulochana	Maths	V. Rajasulochana
43.	<b>Co-operative Stores</b>				
	President	1	Vacant		
	Vice-President	2	Dr. (Mrs.) T. Palaneesvari	Principal	
	Directors	3	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		4.	Mrs. R. Malini Devi	Maths	R. Malini Devi
		5	Mrs. K. Muneeswari	Office	K. Muneeswari
	Student Directors	6	Vacant		
7		Vacant			
44.	Management Stores & Canteen	1	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		2	Mrs. R. Maheswari	Busi.Admn	R. Maheswari
		3	Dr.(Mrs.)S.Kalaiselvi	Maths	S. Kalaiselvi
45.	Hostel				
	i) Deputy Warden	1	Dr.(Mrs.)M.Kavitha	History	M. Kavitha
	ii) Accounts	2	Dr.(Mrs.) N. Rajathilagam	Commerce	N. Rajathilagam
46.	Day Care Centre	1	Dr.(Mrs.)M.Kavitha	History	M. Kavitha
		2	Dr.(Mrs.) S.Shailaja	Chemistry	S. Shailaja

Staff co-ordinator of checking & counter checking

1. Dr. S. Shailaja
2. Dr. S. Paritha



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INTERNAL QUALITY ENHANCEMENT CIRCLE				
S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	<b>AQAR / Re-accreditation Report Preparation Committee</b>	Dr.(Mrs.) K.P.Radha	Physics	<i>K.P. Radha</i>
	i. Curricular Aspects	Dr. (Ms.) U. Uma Devi	Botany	<i>U. Uma Devi</i>
		Mrs. S. Sathya	Comp.Se	<i>S. Sathya</i>
	ii. Teaching, Learning and Evaluation	Dr.(Mrs.) C. Devi Arokia Vanitha	Comp.Se	<i>C. Devi Arokia Vanitha</i>
		Dr.(Mrs.) P. Stella Muthu Rajam	Economics	<i>P. Stella Muthu Rajam</i>
	iii. Research, Consultancy and Extension	Mrs. R. Vijaya Priya	Tamil	<i>R. Vijaya Priya</i>
		Dr.(Mrs.) J. Sobhana Devi	English	<i>J. Sobhana Devi</i>
	iv. Infrastructure and Learning Resources	Dr. (Mrs.) M. Yasmin	Librarian	<i>M. Yasmin</i>
		Dr.(Mrs.) B. Deepa	Botany	<i>B. Deepa</i>
	v. Students Support and Progression	Dr. (Mrs.) A. Mydeen Bibi	Maths	<i>A. Mydeen Bibi</i>
Mrs. E. Ponmalar		C.Se	<i>E. Ponmalar</i>	
vi. Governance and Leadership	Dr.(Mrs.) B. Siva Priya	English	<i>B. Siva Priya</i>	
	Dr. (Mrs.) S. Shailaja	Chemistry	<i>S. Shailaja</i>	
vii. Innovative Practices	Dr. M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>	
	Mrs. K. Muthamil Selvi	English	<i>K. Muthamil Selvi</i>	
viii. Self-Study Report	Mrs. V. Lalithambigai	English	<i>V. Lalithambigai</i>	
	2.	Library Committee	Dr.(Mrs.) M. Yasmin	Librarian
3.	Games Committee / Health Club	All HoDs	-	
		Dr.(Mrs.) S. Vijayakumari	Phy. Dir	<i>S. Vijayakumari</i>
4.	Guidance for Campus Gardening & Kitchen Garden	Ms. V. Sasi Priya	Phy. Dir	<i>V. Sasi Priya</i>
		Mrs. A.P. Kowsalya Devi	Botany	<i>A.P. Kowsalya Devi</i>
5.	Admission & Fees Cell	Ms. S. Muthulakshmi	Botany	<i>S. Muthulakshmi</i>
		Ms. G. Sona	Microbio	<i>G. Sona</i>
		Dr. (Mrs.) B. Deepa	Botany	<i>B. Deepa</i>
		<i>Mrs. S. Bhadri</i>	Office	<i>S. Bhadri</i>
		Mr. M. Kalirajan	Office	<i>M. Kalirajan</i>
	(a) Steering Committee	Mrs. J. Arun Nandini	Office	<i>J. Arun Nandini</i>
		Mrs. C. Ramalakshmi	Office	<i>C. Ramalakshmi</i>
		Mrs. S. Lingammal	Office	<i>S. Lingammal</i>
		Mrs. S. Latha	Commerce	<i>S. Latha</i>
		Mrs. K. Muthamil Selvi	English	<i>K. Muthamil Selvi</i>
(b) Rank List	Dr.(Mrs.) R. Malini Devi	Maths	<i>R. Malini Devi</i>	
	Mrs. S. Darling Selvi	Comp. App	<i>S. Darling Selvi</i>	
6.	College Hand Book	Dr.(Mrs.) N. Uma Sangari	Chemistry	<i>N. Uma Sangari</i>
		Mrs. J. Nandhini	English	<i>J. Nandhini</i>
		Dr.(Mrs.) J. Arun Nandhini	OM	<i>J. Arun Nandhini</i>
7.	Scholarship	<i>Mrs. S. Bhadri</i>	Office	<i>S. Bhadri</i>
		Dr.(Mrs.) J. Arun Nandhini	OM	<i>J. Arun Nandhini</i>
		Mrs. K. Muneeswari	Office	<i>K. Muneeswari</i>
		Mrs. S. Lingammal	Office	<i>S. Lingammal</i>
		<i>Helen Senthil</i>	Office	<i>Helen Senthil</i>



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
8.	Students Attendance & Leave	Dr.(Mrs.) J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. M. Kamatchi	Office	<i>[Signature]</i>
9.	University Exam & Degree certificates	Mrs.V.Rani Vimala Chandra	CoE Office	<i>[Signature]</i>
		Mrs. K. Muneeswari	Office	<i>[Signature]</i>
10.	Cleanliness (Inside & Outside the Rooms and the Campus)	Mrs. N. Thamarai Selvi	Supervisor	<i>[Signature]</i>
		All College Workers		<i>[Signature]</i>
11.	Water Supply & Electricity	Mrs. M. Nithya	Physics	<i>[Signature]</i>
		Mr. C. Jeyaraj	Work Supervisor	<i>[Signature]</i>
		Mrs. N. Thamarai Selvi	Supervisor	<i>[Signature]</i>
		Mr. A. Sivakumar	Electrician	<i>[Signature]</i>
		Mr. V. Kartheeswaran	Electrician	<i>[Signature]</i>
		Mr. K. Marimuthu	Office	<i>[Signature]</i>
		Mr. K. Senthil Andavan	Office	<i>[Signature]</i>
		UG & PG Reps.	(Reg. & SF)	<i>[Signature]</i>
12.	Furniture	Dr.(Mrs.) N. Uma Sangari	Chemistry	<i>[Signature]</i>
		Dr.(Mrs.) B.Meenakshi	Tamil	<i>[Signature]</i>
		Mrs. M. Sudhakani	Comp. App	<i>[Signature]</i>
		Dr. (Mrs.) V.Vishnu Priya	Commerce	<i>[Signature]</i>
		Mr. C. Jeyaraj	Work Supervisor	<i>[Signature]</i>
		Mr. K. Marimuthu	Gardener	<i>[Signature]</i>
		UG & PG Reps.	(Reg. & SF)	<i>[Signature]</i>
13.	Office Automation	Dr.(Mrs.) J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. M. Kamatchi	CoE Office	<i>[Signature]</i>
		Two Members from Each Dept.	Office	<i>[Signature]</i>
14.	Employee Grievance & Redress Cell	Dr.(Mrs.) M. Padma Priya	Tamil	<i>[Signature]</i>
		Mrs. S. Thazhai Pushpam	Commerce	<i>[Signature]</i>
		Mrs.P.Prescilla	IT	<i>[Signature]</i>
15.	Research Cell (Faculty Development, Minor & Major projects & Research Publications)	Dr.(Mrs.) S.Shanthi	Chemistry	<i>[Signature]</i>
		Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>
		Dr.(Mrs.) K. J. Sunmista	Commerce	<i>[Signature]</i>
16.	Evaluation & Feedback (Teaching & Non-Teaching Staff & Students)	Dr.(Mrs.) K.P.Radha	Physics	<i>[Signature]</i>
		Mrs. C. Thamarachelvi	Chemistry	<i>[Signature]</i>
		Dr.(Mrs.) F.Sweetlyn Joy Christy	Commerce	<i>[Signature]</i>
		Dr.(Mrs.)S.Sobana	English	<i>[Signature]</i>
17.	Remedial Coaching Minority SC/ST	Mrs. F. Kingslin Mary Genova	Physics	<i>[Signature]</i>
		Dr. (Mrs.)P. Stella Muthurajam	Eco	<i>[Signature]</i>
		Dr.(Mrs.) R. Malini Devi	Maths	<i>[Signature]</i>
18.	Entry in Service – Minority SC/ST (Coaching for Competitive Exams & IAS)	Dr.(Mrs.) B. Deepa	Botany	<i>[Signature]</i>
		Mrs. R. Sudha Periathai	Physics	<i>[Signature]</i>
		Dr.(Mrs.) B.Meenakshi	Tamil	<i>[Signature]</i>
19.	SLET/NET Coaching	Mrs. D. Roselind Gnanakumari	Maths	<i>[Signature]</i>
		Mrs.N.Akila	Maths	<i>[Signature]</i>



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**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS)  
SIVAKASI**

**FUNCTIONARIES OF AUTONOMY**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Dean of Academic Affairs	Mrs. R. Sudha Periathai	Physics	R. Sudha
	Deputy Dean of Academic Affairs	Dr.(Mrs.) C. Devi Arockia Vanitha	Comp.Sc	
	Technical Support Staff	Ms.J.Prateeba Devi	Busi.Admin	
2.	Dean, CDDC	Dr.(Mrs.) K.P.Radha	Physics	K.P. Radha
	Deputy Dean, CDDC	Mrs. A. Leena Benita	Physics	A. Leena Benita
	Technical Support Staff	Mrs. J.Nandhini	English	J. Nandhini
3.	Dean of Faculty	Dr.(Mrs.) M. Santhi	Botany	M. Santhi
4.	Dean of Student Services	Dr. (Mrs.) N. Rajathilagam	Commerce	N. Rajathilagam
5.	Dean of Research	Dr.(Mrs.) S. Shanthi	Chemistry	S. Shanthi
6.	Controller of Examinations	Mrs. E. Ponmalar	Comp.Sc	E. Ponmalar
	Deputy Controller of Examinations	Dr. (Mrs.) S. Pethanachi Selvam	Maths	S. Pethanachi Selvam
7.	Member Secretary for Academic Council	Dr.(Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
8.	Awards Committee	Mrs. S. Latha	Commerce	S. Latha
		Dr.(Mrs.) M. Santhi	Botany	
		Dr.(Mrs.) S. Sivadevi	Physics	
		Tmt. M. Sowthamani	Chemistry	M. Sowthamani
		Mrs. K. Muthamil Selvi	English	K. Muthamil Selvi
		Mrs. D. Roselind Gnanakumari	Maths	D. Roselind Gnanakumari
9.	Finance Committee	Dr.(Mrs.) B. Deepa	Botany	B. Deepa
		Dr.(Mrs.) K. Sounthara Priya	Commerce	K. Sounthara Priya
	ii. UGC Plans	Dr.(Mrs.) B. Deepa	Botany	B. Deepa
		Mrs. R. Sudha Periathai	Physics	R. Sudha
		Dr.(Mrs.) C. Devi Arockia Vanitha	Comp.Sc	C. Devi Arockia Vanitha
10.	Planning & Evaluation Committee	Mrs. R. Vijaya Priya	Tamil	R. Vijaya Priya
		Mrs. V. Ramya	History	V. Ramya
		Dr.(Mrs.) F. Kingslin Mary Genova	Physics	F. Kingslin Mary Genova
11.	Purchase Committee	Dr.(Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Mrs. S. Sathya	Maths	S. Sathya
12.	Academic Audit Committee	Ms. A. Bamini Devi	Comp.App	A. Bamini Devi
13.	Autonomous Diary	Dr.(Mrs.) D. Rajamani	Chemistry	D. Rajamani
14.	Science Instrumentation Centre	Dr.(Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Dr.(Mrs.) D. Rajamani	Chemistry	D. Rajamani





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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
ii. Technical Support :				
	FTIR	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Dr.(Mrs.) D. Rajamani	Chemistry	<i>D. Rajamani</i>
	UV Visible Spectrophotometer	Mrs. C. Thamarachelvi	Chemistry	<i>C. Thamarachelvi</i>
	HPLC	Dr.(Mrs.) M. Murugalakshmi	Chemistry	
		Dr.(Mrs.) B. Deepa	Botany	<i>B. Deepa</i>
	Luminescence Spectrophotometer	Dr.(Mrs.) N. Uma Sangari	Chemistry	<i>N. Uma Sangari</i>
	DSC	Dr.(Mrs.) D. Rajamani	Chemistry	<i>D. Rajamani</i>
	LCR	Dr.(Mrs.) K. P. Radha	Physics	
	Gas Chromatography	Dr.(Mrs.) B. Deepa	Botany	<i>B. Deepa</i>
15.	Bio Lab II	Dr. (Mrs.) M. Santhi	Botany	

**ANNUAL ACCOUNTS AND REPORTS**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Autonomy	Mrs. R.Sudha Periathai	Physics	<i>R. Sudha</i>
		Dr.(Mrs.) C.Devi Arockia Vanitha	Comp.Se	<i>C. Devi Arockia Vanitha</i>
2.	DST Zero Level Project	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Dr.(Mrs.) B. Deepa	Botany	<i>B. Deepa</i>
3.	CPE	Dr.(Mrs.)S.Shailaja	Chemistry	<i>S. Shailaja</i>
		Mrs. R. Sudha Periyathai	Physics	<i>R. Sudha</i>

**EXAMINATION COMMITTEE**

1.	Dr.(Mrs.) T.Palaneeswari, Principal	Chairperson
2.	Mrs.E.Ponmalar Controller of Examinations	Member <i>E. Ponmalar</i>
3.	Dr.(Mrs.) S. Pethanachiselvam, Deputy Controller of Examinations	Member <i>S. Pethanachiselvam</i>
4.	Dr.(Mrs.) S. Sivadevi Associate Professor of Physics	Member <i>S. Sivadevi</i>
5.	Mrs. S. Sathya, Associate Professor of Computer Science	Member
6.	Dr.(Mrs.)B. Siva Priya Assistant Professor of English	Member
7.	Dr.(Mrs.) S.Grahalakshmi, Assistant Professor of Commerce	Member



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**COMPOSITION OF IQAC**

1.	Chair Person	Dr.(Mrs.) T.Palaneeswari, Principal
2.	A few Senior Administrative Officers	1. Dr.(Mrs.) K.P. Radha, <i>K.P. Radha</i> Associate Professor of Physics 2. Mrs. B. Theresita Mary Shanthi, <i>T.M.S.</i> Associate Professor of Computer Science 3. Mrs. E. Ponmalar, <i>E.Ponmalar</i> Associate Professor of Computer Science 4. Mrs. S. Sathya, <i>S.Sathya</i> Associate Professor of Computer Science 5. Dr.(Mrs.) P. Stella Muthu Rajam, <i>P.S.M.R.</i> Associate Professor of Economics 6. Dr.(Mrs.) S. Pethanachi Selvam, Associate Professor of Mathematics <i>PS</i> 7. Dr.(Mrs.) J. Sobhana Devi Assistant Professor of English 8. Dr.(Mrs.) B. Siva Priya <i>B.S.P.</i> Assistant Professor of English 9. Mrs. R. Sudha Periathai, Asst. Professor of Physics <i>R.S.P.</i> 10. Dr.(Mrs.) B. Deepa Assistant Professor of Botany <i>B.D.</i> 11. Dr.(Mrs.) M. Murugalakshmi Assistant Professor of Chemistry <i>M.M.</i> 12. Dr.(Mrs.) M. Kavitha, Assistant Professor of History <i>M.K.</i>
3.	Senior Administrative Official	Mrs. K. Amutha, Office Superintendent
4.	Three to Eight Teachers	1. Mrs. A. Leena Benita <i>L.B.</i> Associate Professor of Computer Science 2. Dr.(Mrs.) C. Devi Arockia Vanitha <i>C.D.A.V.</i> Assistant Professor of Computer Science 3. Dr.(Mrs.) P. Prasanna Devi <i>P.P.D.</i> Assistant Professor of English 4. Mrs. R. Vijaya Priya <i>R.V.P.</i> Assistant Professor of Tamil 5. Dr.(Mrs.) S. Shailaja Assistant Professor of Chemistry 6. Dr.(Mrs.) M. Yasmin, Librarian 7. Dr.(Ms.) U. Uma Devi <i>U.U.D.</i> Assistant Professor of Botany 8. Mrs. V. Lalithambigai <i>V.L.A.</i> Assistant Professor of English
5.	One Member from the Management	Mrs. ThilagavathyRavindran, President

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6.	One/ Two nominees from the Local Society, Students & Alumni	1. Mrs. C. Anuja Chandramouly (Local Society), Author, 29, Chairman A.R. Arunachalam Road, Opp. to Saphthagiri Poly Pack, Sivakasi – 24 2. Student 3. Student 4. Mrs. Mano Jegatheeswari (Alumna)
7.	One/ Two nominees from Employers / Industrialists/Stakeholders	1. Mrs. Aruna Ashok, Secretary 2. Dr. V. Venkatraman, Principal, Rajapalayam Rajus' College, Rajapalayam.
8.	Co-ordinator	Mrs. K.Muthamil Selvi, Head and Associate Professor of English

**INTERNAL COMPLAINTS COMMITTEE**

1.	Presiding Officer	Dr. S. Vijayakumari, Physical Directress
2.	Faculty Members	1. Mrs. C. Thamarai Chelvi, Dept. of Chemistry 2. Dr. S. Grahalakshmi, Dept. of Commerce
3.	Non-teaching Faculty	1. Mrs. R. Jeyalakshmi, Assistant 2. Mrs. M. Banu Priya, Accountant
4.	NGO Member	Mrs. R. Gogapriya, Lawyer

**NPTEL (National Programme on Technology Enhanced Learning)**

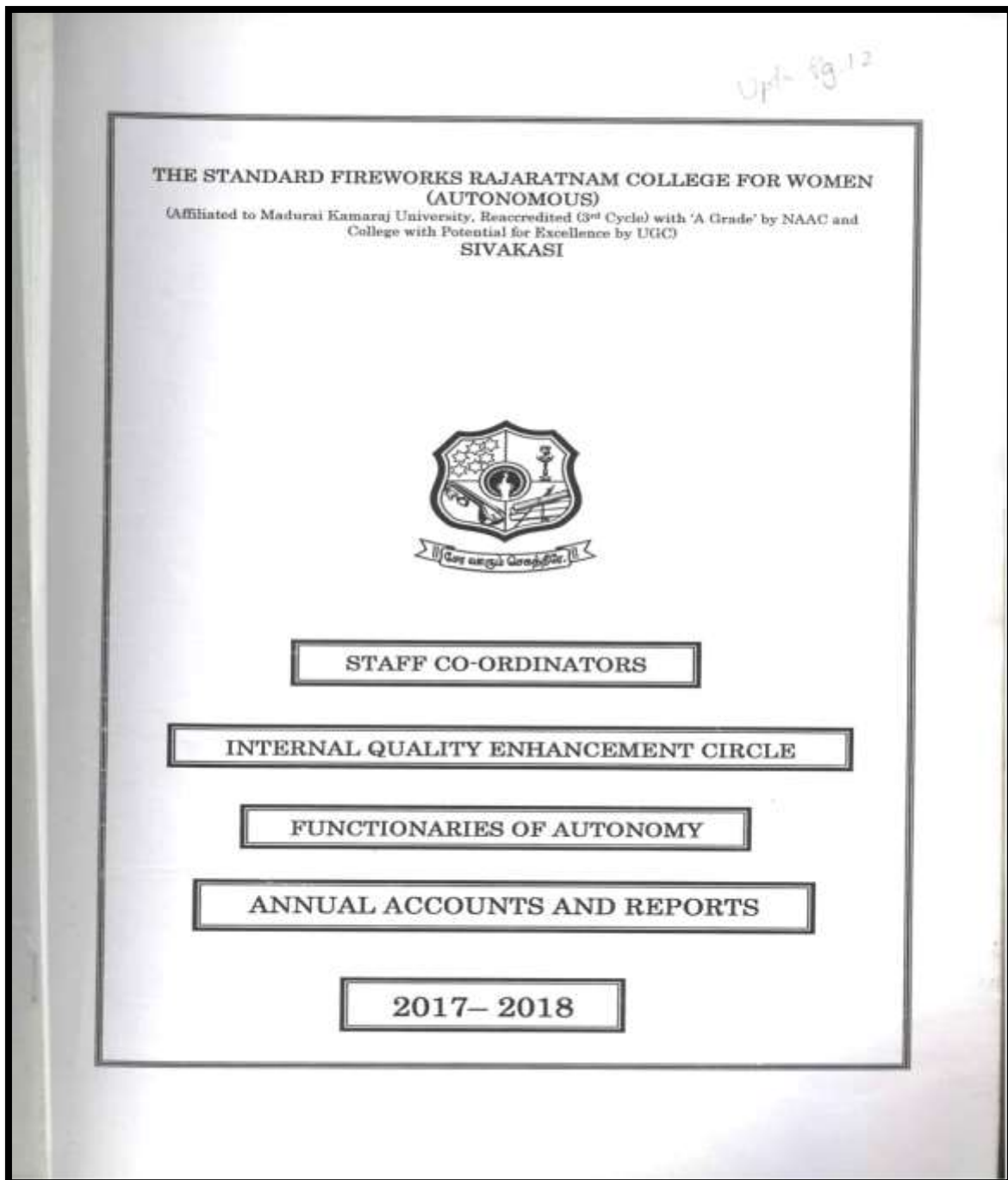
<b>SPOC (Single Point of Contact)</b> - Connecting link between NPTEL and Students	Mrs. R. Sudha Periyathai
---	--------------------------



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**2017-2018**





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**SIVAKASI**

**STAFF CO-ORDINATORS 2017– 2018**

S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Prayer & Discipline	1	Dr.(Mrs.) S. Vijayakumari	Phy. Dir	<i>[Signature]</i>
		2	Ms. V.Sasi Priya	Phy. Dir	<i>[Signature]</i>
		3	Mrs.N.Banumathi	English	<i>[Signature]</i>
		4	NCC & College Union	-	
		5	All HODs	-	
2.	Council Secretary	1	Mrs.S.Meenakshi	Maths	<i>[Signature]</i>
		2	Mrs. A.Bamini	Comp.Appl	<i>[Signature]</i>
3.	Staff Secretary	1	Mrs. D. Roselind Gnanakumari	Maths	
		2	Mrs.J.Vallimayil	Botany	
4.	College Union	1	Dr. (Mrs.) M. Padma Priya	Tamil	
		2	Mrs.P. Prescilla	IT	<i>[Signature]</i>
		3	Mrs.S.Darling Selvi	Comp.Appl	<i>[Signature]</i>
		4	Mrs.K.Rama Jeyalakshmi	English	<i>[Signature]</i>
		5	Mrs. V. Muthulakshmi	Tamil	<i>[Signature]</i>
		6	Mrs. C. Thamarachelvi	Chemistry	<i>[Signature]</i>
		7	<del>Mrs. J. Vallimayil</del> Mrs. J. Vallimayil	<del>Botany</del>	<i>[Signature]</i>
		8	Ms. A. Josephine Stella	Com(R)	<i>[Signature]</i>
		9	Ms. V. Rajasulochana	Maths	<i>[Signature]</i>
		10	Ms. R. Kalaivani	History	<i>[Signature]</i>
		11	Mrs.S.Deepa	Com(SF)	<i>[Signature]</i>
		12	<del>Mrs. R. Maheswari</del> Mrs. R. Maheswari	<del>Com(SF)</del>	<i>[Signature]</i>
		13	<del>Mrs. J. Mahalakshmi</del>	<del>N &amp; D</del>	<i>[Signature]</i>
		14	Ms. M. Manonmani	Micro	<i>[Signature]</i>
		15	Mrs. S. Selvalakshmi	Physics	<i>[Signature]</i>
		16	Mrs. P.Karthika @ Nandhini	Busi. Adm	<i>[Signature]</i>
		17	Ms. T.Agasthiya Ambika	CD & F	<i>[Signature]</i>
5.	Time Table & Class Arrangement	1	Mrs. M. Shunmugathai	Maths	<i>[Signature]</i>
		2	Mrs. N. Uma Sangari	Chemistry	<i>[Signature]</i>
		3	Dr.(Mrs.) B.Meenakshi	Tamil	<i>[Signature]</i>
		4	Mrs. M. Sudhakani	Comp. App	<i>[Signature]</i>
		5	Dr. (Mrs.) V.Vishnu Priya	Commerce	<i>[Signature]</i>
6.	Semester Monitoring & Evaluation Cell	1	Mrs. S. Sivadevi	Physics	<i>[Signature]</i>
		2	Mrs. M. Sathya Shanthi	English	<i>[Signature]</i>
		3	Mrs. A.P. Gowsalya Devi	Botany	<i>[Signature]</i>
		4	Mrs.S.Vetriselvi	Maths	<i>[Signature]</i>
		5	Ms. A.Bismibanu	Physics	<i>[Signature]</i>



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		6	Mrs. J. Buvaneswari	Tamil	<i>[Signature]</i>
		7	Ms. R. Anchana	English	<i>[Signature]</i>
		8	Ms. R. Kalaivani	History	<i>[Signature]</i>
		9	Mrs.R. Vasanthi	Comp. Sc	<i>[Signature]</i>
		10	Ms. D. Mahalakshmi	Com - COP	<i>[Signature]</i>
		11	Dr.(Mrs.) S. Grahalakshmi	Com(SF)	<i>[Signature]</i>
		12	Mrs. D. Ganga Devi	Comp. App	<i>[Signature]</i>
		13	Ms. B. Gokila Devi	Comp.COP	<i>[Signature]</i>
		14	Mrs. A. Muthumari	Busi. Adm	<i>[Signature]</i>
		15	Mrs.M.Kaleeswari	Micro Bio	<i>[Signature]</i>
		16	<del>Mrs. M. Gnanasuronmani</del>	N & D	
		17	Ms. T. Agasthiya Ambika	C D & F	<i>[Signature]</i>
		18	Mrs. A. Saiyed Ali Fathima	Comp.COP	
		19	<del>Mrs. C. Ramalakshmi</del>	Office	
		20	<del>Mrs. S. Mahalakshmi</del> <i>M Lakshmi Priya</i>	CoE Office	<i>M Lakshmi Priya</i>
		21	Mrs. G. Muthumari	CoE Office	<i>[Signature]</i>
		22	Mr. M. Selvaraj	Office	
7.	Tutorial & Advisory System (Guidance & Mentoring Activities)	1	Dr.(Mrs.) M.Santhi	Botany	<i>[Signature]</i>
		2	Mrs. N. Ramya	History	<i>[Signature]</i>
8.	Study Circle				
	1. Kendra Exam	1	Dr.(Mrs.) R.Senbagavalli	Tamil	<i>[Signature]</i>
	2. Swamiji's Discourse etc.	2	Dr.(Mrs.) M.Santhi	Botany	<i>[Signature]</i>
	3. Vinayaka Temple, Pooja, Kolu etc.	3	Mrs.K.Valarmathi	Tamil	<i>[Signature]</i>
		4	Mrs. J. Arun Nandini	OM	<i>[Signature]</i>
		5	Ms. M. Kalpana	CoE Office	
		6	Sub wardens	2 Nos.	
9.	Computer Lab. Management	1	Mrs. E. Ponmalar	C. Sc	<i>[Signature]</i>
		2	Mrs.M.Sudhakani	Comp.App	<i>[Signature]</i>
		3	Mrs. M. Govindammal	Comp.App	<i>[Signature]</i>
10.	Computer Courses (Certificate & Diploma)	1	Mrs. S. Vetriselvi	Maths	<i>[Signature]</i>
		2	Mrs.V.Vanitha	Comp.App	<i>[Signature]</i>
11.	Soft Skill Enhancement	1	Mrs. B. Sivapriya	English	<i>[Signature]</i>
		2	Ms.S.Vandhana	English	<i>[Signature]</i>
12.	Library & Information Science	1	Dr. M. Yasmin	Librarian	<i>[Signature]</i>
13.	Job Oriented Courses	1	Mrs. C. Gokilamani	Chemistry	
		2	Dr.(Mrs.) P. Prasanna Devi	English	<i>[Signature]</i>
14.	Peace Education Course	1	Dr.(Mrs.) J.Sobhana Devi	English	<i>[Signature]</i>
		2	Ms.D.Ponezhil	English	<i>[Signature]</i>
15.	Women Studies	1	Ms. G. Sathiabama	Geo	<i>[Signature]</i>
		2	Mrs.V.Annapackiam	Tamil	<i>[Signature]</i>
16.	GK Book & Career Guidance	1	Mrs. S. Latha	Commerce	<i>[Signature]</i>
		2	Ms. M. Govindammal	Comp. App	<i>[Signature]</i>



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
17.	Gandhian Thought	1	Dr.(Mrs.) M.Padma Priya	Tamil	
		2	Dr.(Mrs.) R.Senbagavalli	Tamil	R. Senbagavalli
18.	Part-V – Student Services				
	Co-ordinator	1	Mrs. B. Theresita Mary Shanthi	C.Sc	B. Theresita
	Assistant(Typing Work)	2	Ms. M. Sasikala	COP(C.Sc)	M. Sasikala
19.1	NSS Unit 179	1	Dr.(Mrs.) F. Sweetlyn Joy Christy	Com (SF)	F. Sweetlyn
		2	Ms.R.Anchana	English	R. Anchana
		3	Ms. K.Jeyadevi	Micro Bio	K. Jeyadevi
19.2	NSS Unit 180	1	Mrs. S. Dhanalakshmi	Tamil	S. Dhanalakshmi
		2	Dr. (Mrs.).K. Geetha	Botany	K. Geetha
		3	Ms.S.J.Harini	Costume	S. J. Harini
19.3	NSS Unit 181	1	Ms. K. Neela Pushpam	History	K. Neela Pushpam
		2	Ms.A.Bismi Banu	Physics	A. Bismi Banu
		3	Mrs. A. Vijaya Shree	Com(R)	A. Vijaya Shree
19.4	NSS Unit 182	1	Dr. (Mrs.) S. Kartheeswari	Com(R)	S. Kartheeswari
		2	Mrs.U.Muthumari	Maths	U. Muthumari
		3	Ms. J. Meenakshi Rani Mrs. J. Parvathi	Chemistry	J. Meenakshi Rani
19.5	NSS Unit 210	1	Mrs. A. Uma Devi	English	A. Uma Devi
		2	Dr.(Mrs.) N.Kavitha	Tamil	N. Kavitha
		3	Ms. J. Kanaga Priya	English	J. Kanaga Priya
19.6	Red Ribbon Club	1	Ms. S.P. Nandhini	Maths	S. P. Nandhini
		2	Ms. M. Kaleeswari	Mic. Bio	M. Kaleeswari
		3	Mrs. K. Sounthara Priya	Com(R)	K. Sounthara Priya
19.7	Social Service League	1	Mrs. D. Rajamani	Chemistry	D. Rajamani
		2	Mrs. V. Saradha	IT	V. Saradha
		3	Mrs. S. Gayathri	Com (SF)	S. Gayathri
19.8	Extension Activity	1	Mrs. S. Grahakshmi	Busi. Admi	S. Grahakshmi
		2	Ms.S.Padmashini	Maths	S. Padmashini
		3	Mrs.G.Krishnaveni	IT	G. Krishnaveni
19.9	Youth Red Cross & Blood Donor's Club	1	Mrs. R. Vijaya Priya	Tamil	R. Vijaya Priya
		2	Dr.(Mrs.) B.Meenakshi	Tamil	B. Meenakshi
		3	Ms. J. Vallimayil	Botany	J. Vallimayil
19.10	National Cadet Corps	1	Mrs. N. Banumathi	English	N. Banumathi
		2	Mrs. J. Mehaladevi	History	J. Mehaladevi
		3	Mrs. D. Sutha Maheswari	Comp.Sc.	D. Sutha Maheswari
19.11	Citizen Consumer Club	1	Dr. (Mrs.) S.Grahakshmi	Com(SF)	S. Grahakshmi
		2	Mrs.M. Muthuselvi	Tamil	M. Muthuselvi
		3	Ms. P. Karthika @ Nandhini	Busi. Admn	P. Karthika
19.12	Environment Club	1	Mrs.A.P.Gowsalya Devi	Botany	A. P. Gowsalya Devi
		2	Mrs. G.Sona	Micro. Bio	G. Sona
		3	Ms. M. Gnanasuremani Mrs. J. Mehaladevi	Chemistry	M. Gnanasuremani



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
19.13	Physical Education	1	(Mrs.)R. Jeyalakshmi	Com(SF)	R. Jeyalakshmi
		2	Mrs.P.Muthulakshmi	Comp.Appl	[Signature]
19.	Equal Opportunity Centre	i. SC / ST Cell			
		1	Mrs. M. Malini Devi	Maths	[Signature]
		2	Mrs. M.Sathya	English	[Signature]
		3	Mrs. C.Thamarai Chelvi	Chemistry	[Signature]
		ii. Differently Abled			
		1	Dr.(Mrs.) S. Pethanachi Selvam	Maths	[Signature]
20.	Audio-Visual Equipment	2	Dr.(Mrs.) K. Sounthara Priya	Com(R)	[Signature]
		1	Mrs. F. Kingslin Mary Genova	Physics	[Signature]
21.	Photography Club & Photo Development	2	Mrs. S.Selvalakshmi	Physics	[Signature]
		1	Mrs.M.Nithya	Physics	[Signature]
22.	Placement Cell	2	Ms. A. Bismi Banu	Physics	[Signature]
		1	Mrs. C. Devi Arockia Vanitha	C. Se.	[Signature]
		2	Mrs. D. Sudha Maheswari	C.Se	[Signature]
		3	Mrs. V. Saradha	IT	[Signature]
		4	Dr.(Mrs.) V. Prathima Priya	Computer	[Signature]
		5	Dr. (Mrs.)K. Geetha	Botany	[Signature]
23.	YWED Centre (Skill Enhancement Courses)	6	Mrs.R.Maheswari	COP	[Signature]
		1	Dr.(Mrs.) P.Prasanna Devi	English	[Signature]
		2	Mrs.V.Lalithambigai	English	[Signature]
		3	Ms.U.Uma Devi	Botany	[Signature]
		4	Mrs. S. Thazhai Pushpam	Com(SF)	[Signature]
		5	Mrs. J. Jeeva Priya	Com(SF)	[Signature]
		6	Mrs.V.Kaniselvi	English	[Signature]
		7	Mrs.A.Muthumari	Busi.Admn	[Signature]
		8	Ms. K. Jansi Rani	N&D	[Signature]
		9	Mrs. M. Manonmani	Micro	[Signature]
		10	Ms. P.Madhumitha	English	[Signature]
		11	Ms. R.Hemalatha	Physics	[Signature]
		12	Mrs.B.Rama	Maths	[Signature]
13	Ms.S.J.Harini	CD&F	[Signature]		
24.	Environmental Studies	1	Mrs. S. Meenakshi	Maths	[Signature]
		2	Dr.(Mrs.)S.Shailaja	Chemistry	[Signature]
		3	Ms. S. Subha Ranjani	Micro Bio	[Signature]
25.	Students Welfare & Grievance Redress Cell, Free Noon Meals	1	Mrs. A. Leena Benita	Comp.Sc.	[Signature]
		2	Mrs. V. Meenakshi	Com (SF)	[Signature]
		3	Ms.J.Prateeba Devi	Busi.Admn	[Signature]
		4	Ms.J.Merlin Rani	N&D	[Signature]
		5	Ms. V. Rajasulochana	Maths	[Signature]
		6	Ms. I.Kanaga Priya	English	[Signature]
26.	Commuters Cell	1	Mrs. V. Annappaikiam	Tamil	[Signature]
		2	Dr.(Mrs.) R.Senbagavalli	Tamil	[Signature]





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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
27.	Communal Harmony, National Integration	1	Mrs. S. Latha	Comerce	<i>[Signature]</i>
		2	Dr.(Mrs.) J.Mehala Devi	History	<i>[Signature]</i>
		3	Mrs. S. Gayathri	Com(SF)	<i>[Signature]</i>
		4	Ms. R.Suriya Devi	Com(SF)	<i>[Signature]</i>
		5	Ms. D. Ponezhil	English	<i>[Signature]</i>
28.	Youth Welfare Forum i. Entertainment Club/ Fine Arts Activities & Best College Award for Student Support Services	1	Dr.(Mrs.) J. Sobhana Devi	English	<i>[Signature]</i>
		2	Dr.(Mrs.) K. J. Sunmista	Comerce	<i>[Signature]</i>
		3	Dr.(Mrs.) F. Sweetlyn Joy Christy	Com(SF)	<i>[Signature]</i>
		4	Dr.(Mrs.) N. Kavitha	Tamil	<i>[Signature]</i>
		5	Mrs.P.Ananthi	Tamil	<i>[Signature]</i>
	ii. Debate, Essay, Verse Writing, Elocution, Short Story	6	Mrs. V. Saradha	IT	<i>[Signature]</i>
		7	Mrs. M. Sathya	English	<i>[Signature]</i>
		8	Mrs.D.Rajamani	Chemistry	<i>[Signature]</i>
		9	Mrs. J. Nandhini	English	<i>[Signature]</i>
		10	Ms. A. Josephine Stella	Comerce	<i>[Signature]</i>
		11	Mrs. A. Sathya	Comerce	<i>[Signature]</i>
		12	Ms. K. Jeyadevi	Micro	<i>[Signature]</i>
		13	Mrs.A.Muthumari	Busi.Admn	<i>[Signature]</i>
		14	Dr.(Mrs.) J.Jeeva Priya	Com(SF)	<i>[Signature]</i>
		15	Mrs. K. Manimala @ Sathya	History	<i>[Signature]</i>
		16	Ms.P.Kaliswari	Maths	<i>[Signature]</i>
		29.	Industry Institution Interaction Cell	17	Mrs. K.Priyadarshini
18	Mr. J. Senthil Kumar			Lab. Tech	<i>[Signature]</i>
30.	College Bulletin	1	Mrs. C. Devi Arockia Vanitha	C.Se	<i>[Signature]</i>
		2	Mrs. C. Gokilamani	Chemistry	<i>[Signature]</i>
		3	Ms. U. Umadevi	Botany	<i>[Signature]</i>
		4	Mrs. A. Bamini	Comp. App	<i>[Signature]</i>
		5	Mrs. D. Sudha Maheswari	Comp.Sc.	<i>[Signature]</i>
31.	College Magazine	1	Mrs. P. Karthiga Devi	English	<i>[Signature]</i>
		2	Mrs. S. Dhanalakshmi	Tamil	<i>[Signature]</i>
		3	Mrs.V. Kaniselvi	English	<i>[Signature]</i>
		4	Mrs.A.Vijaya Shree	Comerce	<i>[Signature]</i>
31.	College Magazine	1	Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>
		2	Dr.(Mrs.) A.Padma Priya	English	<i>[Signature]</i>
		3	Mrs.K.Valarmathi	Tamil	<i>[Signature]</i>
		4	Dr. (Mrs.)A.Mydeen Bibi	Maths	<i>[Signature]</i>
		5	Dr.(Ms.) M. Jegadeeswari	Comerce	<i>[Signature]</i>
		6	Mrs. A. Bamini	Comp. App	<i>[Signature]</i>
		7	Ms.S.Muthulakshmi	Botany	<i>[Signature]</i>
		8	Ms.M.Kavitha	N&D	<i>[Signature]</i>
		9	Dr.(Mrs)S.Radha	Micro Bio	<i>[Signature]</i>



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
32.	<b>E-Content Development Cell</b>					
	Co-ordinator	1	Mrs. S. Sathya	C.Se.	<i>[Signature]</i>	
	Members	2	Ms. V. Vandhana	Comp. App	<i>[Signature]</i>	
		3	Mrs. M. Govindammal	Comp.App	<i>[Signature]</i>	
		4	Mrs.G.Krishnaveni	IT	<i>[Signature]</i>	
		5	Thiru R.Kumaresan	Lab.Asst	<i>[Signature]</i>	
6		Mr. Senthil Kumar	Lab. Asst			
33.	College Website & Online News	1	Mrs. R. Vasanthi	C.Se	<i>[Signature]</i>	
		2	Mrs.D.Ganga devi	Comp. App	<i>[Signature]</i>	
		3	Mrs.A.Uma Devi	English	<i>[Signature]</i>	
		4	Mrs.U.Muthumari	Maths	<i>[Signature]</i>	
		5	Mrs. K.Priyadharshiney	CD&F	<i>[Signature]</i>	
		6	Mrs.R.Valliyammal	COP	<i>[Signature]</i>	
		7	Ms.S.Nimala	COP	<i>[Signature]</i>	
34.	ICT	1	Mrs.P. Prescilla	IT	<i>[Signature]</i>	
		2	Mrs.D.Ganga devi	Comp. App	<i>[Signature]</i>	
		3	Mrs.P.Muthulakshmi	Comp.App	<i>[Signature]</i>	
35.	<b>Log Book &amp; Campus Round Up</b>					
	Overall in-charge	1	Mrs. B. Siva Priya	English	<i>[Signature]</i>	
		2	Ms. J. Buvanewari	Tamil	<i>[Signature]</i>	
	<b>Collection, Filing and Maintenance of Evidences (with Photos if any)</b>					
	i) Photos of all Meetings	4	Mrs. S. Selvalakshmi	Physics		
	ii) Awards & Achievements of Staff - Research and Minor & Major projects, Cash awards, Participation in Conferences Publications, Participation in Orientation / Refresher Course, NET/SET Passed etc.	5	Dr.(Ms.) M.Jegadeeswari	Com(R)		
		6	Ms. R. Suriya Devi	Com(SF)	<i>[Signature]</i>	
	iii) Awards & Achievements of Students (Cash awards, Publications, Projects etc.), Placement, Sports, Prizes in Competitions (inside/ outside campus)	7	Dr.(Mrs.) R. Jeyalakshmi	Com(SF)	<i>[Signature]</i>	
		8	Mrs. A. Maria Pradeepa	CD&F	<i>[Signature]</i>	
	iv) Extension activities of the departments	9	Ms. P.Sujatha	Botany	<i>[Signature]</i>	
36.	Alumnae Association	1	Dr.(Mrs.) J.Sobhana Devi	English	<i>[Signature]</i>	
		2	Dr.(Ms.) M.S. Yasmeen Beevi	Busi.Admn	<i>[Signature]</i>	
		3	Mrs.S.Grahalakshmi	Busi.Admn	<i>[Signature]</i>	
		4	Mrs.S. Vinotha	Tamil	<i>[Signature]</i>	
		5	Mrs.V.Vishnu Priya	Commerce	<i>[Signature]</i>	
		6	Mrs. S.Thazhai Pushpam	Com(SF)	<i>[Signature]</i>	
		7	Ms.S.Padmashini	Maths	<i>[Signature]</i>	
		8	Dr.(Mrs.) J. Arun Nandhini	OM	<i>[Signature]</i>	
		9	Mrs. M.Jeyanthi	Hostel Acc.		

*Dr. (Mrs.) S. Karthikeyani*  
*Ms. B. Rama*

*Common Seal*  
*Malta*



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		10	Mrs.S.Lingammal	DEO	<i>[Signature]</i>
		11	One Faculty from each dept.		
37.	Union Articles	1	Mrs.V.Muthulakshmi	Tamil	<i>[Signature]</i>
		2	Ms.S.Selvaroja	English	
		3	Ms. D. Ponezhil	English	<i>[Signature]</i>
		4	<del>Mrs. J. Perkkodi</del> Ms. P. Kalavani	Chemistry	<i>[Signature]</i>
		5	Ms.P.Sujatha	Botany	<i>[Signature]</i>
		6	Mrs.P.Muthulakshmi	Comp.Appl	<i>[Signature]</i>
		7	Dr.(Mrs.) S.Radha	Micro	<i>[Signature]</i>
		8	Mrs.J.Mahalakshmi	N&D	<i>[Signature]</i>
		9	Mrs.A.Maria Pradeepa	CD&F	<i>[Signature]</i>
38.	Parents Teachers Association	1	Ms. G. Sathiabama	Geo	<i>[Signature]</i>
		2	Dr.(Mrs.)S.Shanthi	Chemistry	<i>[Signature]</i>
		3	Ms. R.Hemalatha	Physics	<i>[Signature]</i>
		4	Mrs. J.Porkodi	Chemistry	<i>[Signature]</i>
		5	Mrs.K.Manimala @ Sathya	History	<i>[Signature]</i>
39.	<b>Information &amp; Publicity Cell</b>				
	i. Rotaract, Press & News Reports	1	Dr.(Mrs.) A.Padma Priya	English	<i>[Signature]</i>
		2	Mrs. P.Ananthi	Tamil	<i>[Signature]</i>
	ii. Press Album	3	Dr.(Mrs.) M. Yasmin	Librarian	<i>[Signature]</i>
		4	Dr. (Mrs.) J. Kasthuri	Zoology	<i>[Signature]</i>
	iii. Photos, Photo Album, Notice Board Updation	5	Mrs.S.Selvalakshmi	Physics	<i>[Signature]</i>
	6	Mrs. K. Manimala @ Sathya	History	<i>[Signature]</i>	
40.	Personality Development Cell	1	Dr.(Ms.) M. S. Yasmeen Beevi	Busi. Admn	<i>[Signature]</i>
		2	Mrs.V.Annapackiam	Tamil	<i>[Signature]</i>
		3	Mrs.K.Rama Jeyalakshmi	English	<i>[Signature]</i>
		4	Ms.M.Kavitha	N&D	<i>[Signature]</i>
		5	Ms. S. Vandhana	English	<i>[Signature]</i>
41.	Counselling Cell	1.	<del>Mrs. K. Muthamill Selvi</del> Mrs. V. Jothi	English	<i>[Signature]</i>
		2	Mrs.K.Rama Jeyalakshmi	English	<i>[Signature]</i>
		3	Mrs. S.P.Nandhini	Maths	<i>[Signature]</i>
		4	Dr.P.R.Kavitharani	Chemistry	<i>[Signature]</i>
		5	Dr.N.Rajathilagam	Commerce	<i>[Signature]</i>
		6	Mrs.S.Darling Selvi	Comp.Appl	<i>[Signature]</i>
		7	Mrs. S. Vinotha	Tamil	<i>[Signature]</i>
		8	Mrs. K.Jansi Rani	N&D	<i>[Signature]</i>
42.	Expressive Articulation Session	1	Mrs. M. Sowthamani	Chemistry	<i>[Signature]</i>
		2	Dr.(Mrs.) P.R.Kavitharani	Chemistry	<i>[Signature]</i>
		3	Mrs. S.P. Nandhini	Maths	<i>[Signature]</i>
		4	Dr. (Mrs.) J. Kasthuri	Zoology	<i>[Signature]</i>
		5	Mrs. M. Shanthi	English	<i>[Signature]</i>
		6.	Mrs. M.Muthuselvi	Tamil	<i>[Signature]</i>
				7.	Ms.M.Mohamed Rizana Noorin



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43.	<b>Co-operative Stores</b>				
	President	1	Dr.(Mrs.) D. Sasireka	Principal	
	Vice-President	2	Dr. (Mrs.) T. Palaneeswari	Commerce	T. Palaneeswari
	Directors	3	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		4.	Mrs. R. Malini Devi	Maths	R. Malini Devi
		5	Mrs. K. Muneeswari	Office	
	Student Directors	6	Vacant		
7		Vacant			
44.	Management Stores & Canteen	1	Dr. (Mrs.) T. Palaneeswari	Commerce	T. Palaneeswari
		2	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		3	Mrs. R. Maheswari	Business Com (R)	R. Maheswari
45.	<b>Hostel</b>				
	i) Deputy Warden	1	Dr.(Mrs.)M.Kavitha	History	M. Kavitha
	ii) Accounts	2	Dr.(Mrs.) N. Rajathilagam	Commerce	N. Rajathilagam
46.	Day Care Centre	1	Dr.(Mrs.)M.Kavitha	History	M. Kavitha
		2	Dr.(Mrs.) P.R.Kavitharani	Chemistry	P.R. Kavitharani
47	•Prayer Songs Team	1	Mrs K. Valarmathi	Tamil	K. Valarmathi
	•Thought for the Day	2	Mrs. V. Vishnu Priya	Commerce	V. Vishnu Priya
	• Announcements	3	Mrs. R. Maheswari	Commerce	



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**SIVAKASI**

**INTERNAL QUALITY ENHANCEMENT CIRCLE**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
1.	<b>AQAR / Re-accreditation Report Preparation Committee</b>				
	Advisor	Dr. (Mrs.) K. Rajeswari	Commerce	<i>K.R.</i>	
	Co-ordinator	Mrs. K.Muthamil Selvi	English	<i>K.M.S.</i>	
	<b>Members</b>				
	i. Curricular Aspects	Dr.(Mrs.) M.Jayalakshmi	Commerce	<i>M.J.</i>	
		Dr.(Mrs.) K.P.Radha	Physics	<i>K.P.R.</i>	
	ii. Teaching, Learning and Evaluation	Mrs. S. Sathya	C.Se	<i>S.S.</i>	
		Mrs. C. Devi Arokia Vanitha	C.Se	<i>C.D.A.V.</i>	
	iii. Research, Consultancy and Extension	Dr.(Mrs.) P. Stella Muthu Rajam	Economics	<i>P.S.M.R.</i>	
		Mrs. R. Vijaya Priya	Tamil	<i>R.V.P.</i>	
	iv. Infrastructure and Learning Resources	Dr.(Mrs.) J. Sobhana Devi	English	<i>J.S.D.</i>	
		Dr. (Mrs.) M. Yasmin	Librarian	<i>M.Y.</i>	
	v. Students Support and Progression	Dr.(Mrs.) M. Santhi	Botany	<i>M.S.</i>	
		Mrs. B. Deepa	Botany	<i>B.D.</i>	
	vi. Governance and Leadership	Mrs. B. Siva Priya	English	<i>B.S.P.</i>	
Dr.(Mrs.) P.Prasanna Devi		English	<i>P.P.D.</i>		
vii. Innovative Practices	Dr.(Mrs.) M.Murugalakshmi	Chemistry	<i>M.M.</i>		
	Dr. (Mrs.) S.Shailaja	Chemistry	<i>S.S.</i>		
Report	Mrs. K.Muthamil Selvi	English	<i>K.M.S.</i>		
	Mrs.V.Lalithambigai	English	<i>V.L.</i>		
2.	Library Committee	Dr.(Mrs.) M.Yasmin	Librarian	<i>M.Y.</i>	
		All HoDs	-	<i>All HoDs</i>	
3.	Games Committee / Health Club	Mrs. S. Vijayakumari	Phy. Dir	<i>S.V.</i>	
		Ms.V.Sasi Priya	Phy. Dir	<i>V.S.P.</i>	
4.	Guidance for Campus Gardening & Kitchen Garden	Mrs. A.P. Gowalya Devi	Botany	<i>A.P.G.</i>	
		Ms.S.Muthulakshmi	Botany	<i>S.M.</i>	
		Mrs.G.Sona	Micro	<i>G.S.</i>	
5.	Admission & Fees Cell <i>S. Chavani</i> <i>S. Lingam</i>	Dr. (Mrs.) T. Palaneeswari	Commerce	<i>T.P.</i>	
		Mrs. K. Amutha	OS	<i>K.A.</i>	
		Mr.M. Kalirajan	Office	<i>M.K.</i>	
		Mrs. J. Arun Nandini	OM	<i>J.A.N.</i>	
		Mrs. C. Ramalakshmi	Office	<i>C.R.</i>	
		Mrs. J. Mangalam	Office	<i>J.M.</i>	
		(a) Steering Committee	Dr.(Mrs.) K.P.Radha	Physics	<i>K.P.R.</i>
			Dr.(Mrs.) T.Palaneeswari	Commerce	<i>T.P.</i>
		(b) Rank List	Dr.(Mrs.) A.Padma Priya	English	<i>A.P.P.</i>
			Mrs. S. Darling Selvi	Comp. App	<i>S.D.S.</i>
6.	College Hand Book	Mrs. N.Uma Sangari	Chemistry	<i>N.U.S.</i>	
		Mrs. J. Nandhini	English	<i>J.N.</i>	
		Mrs. J. Arun Nandhini	OM	<i>J.A.N.</i>	



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
7.	Scholarship <i>S. Bawani</i> <i>S. Lingamma</i>	Mrs. K. Amutha ✓	OS	
		Mr. M. Kalirajan	Office	
		Mrs. J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. K. Muneeswari	Office	
		Mrs. M. Banupriya ✓	Office	<i>[Signature]</i>
8.	Students Attendance & Leave	Mrs. J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. M. Kamatchi	Office	<i>[Signature]</i>
9.	University Exam & Degree certificates	Mrs. V. Rani Vimala Chandra	CoE Office	<i>[Signature]</i>
		Mrs. K. Muneeswari	Office	
10.	Cleanliness (Inside & Outside the Rooms and the Campus)	Mrs. N. Thamarai Selvi	Supervisor	
		All College Workers		
11.	Water Supply & Electricity	Mrs. M. Nithya	Physics	
		Mr. C. Jeyaraj	Work Supervisor	
		Mrs. N. Thamarai Selvi	Supervisor	
		Mr. A. Sivakumar	Electrician	
		Mr. V. Kartheeswaran	Electrician	
		Mr. K. Marimuthu	Office	
		Mr. K. Senthil Andavan	Office	
		UG & PG Reps.	(Reg. & SF)	
12.	Furniture	<del>Mrs. M. Shumugathai</del>	<del>Maths</del>	
		Mrs. N. Uma Sangari	Chemistry	<i>[Signature]</i>
		Dr. (Mrs.) B. Meenakshi	Tamil	<i>[Signature]</i>
		Mrs. M. Sudhakani	Comp. App.	<i>[Signature]</i>
		Dr. (Mrs.) V. Vishnu Priya	Commerce	<i>[Signature]</i>
		Mr. C. Jeyaraj	Work Supervisor	
		Mr. K. Marimuthu	Gardener	
UG & PG Reps.	(Reg. & SF)			
13.	Office Automation	Mrs. J. Arun Nandhini	OM	<i>[Signature]</i>
		<del>Ms. I. Manonmani</del>	CoE Office	
		Mrs. M. Kamatchi	Office	<i>[Signature]</i>
		Two Members from Each Dept.		
14.	Employee Grievance & Redress Cell	Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>
		Ms. M. Jegadeeswari	Commerce	
		Mrs. P. Prescilla	IT	<i>[Signature]</i>
15.	Faculty Development, Minor & Major projects & Research Publications	Dr. (Mrs.) S. Shanthi	Chemistry	
		Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>
		Dr. (Mrs.) K. J. Sunmista	Commerce	<i>[Signature]</i>
16.	Evaluation & Feedback (Teaching & Non-Teaching Staff & Students)	Dr. (Mrs.) S. Shanthi	Chemistry	<i>[Signature]</i>
		Mrs. C. Thamarachelvi	Chemistry	<i>[Signature]</i>
		Dr. (Mrs.) R. Jeyalakshmi	Com(SF)	<i>[Signature]</i>
17.	Remedial Coaching Minority SC/ST	Mrs. F. Kingslin Mary Genova	Physics	<i>[Signature]</i>
		Dr. (Mrs.) P. Stella Muthurajam	Eco	<i>[Signature]</i>
		Ms. R. Malini Devi	Maths	<i>[Signature]</i>
18.	Entry in Service – Minority SC/ST (Coaching for Competitive Exams & IAS)	Mrs. B. Deepa	Botany	<i>[Signature]</i>
		Mrs. R. Sudha Periathai	Physics	<i>[Signature]</i>
		Dr. (Mrs.) B. Meenakshi	Tamil	<i>[Signature]</i>
19.	SLET/NET Coaching	Mrs. D. Roselind Gnanakumari	Maths	<i>[Signature]</i>
		Mrs. K. Valarmathi	Tamil	<i>[Signature]</i>



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<p align="center">THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS) (Affiliated to Madurai Kamaraj University, Re-accredited with "A" Grade by NAAC and College with Potential for Excellence by UGC) <b>SIVAKASI</b></p>				
<p align="center"><b>FUNCTIONARIES OF AUTONOMY</b></p>				
S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Dean of Academic Affairs	Dr. (Mrs.) T. Palaneeswari	Commerce	T. Palaneeswari
	Deputy Dean of Academic Affairs	Dr.(Mrs.) C. Devi Arockia Vanitha	C.Sc.	ODAV
	Technical Support Staff	Ms.J.Prateeba Devi	Busi.Admin	J.Prateeba Devi
Ms.P.Madhumitha		English	P.Madhumitha	
2.	CDDC Advisor	Dr. (Mrs.) M. Jayalakshmi	Commerce	M. Jayalakshmi
	Dean of Curriculum Design & Development	Dr.(Mrs.) K.P.Radha	Physics	K.P.Radha
	Deputy Dean of Curriculum Design & Development	Mrs. A. Leena Benita	C. Se.	
	Technical Support Staff	Mrs. S. Deepa	Com (SF)	S. Deepa
Mrs. J.Nandhini		English	J.Nandhini	
3.	Dean of Faculty	Dr. (Mrs.) M.Sanathi	Botany	M.Sanathi
4.	Dean of Student Services	Dr. (Mrs.) N. Rajathilagam	Commerce	
5.	Dean of Research	Dr.(Mrs.) S.Shanthi	Chemistry	S.Shanthi
6.	Controller of Examinations	Mrs. E.Ponmalar	C.Sc.	E.Ponmalar
	Deputy Controller of Examinations	Dr. (Mrs.)S.Pethanachi Selvam	Maths	
7.	Member Secretary for Academic Council	Dr.(Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
8.	Awards Committee	Dr.(Mrs.) K. Rajeswari	Commerce	
		Dr.(Mrs.) S. Santhi	Botany	
		Tmt. S.Sivadevi	Physics	S.Sivadevi
		Tmt. M.Sowthamani	Chemistry	
		Mrs. K. Muthamil Selvi	English	K. Muthamil Selvi
9.	Finance Committee	Mrs. B.Deepa	Botany	B. Deepa
		Mrs. K. Sounthara Priya	Commerce	K. Sounthara Priya
	ii. UGC Plans	Dr.(Mrs.) S. Pethanachi Selvam	Maths	
		Mrs. C. Devi Arockia Vanitha	C.Sc.	ODAV
10.	Planning & Evaluation Committee	Mrs. S. Meenakshi	Maths	S. Meenakshi
		Mrs. M. Shunmugathai	Maths	M. Shunmugathai
		Mrs.R.Vijaya Priya	Tamil	
11.	Purchase Committee	Tmt. F.Kingslin Mary Genova	Physics	
		Mrs. M. Murugalakshmi	Chemistry	M. Murugalakshmi



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
12.	Academic Audit Committee	Mrs. S. Meenakshi	Maths	S. Meenakshi
		Ms. A. Bamini Devi	Comp.App	A. Bamini Devi
		Mrs. J. Mehalala Devi	History	J. Mehalala Devi
13.	Autonomous Diary	Mrs. D. Rajamani	Chemistry	D. Rajamani
14.	SWOC Analysis	Mrs. D. Rosefina Gnanakumari	Maths	D. Rosefina Gnanakumari
		Dr. (Mrs.) A. Mydeen Bibi	Maths	A. Mydeen Bibi
		Mrs. P. Karthika Devi	English	P. Karthika Devi
		Mrs. S. Vetrivelvi	Maths	S. Vetrivelvi
		Mrs. S. Subha Ranjani	Micro	S. Subha Ranjani
15.	Science Instrumentation Centre			
	i. Co-ordinators	Dr. (Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Mrs. D. Rajamani	Chemistry	D. Rajamani
	ii. Technical Support :			
	FTIR	Dr. (Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Mrs. D. Rajamani	Chemistry	D. Rajamani
	UV Visible Spectrophotometer	Mrs. C. Thamarachelvi	Chemistry	C. Thamarachelvi
	HPLC	Dr. (Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Mrs. B. Deepa	Botany	B. Deepa
	Luminescence Spectrophotometer	Mrs. N. Uma Sangari	Chemistry	N. Uma Sangari
	DSC	Mrs. D. Rajamani	Chemistry	D. Rajamani
	LCR	Dr. (Mrs.) K. P. Radha	Physics	K. P. Radha
	Gas Chromatography	Mrs. B. Deepa	Botany	B. Deepa
16.	Bio Lab II	Dr. (Mrs.) M. Santhi	Botany	M. Santhi

**Annual Accounts and Reports**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Autonomy	Dr. (Mrs.) T. Palaneeswari	Commerce	T. Palaneeswari
		Dr. (Mrs.) C. Devi Arockia Vanitha	Chemistry	C. Devi Arockia Vanitha
2.	DST Zero Level Project	Dr. (Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Mrs. B. Deepa	Botany	B. Deepa
3.	CPE	Dr. (Mrs.) P. Prasanna Devi	English	P. Prasanna Devi
		Dr. (Mrs.) S. Shailaja	Chemistry	S. Shailaja

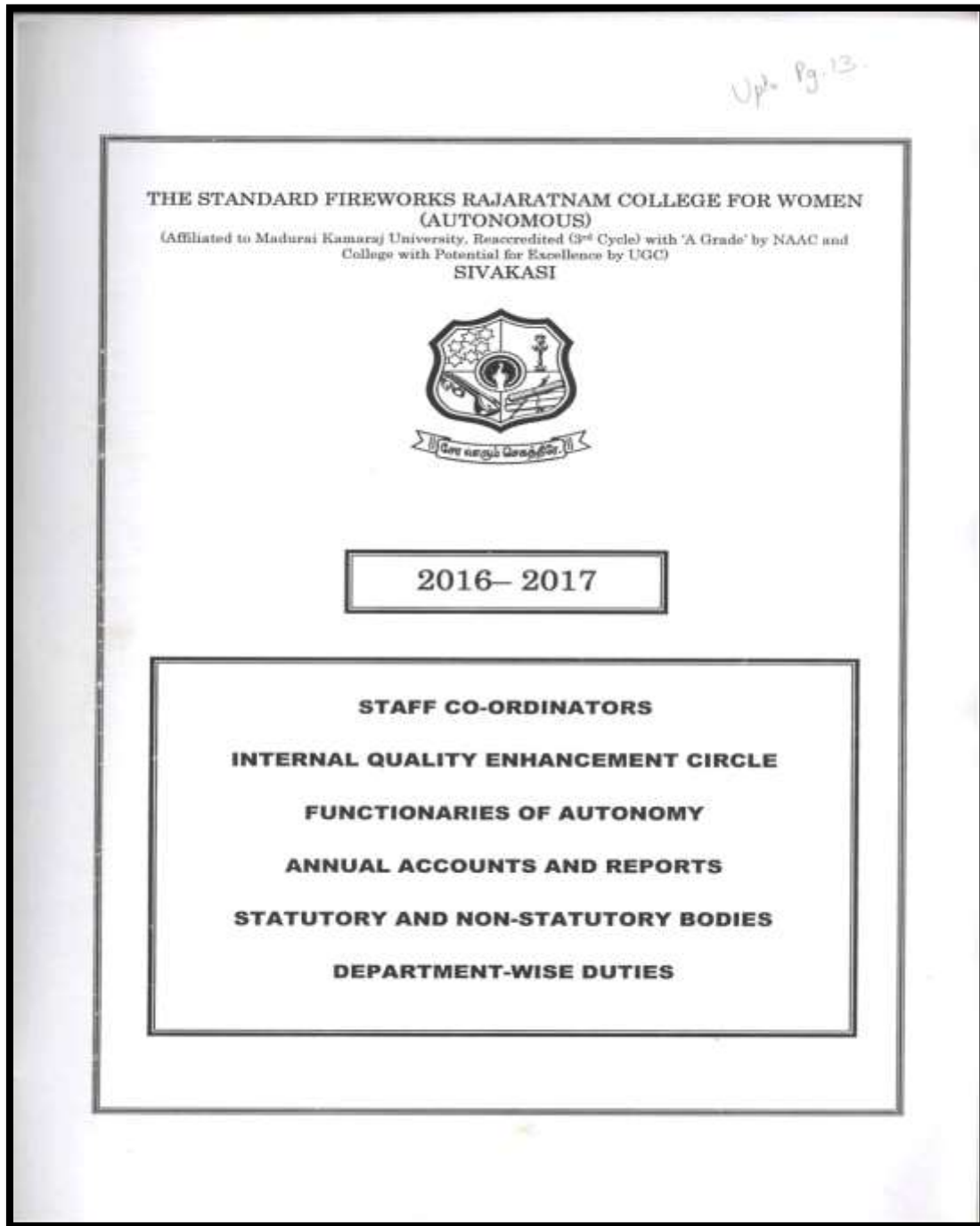




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**2016-2017**





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THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS)  
SIVAKASI

**STAFF CO-ORDINATORS 2016– 2017**

S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Prayer & Discipline	1	<b>All HODs</b>		
		2	Dr.(Mrs.) S. Vijayakumari	Phy. Dir	
		3	Ms. <i>N. Sankar Priya</i>	Phy. Dir	
		4	Mrs.N.Banumathi	English	
		5	<b>NCC &amp; College Union</b>	-	
2.	Council Secretary	1	Dr. (Mrs.) M.Santhi	Botany	
		2	Ms. M. Mohamed Rihana Nasrin	CD&F	
3.	Staff Secretary	1	Dr.(Mrs.) N. Uma Sangari	Chemistry	<i>N. Uma Sangari</i>
		2	Ms.A.Mahalakshmi	Comp.Appl	<i>A. Mahalakshmi</i>
4.	College Union	1	Dr. (Mrs.) M. Padma Priya	Tamil	<i>M. Padma Priya</i>
		2	Mrs.P. Prescilla	IT	<i>P. Prescilla</i>
		3	Mrs.K.Rama Jeyalakshmi	English	<i>K. Rama Jeyalakshmi</i>
		4	Mrs. V. Muthulakshmi	Tamil	<i>V. Muthulakshmi</i>
		5	Mrs. C. Thamarachelvi	Chemistry	<i>C. Thamarachelvi</i>
		6	Mrs.J.Vallimayil	Botany	<i>J. Vallimayil</i>
		7	Mrs. S. Darling Selvi	Comp.Appl	<i>S. Darling Selvi</i>
		8	Ms. A. Josephine Stella	Com(R)	<i>A. Josephine Stella</i>
		9	Ms. V. Rajasulochana	Maths	<i>V. Rajasulochana</i>
		10	Ms. R. Kalaivani	History	<i>R. Kalaivani</i>
		11	Mrs.S.Deepa	Com(SF)	<i>S. Deepa</i>
		12	Mrs. R. Maheswari	Com(R)	<i>R. Maheswari</i>
		13	Ms. T. Agasthiya Ambika	CD & F	<i>T. Agasthiya Ambika</i>
		14	Ms. M.Muthamil Selvi	N & D	<i>M. Muthamil Selvi</i>
		15	Ms. M. Manonmani	Micro	<i>M. Manonmani</i>
		16	Mrs. S. Selvalakshmi	Physics	<i>S. Selvalakshmi</i>
5.	Time Table & Class Arrangement	1	Mrs. M. Shunmugathai	Maths	<i>M. Shunmugathai</i>
		2	Mrs. N. Uma Sangari	Chemistry	<i>N. Uma Sangari</i>
		3	Dr.(Mrs.)R.Senbagavalli	Tamil	<i>R. Senbagavalli</i>
		4	Mrs. M. Sudhakani	Comp. App	<i>M. Sudhakani</i>
		5	Ms. A. Mahalakshmi	Comp. App	<i>A. Mahalakshmi</i>
6.	Semester Monitoring & Evaluation Cell	1	Mrs. S. Sivadevi	Physics	<i>S. Sivadevi</i>
		2	Dr. (Mrs.) S. Shanthi	Chemistry	<i>S. Shanthi</i>
		3	Mrs. <i>A.P. Gowalya Devi</i>	Botany	<i>A.P. Gowalya Devi</i>
		4	Mrs.S.Vetriselvi	IT	<i>S. Vetriselvi</i>
		5	Ms. T. Selvalakshmi	Physics	<i>T. Selvalakshmi</i>
		6	Mrs. J. Buvanewari	Tamil	<i>J. Buvanewari</i>
		7	Ms. S. Selvaroja	English	<i>S. Selvaroja</i>



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		8	Mrs. D. Roselind Gnanakumari	Maths	<i>[Signature]</i>
		9	Ms. R. Kalaiivani	History	<i>[Signature]</i>
		10	Mrs.R. Vasanthi	Comp. Sc	
		11	Ms. D. Mahalakshmi	Com - COP	
		12	Dr.(Mrs.) S. Grahalakshmi	Com(SF)	<i>[Signature]</i>
		13	Mrs. D. Ganga Devi	Comp. App	<i>[Signature]</i>
		14	Ms. B. Gokila Devi	Comp.COP	
		15	Mrs. A. Muthumari	Busi. Adm	
		16	Mrs.M.Kaleeswari	Micro Bio	<i>[Signature]</i>
		17	Ms. M. Gnanasuronmani	N & D	<i>[Signature]</i>
		18	Ms. R.Narmatha	C D & F	
		19	Mrs.M.Sasikala	Comp.COP	<i>[Signature]</i>
		20	Mrs. C. Ramalakshmi	Office	
		21	Mrs. S. Mahalakshmi	CoE Office	
		22	Mrs. G. Muthumari	CoE Office	
		23	Mr. M. Selvaraj	Office	
7.	Tutorial & Advisory System (Guidance, Counselling & Mentoring Activities)	1	Dr.(Mrs.) M.Santhi	Botany	
		2	Mrs. V. Ramya	History	<i>[Signature]</i>
8.	Study Circle				
	1. Kendra Exam, Swamiji's Discourse etc.	1	Dr.(Mrs.) R.Senbagavalli	Tamil	<i>[Signature]</i>
		2	Ms. P. Rajeswari	Micro Bio	<i>[Signature]</i>
		3	Mrs. S. Vazhavanthal	Office	
	2. Vinayaka Temple, Pooja, Kolu etc.	4	Mrs. J. Arun Nandini	OM	
		5	Ms. M. Kalpana	CoE Office	
		6	Sub wardens	2 Nos.	
9.	Computer Lab. Management	1	Mrs. E. Ponmalar	C. Sc	
		2	Mrs.M.Sudhakani	Comp.App	<i>[Signature]</i>
		3	Mrs. M. Govindammal	Comp.App	<i>[Signature]</i>
10.	Computer Courses (Certificate & Diploma)	1	Mrs. S. Vetriselvi	IT	<i>[Signature]</i>
		2	Mrs.V.Vanthana	Comp.App	
11.	Soft Skill Enhancement	1	Mrs. B. Sivapriya	English	<i>[Signature]</i>
		2	Ms.S.Vandhana	English	
12.	Library & Information Science	1	Dr. M. Yasmin	Librarian	<i>[Signature]</i>
13.	Job Oriented Courses	1	Mrs. C. Gokilamani	Chemistry	
		2	Dr.(Mrs.) P. Prasanna Devi	English	<i>[Signature]</i>
14.	Peace Education Course	1	Dr.(Mrs.) M. Ruby Dhavamani	English	
		2	Dr.(Mrs.) J.Sobhana Devi	English	
15.	Women Studies	1	Ms. G. Sathiabama	Geo	<i>[Signature]</i>
		2	Mrs.V.Annapackiam	Tamil	<i>[Signature]</i>
16.	GK Book & Career Guidance	1	Mrs. S. Latha	Commerce	<i>[Signature]</i>
		2	Ms. M. Govindammal	Comp. App	<i>[Signature]</i>



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17.	Gandhian Thought	1	Dr.(Mrs.) M.Padma Priya	Tamil	<i>[Signature]</i>
		2	Mrs.K.Valarmathi	Tamil	<i>[Signature]</i>
18.	Skill Enhancement Course				
	Co-ordinator	1	Mrs. K. Muthamil Selvi	English	<i>[Signature]</i>
	1. Long Term Course	2	Mrs.S.Thazhai Pushpam	Com(SF)	<i>[Signature]</i>
		3	Ms. R.Anchana	English	
		4	Ms. M. Mohamed Rihana Nasrin	C D & F	
	2. Short Term Course	5	Mrs. Jeeva Priya	Com(SF)	<i>[Signature]</i>
		6	Dr.(Mrs.) K. Geetha	Botany	<i>[Signature]</i>
		7	Ms. R.Hemalatha	Physics	<i>[Signature]</i>
19.	Part-V – Student Services				
	Co-ordinator	1	Mrs. B. Theresita Mary Shanthi	C.Sc	
	Assistant(Typing Work)	2	Ms. M. Sasikala	COP(C.Sc)	<i>[Signature]</i>
19.1	NSS Unit 179	1	Dr.(Mrs.) F. Sweetlyn Joy Christy	Com (SF)	<i>[Signature]</i>
		2	Mrs. J.Nandhini	English	
		3	Ms. P. Rajeswari	Micro Bio	<i>[Signature]</i>
19.2	NSS Unit 180	1	Mrs. S. Dhanalakshmi	Tamil	<i>[Signature]</i>
		2	Dr.(Mrs.) N.Kavitha	Tamil	
		3	Ms. R. Kanaga Priya	Physics	<i>[Signature]</i>
19.3	NSS Unit 181	1	Ms. K. Neela Pushpam	History	<i>[Signature]</i>
		2	Ms. M. Muthamil Selvi	N & D	<i>[Signature]</i>
		3	Mrs.M.Nithya Bismi	Physics	<i>[Signature]</i>
19.4	NSS Unit 182	1	Dr. (Mrs.) S. Kartheeswari	Com(R)	<i>[Signature]</i>
		2	Dr. (Mrs.)K. Geetha	Botany	<i>[Signature]</i>
		3	Mrs.U.Muthumari	Maths	
19.5	NSS Unit 210	1	Mrs. A. Uma Devi	English	<i>[Signature]</i>
		2	Ms.S.Sithammal	CD&F	
		3	Mrs.P.Muthulakshmi	Comp.Appl	
19.6	Red Ribbon Club	1	Ms. S.P. Nandhini	Maths	
		2	Ms. M. Kaleeswari	Mic. Bio	<i>[Signature]</i>
		3	Mrs. K. Sounthara Priya	Cum(R)	
19.7	Social Service League	1	Mrs. D. Rajamani	Chemistry	<i>[Signature]</i>
		2	Mrs. S. Gayathri	Com (SF)	<i>[Signature]</i>
		3	Mrs. V. Saradha	Comp.App	<i>[Signature]</i>
19.8	Extension Activity	1	Mrs. S. Grahalakshmi	Busi. Admi	
		2	Ms. J. Prateeba Devi	Busi. Admi	<i>[Signature]</i>
		3	Mrs. A. Vijaya Shree	Com(R)	



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
19.9	Youth Red Cross & Blood Donor's Club	1	Mrs. R. Vijaya Priya	Tamil		
		2	Dr.(Mrs.) B.Meenakshi	Tamil	<i>P.M.</i>	
		3	Ms. J. Vallimayil	Botany	<i>J. Vallimayil</i>	
19.10	Physical Education	1	Dr.(Mrs.) S. Vijayakumari	Phy. Dir		
		2	Ms. M. Muthulakshmi	Phy. Dir		
		3	Ms. S.Selvaroja	English		
		4	Mrs. R. Jeyalakshmi	Com(SF)	<i>R. Jeyalakshmi</i>	
19.11	National Cadet Corps	1	Mrs. N. Banumathi	English		
		2	Mrs. Meēala Devi	History	<i>M. Meēala Devi</i>	
		3	Mrs. Sutha Maheswari	Comp.Sc.	<i>Sutha Maheswari</i>	
19.12	Citizen Consumer Club	1	Dr. (Mrs.) S.Grahalakshmi	Com(SF)	<i>S. Grahalakshmi</i>	
		2	Dr.(Mrs.)B.Balaparameswari	History		
		3	Ms. P. Karthika @ Nandhini	Busi.Admn		
19.13	Environment Club	1	Mrs.A.P.Gowsalya Devi	Botany	<i>A.P. Gowsalya Devi</i>	
		2	Mrs. G.Sona	Micro. Bio	<i>G. Sona</i>	
		3	Ms. M. Gnanasuronmani	N&D	<i>M. Gnanasuronmani</i>	
20.	Counselling Cell	1	Dr. (Ms). Soundararaj Geetha	English	<i>S. Geetha</i>	
		2	Dr.(Mrs.)M.Kavitha	History	<i>M. Kavitha</i>	
		3	Dr.(Mrs.)N.Rajathilagam	Com(R)	<i>N. Rajathilagam</i>	
		4	Mrs.K.Rama Jeyalakshmi	English		
		5	Mrs. S. Vinotha	Tamil	<i>S. Vinotha</i>	
		6	Dr. (Mrs.)A.Mydeen Bibi	Maths	<i>A. Mydeen Bibi</i>	
		7	Mrs.S.Darling Selvi	Comp.Appl	<i>S. Darling Selvi</i>	
		8	Mrs.M.Nithya	Physics		
		9	Dr.(Mrs.) P.R.Kavitharani	Chemistry	<i>P. R. Kavitharani</i>	
		10	Mrs. K.Jansi Rani	N&D		
		11	Ms. S. Subha Ranjani	Micro	<i>S. Subha Ranjani</i>	
		12	Ms. T.Agasthiya Ambika	CD&F		
21.	Equal Opportunity Centre	i. SC / ST Cell	1	Mrs. M. Malini Devi	Maths	
			2	Mrs. M.Sathya	English	<i>M. Sathya</i>
			3	Mrs. C.Thamarai Chelvi	Chemistry	<i>C. Thamarai Chelvi</i>
		ii. Differently Abled	1	Dr.(Mrs.) S. Pethanachi Selvam	Maths	<i>S. Pethanachi Selvam</i>
			2	Mrs. K. Sounthara Priya	Com(R)	
22.	Gender Cell (Sexual Harassment Cell)	1	Dr. (Mrs.) S. Vijaya Kumari	Phy. Ed		
		2	Mrs. V. Ramya	History	<i>V. Ramya</i>	
		3	Mrs. N. Kavitha	Tamil		
23.	i. Audio-Visual Equipment	1	Mrs. F. Kingslin Mary Genova	Physies		
		2	Mrs. S.Selvalakshmi	Physies	<i>S. Selvalakshmi</i>	



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
	ii. Photography Club	1	Tmt.Arunavathy	Physics	
		2	Ms. A. Bismi Banu	Physics	<i>[Signature]</i>
24.	Placement Cell	1	Mrs. C. Devi Arockia Vanitha	C. Sc.	<i>[Signature]</i>
		2	Mrs. J. Prescilla	IT	<i>[Signature]</i>
		3	Mrs. V. Saradha	Comp.App	<i>[Signature]</i>
		4	Ms. P. Muthulakshmi	Comp. App	
		5	Mrs. M. Sharmila Banu	IT	<i>[Signature]</i>
25.	Young Women Entrepreneur Development Cell	1	Mrs. M. UmaRani	Commerce	<i>[Signature]</i>
		2	Mrs., K.Muthamil Selvi	English	<i>[Signature]</i>
		3	Dr.(Mrs.) P.Prasanna Devi	English	<i>[Signature]</i>
		4	Dr.(Mrs.) A.Padma Priya	English	<i>[Signature]</i>
		5	Ms.U.Uma Devi	Botany	<i>[Signature]</i>
		6	Mrs. S. Thazhai Pushpam	Com(SF)	<i>[Signature]</i>
		7	Mrs. J. Jeeva Priya	Com(SF)	<i>[Signature]</i>
		8	Mrs.A.Muthumari	Busi.Admn	
		9	Ms. N.Manjuladevi	Maths	
		10	Ms. K. Jansi Rani	N&D	
		11	Mrs. M. Manonmani	Micro	<i>[Signature]</i>
26.	Environmental Studies	1	Mrs. S. Meenakshi	Maths	<i>[Signature]</i>
		2	Ms. S. Subha Ranjani	Micro Bio	<i>[Signature]</i>
27.	Students Welfare & Grievance Redress Cell, Free Noon Meals	1	Mrs. A. Leena Benita	Comp.Sc.	
		2	Mrs. V. Meenakshi	Com (SF)	<i>[Signature]</i>
		3	Mrs. K. Sindhuja	Busi.Admn	<i>[Signature]</i>
		4	Mrs. P.Ananthi	Tamil	<i>[Signature]</i>
		5	Ms. A. Bismi Banu	Physics	
		6	Ms. V. Rajasulochana	Maths	
28.	Commuters Cell	1	Mrs. S. Sivadevi	Physics	<i>[Signature]</i>
		2	Mrs. V. Annapackiam	Tamil	<i>[Signature]</i>
29.	Communal Harmony, National Integration (Best College Award)	1	Mrs. S. Latha	Commerce	<i>[Signature]</i>
		2	Dr.(Mrs.) B. Balaparameswari	History	
		3	Mrs. S. Gayathri	Com(SF)	<i>[Signature]</i>
		4	Ms. R.Suriya Devi	Com(SF)	<i>[Signature]</i>
		5	Ms. D. Ponezhil	English	
30.	Youth Welfare Forum i. Entertainment Club/ Fine Arts Activities & Best College Award for Student Support Services	1	Dr.(Mrs.) J. Sobhana Devi	English	
		2	Dr.(Mrs.) K. J. Sunmista	Commerce	<i>[Signature]</i>
		3	Dr.(Mrs.) F. Sweetlyn Joy Christy	Com(SF)	<i>[Signature]</i>
		4	Dr.(Mrs.) N. Kavitha	Tamil	
		5	Mrs. V. Muthulakshmi	Tamil	<i>[Signature]</i>



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE		
	ii. Debate, Essay, Verse Writing, Elocution, Short Story	6	Mrs. M. Sathya	English	<i>[Signature]</i>		
		7	Mrs. J. Nandhini	English			
		8	Ms. A. Josephine Stella	Commerce	<i>[Signature]</i>		
		9	Mrs. A. Sathya	Commerce	<i>[Signature]</i>		
		10	Mrs. A. Vijayasree	Commerce			
		11	Ms. K. Jeyadevi	Micro	<i>[Signature]</i>		
		12	Mrs. P.Karthika @ Nandhini	Busi. Admn			
		13	Tmt. Arunavathy	Physics			
		14	Mrs. Meēala Devi. J.	History	<i>[Signature]</i>		
		15	Ms.P.Kaliswari	Maths			
		16	Ms. N.Manjuladevi	Maths			
		17	Mr. J. Senthil Kumar R.G. Raja	Lab. Tech	<i>[Signature]</i>		
		31.	Industry Institution Interaction Cell	1	Mrs. C. Devi Arockia Vanitha	C.Sc	<i>[Signature]</i>
				2	Mrs. C. Gokilamani	Chemistry	
				3	Mrs. A. Bamini	Comp. App	
				4	Ms. U. Umadevi	Botany	<i>[Signature]</i>
				5	Mrs. Sudha Maheswari	Comp.Sc.	<i>[Signature]</i>
32.	College Bulletin	1	Ms. P. Karthiga Devi	English	<i>[Signature]</i>		
		2	Mrs. S. Dhanalakshmi	Tamil	<i>[Signature]</i>		
		3	Mrs. V. Kaniselvi	English	<i>[Signature]</i>		
		4	Dr. (Mrs.) A. Mydeen Bibi	Maths	<i>[Signature]</i>		
		5	Mrs. S. Mathiya	Chemistry			
33.	College Magazine	1	Dr. (Mrs.) B. Ponni	Tamil			
		2	Mrs. V. Lalithambigai	English	<i>[Signature]</i>		
		3	Dr. (Mrs.) B. Meenakshi	Tamil	<i>[Signature]</i>		
		4	Dr. (Ms.) M. Jegadeeswari	Commerce			
		5	Mrs. A. Bamini	Comp. App			
		6	Dr. (Mrs) S. Radha	Micro Bio	<i>[Signature]</i>		
		7	Mrs. K. Sindhuja	Busi. Admn	<i>[Signature]</i>		
		8	Ms. S. Muthulakshmi	Botany	<i>[Signature]</i>		
		9	Mrs. M. Shanthy	English	<i>[Signature]</i>		
		10	Mrs. M. Anitha	CD&F			
		11	Ms. M. Kavitha	N&D			
34.	E-Content Development Cell	Co-ordinator	1	Mrs. S. Sathya	C.Sc.		
			2	Ms. V. Vandhana	Comp. App		
		Members	3	Mrs. M. Govindammal	Comp.App		
			4	Mrs. M. Sharmila Banu	IT	<i>[Signature]</i>	
			5	Thiru R. Kumaresan	Lab. Asst	<i>[Signature]</i>	
			6	Mr. Senthil Kumar	Lab. Asst		



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
35.	i. College Website & Online News	1	Mrs. R. Vasanthi	IT	
		2	Ms. P. Karthiga Devi	English	<i>[Signature]</i>
		3	Dr.(Mrs.)S.Shailaja	Chemistry	
		4	Ms. A. Mahalakshmi	Comp. App	<i>[Signature]</i>
		5	Mrs. G. Sona	Micro Bio	<i>[Signature]</i>
	ii. Power Point Presentation	1	Mrs. C. Devi Arockia Vanitha	C.Sc	<i>[Signature]</i>
		2	Ms. M. Sharmila Banu	IT	<i>[Signature]</i>
		3	Mrs.V.Vishnu Priya	Com(R)	<i>[Signature]</i>
		1	Mrs. E. Ponmalar	C.Sc	
		2	Mrs.P.Muthulakshmi	Comp. App	
36.	ICT	1	Mrs. E. Ponmalar	C.Sc	
		2	Mrs.P.Muthulakshmi	Comp. App	
		3	Mrs.D.Ganga devi	Comp. App	<i>[Signature]</i>
37.	<b>Log Book &amp; Campus Round Up</b>				
	Overall in-charge	1	Mrs. B. Siva Priya	English	
		2	Ms. J. Buvanewari	Tamil	<i>[Signature]</i>
	Filing and Maintenance of Evidences	3	Ms. S. Subha Ranjani	Micro Bio	<i>[Signature]</i>
		4	Dr.(Mrs)S.Radha	Micro.Bio	<i>[Signature]</i>
	<b>Collection of Evidences (with Photos if any)</b>				
	i) Awards & Achievement of Staff - Cash awards, International Conference Participation, Publications etc.	5	Mrs. V. Vishnu Priya	Com(R)	<i>[Signature]</i>
		6	Ms. S. Muthulakshmi	Botany	<i>[Signature]</i>
	ii) Staff Participation in Seminars / Orientation / Refresher Course etc.	7	Ms. J. Prateeba Devi	Busi. Admn	<i>[Signature]</i>
	iii) Research and Minor & Major projects	8	Dr.(Mrs.) B.Ponni	Tamil	
		9	Dr.(Mrs.) N.Uma Sangari	Chemistry	
		10	Dr.(Mrs.) K.J.Sunmista	Com (R)	<i>[Signature]</i>
	iv) Awards & Achievement of Students (Cash awards, Publications, Projects etc.)	11	Ms. R. Suriya Devi	Com (SF)	<i>[Signature]</i>
		12	Dr.(Ms.)M.Jegadeeswari	Com (R)	
	v) Competitions (inside/outside campus)	13	Dr.(Mrs.) R. Jeyalakshmi	Com(SF)	<i>[Signature]</i>
	vi) Extension activities of the departments	14	Mrs. M.Muthuselvi	Tamil	<i>[Signature]</i>
15		Ms. P.Sujatha	Botany	<i>[Signature]</i>	
16		Ms. D.Ponezhil	English	<i>[Signature]</i>	
38.	Alumnae Association	1	Dr.(Ms.) M.S. Yasmeen Beevi	Busi. Admn	
		2	Mrs.S.Grahalakshmi	Busi. Admn	
		3	Mrs. S.Deepa	Com(SF)	<i>[Signature]</i>
		4	Mrs. U. Muthumari	Maths	
		5	Ms. R. Kanaga Priya	Physics	<i>[Signature]</i>
		6	Ms. P.Sujatha	Botany	<i>[Signature]</i>
		7	One member from each dept.		





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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE		
39.	Union Articles	1	Ms. K. Neela Pushpam	History	<i>[Signature]</i>		
		2	Dr. (Mrs). S. Kartheeswari	Com(R)	<i>[Signature]</i>		
		3	Mrs.P.Ananthi	Tamil	<i>[Signature]</i>		
		4	Ms. S. Sithammal	CD&F			
		5	Ms. K. Jeyadevi	Micro	<i>[Signature]</i>		
		6	Mrs.M.Shanthi	English	<i>[Signature]</i>		
		7	Ms.P.Kaliswari	Maths			
40.	Parents Teachers Association	1	Dr.(Mrs.) K.P.Radha	Physics	<i>[Signature]</i>		
		2	Ms. G. Sathiabama	Geo	<i>[Signature]</i>		
		3	Ms. R.Hemalatha	Physics			
		4	Mrs. S. Mathiya	Chemistry			
		5	Ms. R. Anchana	English			
41.	Information & Publicity Cell	i. Rotaract, Press & News Reports		1	Dr.(Mrs.) A.Padma Priya	English	<i>[Signature]</i>
			2	Mrs. S. Selvalakshmi	Physics	<i>[Signature]</i>	
			3	Ms. T. Selvalakshmi	Physics	<i>[Signature]</i>	
		ii. Press Album		4	Dr.(Mrs.) M. Yasmin	Librarian	<i>[Signature]</i>
			5	Dr. (Mrs.) J. Kasthuri	Zoology		
42.	Photos, Photo Album, Notice Board Updation	1	Ms.P.Karthika Devi	English	<i>[Signature]</i>		
		2	Ms. R.Narmatha	CD&F			
		3	Mrs. M. Anitha	CD&F			
		4	Mrs. S. Mathiya	Chemistry			
43.	Personality Development Cell	1	Dr.(Ms.) M. S. Yasmeen Beevi	Busi. Admn			
		2	Mrs. S. Vinotha	Tamil	<i>[Signature]</i>		
		3	Mrs. V. Kaniselvi	English	<i>[Signature]</i>		
		4	Ms.M.Kavitha	N&D			
		5	Ms. S. Vandhana	English			
44.	Co-operative Stores	President	1	Dr.(Mrs.) D. Sasireka	Principal		
		Vice-President	2	Dr. (Mrs.) T. Palaneeswari	Commerce		
		Directors	3	Mrs. V. Meenakshi	Com (SF)	<i>[Signature]</i>	
			4.	Mrs. R. Malini Devi	Maths		
			5	Mrs. K. Muneeswari	Office		
		Student Directors	6	Vacant			
			7	Vacant			
45.	Management Stores & Canteen	1	Dr. (Mrs.) T. Palaneeswari	Commerce			
		2	Mrs. V. Meenakshi	Com (SF)	<i>[Signature]</i>		
		3	Mrs. R. Maheswari	Busi. Admn	<i>[Signature]</i>		



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
46.	Hostel				
	i) Deputy Warden	1	Dr.(Mrs.)M.Kavitha	History	<i>[Signature]</i>
	ii) Accounts	2	Dr.(Mrs.) N. Rajathilagam	Commerce	<i>[Signature]</i>
47.	Day Care Centre	1	Dr.(Mrs.)M.Kavitha	History	<i>[Signature]</i>
		2	Dr.(Mrs.) P.R.Kavitharani	Chemistry	<i>[Signature]</i>
48.	Expressive Articulation Session	1	Mrs. M. Sowthamani	Chemistry	
		2	Mrs. S.P. Nandhini	Maths	
		3	Dr. (Mrs.) J. Kasthuri	Zoology	<i>[Signature]</i>
		4	Mrs.A.Uma Devi	English	<i>[Signature]</i>
		5	Mrs. M.Muthuselvi	Tamil	<i>[Signature]</i>
		6	Mrs. M. Anitha	Physics	



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SIVAKASI**

**INTERNAL QUALITY ENHANCEMENT CIRCLE**

S.NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
1.	<b>AQAR / Re-accreditation Report Preparation Committee</b>				
	Co-ordinator	Dr. (Mrs.) K. Rajeswari	Commerce		
	<b>Members</b>				
	i. Curricular Aspects	Dr. (Mrs.) M. Jayalakshmi	Commerce		
		Mrs. R. Sudha Periathai	Physics		
	ii. Teaching, Learning and Evaluation	Mrs. S. Sathya	C.Sc		
		Mrs. C. Devi Arokia Vanitha	C.Sc		
	iii. Research, Consultancy and Extension	Dr.(Mrs.) P. Stella Muthu Rajam	Economics	P.S.B. - 16.10.17	
		Mrs. R. Vijaya Priya,	Tamil		
	iv. Infrastructure and Learning Resources	Dr.(Mrs.) J. Sobhana Devi	English		
		Dr. (Mrs.) M. Yasmin	Librarian	(1)	
	v. Students Support and Progression	Dr.(Mrs.) M. Santhi	Botany		
		Mrs. B. Deepa	Botany	B.S.V.	
	vi. Governance and Leadership	Mrs. E. Ponnalar,	C.Sc		
Mrs. B. Siva Priya		English	4		
vii. Innovative Practices	Dr. (Mrs.) T. Palaneeswari	Commerce			
	Dr. (Mrs.) S.Shailaja	Chemistry			
viii. Self-Study Report	Mrs. K. Muthamil Selvi	English			
	Mrs.V.Lalithambigai	English			
2.	Library Committee	Dr.(Mrs.) M. Yasmin	Librarian	(1)	
	<b>All HODs</b>				
3.	Games Committee / Health Club	Mrs. S. Vijayakumari	Phy. Dir		
		Ms.M.Muthulakshmi	Phy. Dir		
4.	Guidance for Campus Gardening & Kitchen Garden	Mrs. A.P.Kowsalya Devi	Botany		
		Ms.S.Muthulakshmi	Botany		
5.	Admission & Fees Cell	Dr. (Mrs.) T. Palaneeswari	Commerce		
		Mrs. G. Shantha	OS		
		Mrs. K. Amutha	Office		
		Mr.M. Kalirajan	Office		
		Mrs. J. Arun Nandini	OM		
		Mrs. C. Ramalakshmi	Office		
		Mrs. J. Mangalam	Office		
		(a) Steering Committee	Mrs.M.UmaRani	Commerce	
			Dr.(Ms.) Soundararaj Geetha	English	
		(b) Rank List	Ms.U.Uma Devi	Botany	
			Mrs. S. Darling Selvi	Comp. App	
6.	College Hand Book	Mrs. G. Sathiabama	Geography		
		Mrs. J. Nandhini	English		
		Mrs. J. Arun Nandhini	OM		



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S.NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
7.	Scholarship	Mrs. G. Shantha	OS	
		Mrs. K. Amudha	Office	
		Mrs. J. Arun Nandhini	OM	
		Mrs. K. Muneeswari	Office	
		Mrs. M. Banupriya	Office	
8.	Students Attendance & Leave	Mrs. J. Arun Nandhini	OM	
		Mrs. M. Kamatchi	Office	
9.	University Exam & Degree certificates	Mrs. V. Rani Vimala Chandra	CoE Office	
		Mrs. K. Muneeswari	Office	<i>Handwritten: Undermined? + Article</i>
10.	Cleanliness (Inside & Outside the Rooms and the Campus)	Mrs. N. Thamarai Selvi	Supervisor	
11.	Water Supply & Electricity	All College Workers		
		Mrs. M. Nithya	Physics	
		Mr. C. Jeyaraj	Work Supervisor	
		Mrs. N. Thamarai Selvi	Supervisor	
		Mr. A. Sivakumar	Electrician	
		Mr. V. Kartheeswaran	Electrician	
		Mr. K. Marimuthu	Office	
		Mr. K. Senthil Andavan	Office	
12.	Furniture	UG & PG Reprs.	(Reg & SF)	
		Mrs. M. Shunmugathai	Maths	<i>Handwritten: 4-Shopet</i>
		Mrs. N. Uma Sangari	Chemistry	
		Mrs. M. Sudhakani	Comp. App	
		Ms. A. Mahalakshmi	Comp. App	
		Mr. C. Jeyaraj	Work Supervisor	
		Mr. K. Marimuthu	Gardener	
13.	Office Automation	UG & PG Reprs.	(Reg & SF)	
		Mrs. J. Arun Nandhini	OM	
		Ms. I. Manojmani	CoE Office	<i>Handwritten: Mrs. K. Saranya</i>
		Mrs. M. Kamatchi	Office	
14.	Employee Grievance & Redress Cell	Two Members from Each Dept.		
		Mrs. R. Vijaya Priya	Tamil	
		Ms. M. Jegadeeswari	Commerce	
15.	Faculty Development, Minor & Major projects & Research & Publications	Mrs. P. Prescilla	IT	
		Dr. (Mrs.) B. Ponni	Tamil	
		Dr. (Mrs.) N. Uma Sangari	Chemistry	
		Dr. (Mrs.) K. J. Sunmista	Commerce	<i>Handwritten: K.J. S.D.</i>
16.	Evaluation & Feedback (Teaching & Non-Teaching Staff & Students)	Dr. (Mrs.) S. Shanthi	Chemistry	
		Mrs. C. Thamarai Selvi	Chemistry	<i>Handwritten: (Alomada)</i>
		Dr. (Mrs.) S. Shailaja	Chemistry	
17.	Remedial Coaching Minority SC/ST	Mrs. F. Kingslin Mary Genova	Physics	
		Dr. (Mrs.) P. Stella Muthurajam	Eco	<i>Handwritten: P. Stella - h y -</i>
		Ms. R. Malini Devi	Maths	
18.	Entry in Service – Minority SC/ST (Coaching for Competitive Exams & IAS)	Mrs. B. Deepa	Botany	<i>Handwritten: B. D. -</i>
		Mrs. R. Sudha Periathai	Physics	
		Dr. (Mrs.) B. Meenakshi	Tamil	
		Dr. (Mrs.) M. Ruby Dhavamani	English	
19.	SLET/NET Coaching	Mrs. D. Roselind Gnanakumari	Maths	



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**FUNCTIONARIES OF AUTONOMY**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Dean of Academic Affairs	Dr. (Mrs.) T. Palaneeswari	Commerce	
		Dr.(Mrs.) C. Devi Arockia Vanitha	C.Sc.	
	Technical Support	Ms. T. Selvalakshmi	Physics	
2.	Dean of Curriculum Design & Development	Dr. (Mrs.) M. Jayalakshmi	Commerce	
		Mrs. A. Leena Benita	C. Sc.	
	Technical Support	Mrs. S. Deepa	Com (SF)	
3.	Controllor of Examinations	Mrs. E.Ponmalar	C.Sc.	
	Deputy Controllor of Examinations	Dr. (Mrs.)S.Pethanachi Selvam	Maths	
4.	Dean of Arts	Dr.(Ms.) Soundararaj Geetha	English	
5.	Dean of Science	Tmt. M.Sowthamani	C.Sc.	
6.	Dean of Commerce	Dr. (Mrs.) N. Rajathilagam	Commerce	
7.	Dean of Faculty	Dr. (Mrs.) M.Santhi	Botany	
8.	Member Secretary for Academic Council	Dr.(Mrs.) M. Murugalakshmi	Chemistry	
9.	Awards Committee	Dr.(Mrs.) K. Rajeswari	Commerce	
		Dr. (Ms.) Soundararaj Geetha	English	
		Tmt. S.Sivadevi	Physics	
		Tmt. M.Sowthamani	Chemistry	
10.	Finance Committee i. Autonomy	Mrs. M. UmaRani	Commerce	
		Mrs. B.Deepa	Botany	
		Mrs. K. Sounthara Priya	Commerce	
	ii. UGC Plans	Dr.(Mrs.) S. Pethanachi Selvam	Maths	
		Mrs. C. Devi Arockia Vanitha	C.Sc.	
11.	Planning & Evaluation Committee	Mrs. S. Meenakshi	Maths	
		Mrs. M. Shunmugathai	Maths	
12.	Purchase Committee	Tmt. F.Kingslin Mary Genova	Physics	
		Mrs. M. Murugalakshmi	Chemistry	
13.	Academic Audit Committee	Mrs. S. Meenakshi	Maths	
		Ms. A. Bamini Devi	Comp.App	
14.	Autonomous Diary	Mrs. D. Rajamani	Chemistry	



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
15.	Science Instrumentation Centre			
	i. Co-ordinators	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Mrs. D. Rajamani	Chemistry	
	ii. Technical Support :			
	FTIR	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Mrs. D. Rajamani	Chemistry	
	UV Visible Spectrophotometer	Mrs. C. Thamarachelvi	Chemistry	<i>C. Thamarachelvi</i>
	HPLC	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>B. Deepa</i>
		Mrs. B. Deepa	Botany	
	Luminescence Spectrophotometer	Mrs. N. Uma Sangari	Chemistry	
DSC	Mrs. D. Rajamani	Chemistry		
LCR	Dr.(Mrs.) K. P. Radha	Physics		
Gas Chromatography	Mrs. B. Deepa	Botany	<i>B. Deepa</i>	
16.	Bio Lab II	Dr. (Mrs.) M. Santhi	Botany	

THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS)  
SIVAKASI

**Annual Accounts and Reports**

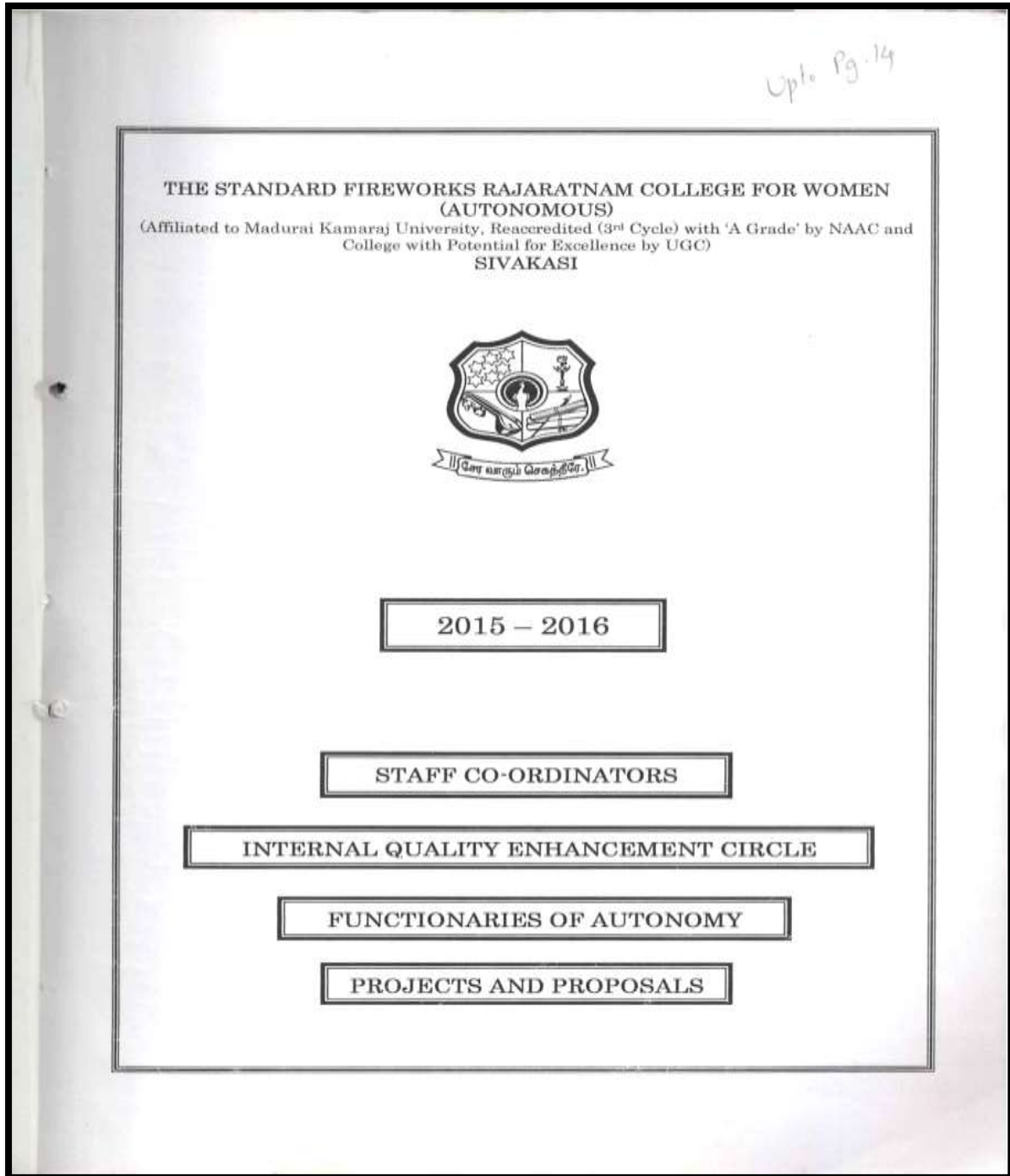
S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Autonomy	Dr. (Mrs.) T. Palaneeswari	Commerce	<i>T. Palaneeswari</i>
		Dr.(Mrs.) C.Devi Arockia Vanitha	Chemistry	
2.	DST Zero Level Project	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Mrs. B. Deepa	Botany	
3.	CPE	Dr.(Mrs.) P.Prasanna Devi	English	<i>P. Prasanna Devi</i>
		Mrs. R. Sudha Periyathai	Physics	
4.	AQAR	Dr.(Mrs.) K.Rajeswari	Commerce	<i>K. Rajeswari</i>
		Mrs. K.Muthamil Selvi	English	



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**2015-2016**





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**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS)  
SIVAKASI**

**STAFF CO-ORDINATORS 2015– 2016**

S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Prayer & Discipline	1	<b>All HODs</b>		
		2	Dr.(Mrs.) S. Vijayakumari	Phy. Dir	<i>[Signature]</i>
		3	Ms. M. Muthulakshmi	Phy. Dir	<i>[Signature]</i>
		4	Mrs. N. Banumathi	English	<i>[Signature]</i>
		5	Ms. R. Kalajitras	HR	<i>[Signature]</i>
		6	<b>NCC &amp; College Union</b>		
2.	Council Secretary	1	Mrs. P. Subbulakshmi	Maths	<i>[Signature]</i>
		2	Dr.(Mrs.) M. Ruby Dhavamani	English	<i>[Signature]</i>
3.	Staff Secretary	1	Dr.(Mrs.) M. Padma Priya	Tamil	<i>[Signature]</i>
		2	Mrs. P. Prescilla	IT	<i>[Signature]</i>
4.	College Union	1	Dr.(Mrs.) M. Kavitha	History	<i>[Signature]</i>
		2	Mrs. V. Valarmathi	Tamil	<i>[Signature]</i>
		3	Mrs. V. Muthulakshmi	Tamil	<i>[Signature]</i>
		4	Mrs. C. Thamarachelvi	Chemistry	<i>[Signature]</i>
		5	Mrs. S. Darling Selvi	Comp.Appl	<i>[Signature]</i>
		6	Ms. A. Josephine Stella	Com(R)	<i>[Signature]</i>
		7	Mrs. M. Nithya	Physics	<i>[Signature]</i>
		8	Dr.(Mrs.) K. Parani	Botany	<i>[Signature]</i>
		9	Ms. R. Kalaiivani	Human Rights	<i>[Signature]</i>
		10	Mrs. R. Maheswari	Busi. Admn	<i>[Signature]</i>
		11	Mrs. U. Muthumari	Maths	<i>[Signature]</i>
		12	Ms. T. Agasthiya Ambika	CD & F	<i>[Signature]</i>
		13	Ms. M. Kavitha	N & D	<i>[Signature]</i>
		14	Mrs. G. Surya	Eng	<i>[Signature]</i>
		15	Ms. R. Jayabharathi	IT	<i>[Signature]</i>
		16	Ms. M. Manonmani	Micro	<i>[Signature]</i>
5.	Time Table, Furniture & Class Arrangement	1	Mrs. M. Shunmugathai	Maths	<i>[Signature]</i>
		2	Mrs. S. Saraswathy	Maths	<i>[Signature]</i>
		3	Mrs. N. Umabangani	Chemistry	<i>[Signature]</i>
		4	Mrs. M. Sudhakani	Comp. App	<i>[Signature]</i>
6.	Semester Monitoring & Evaluation Cell	1	Mrs. S. Sivadevi	Physies	<i>[Signature]</i>
		2	Dr. (Mrs.) S. Shanthi	Chemistry	<i>[Signature]</i>
		3	Mrs. R. Selvapriya	Physies	<i>[Signature]</i>
		4	Mrs. J. Buvanewari	Tamil	<i>[Signature]</i>
		5	Ms. S. Selvaroja	English	<i>[Signature]</i>
		6	Mrs. D. Roselind Gnanakumari	Maths	<i>[Signature]</i>
		7	Mrs. A.P. Gowsalya Devi	Botany	<i>[Signature]</i>

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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
		8	Ms. R. Kalaivani	HR	R. Kalaivani
		9	Ms. S. Kamatchi Priyanka	Comp. Sc	S. Kamatchi Priyanka
		10	Ms. D. Malalakshmi	Com - COP	D. Malalakshmi
		11	Dr.(Mrs.) S. Grahalakshmi	Com(SF)	S. Grahalakshmi
		12	Mrs. D. Ganga Devi	Comp. App	D. Ganga Devi
		13	Ms. B. Gokila Devi	IT	B. Gokila Devi
		14	Mrs. A. Muthumari	Busi. Adm	A. Muthumari
		15	Ms. S. Gothaiammal	Micro Bio	S. Gothaiammal
		16	Ms. K. Jansi Rani	N & D	K. Jansi Rani
		17	Ms. S.S. Muthulakshmi	C D & F	S.S. Muthulakshmi
		18	Mrs. S. Lingammal	Office	S. Lingammal
		19	Mrs. S. Mahalakshmi	CoE Office	S. Mahalakshmi
		20	Mrs. G. Muthumari	CoE Office	G. Muthumari
		21	Mr. M. Selvaraj	Office	M. Selvaraj
7.	Tutorial & Advisory System (Guidance, Counselling & Mentoring Activities)	1	Dr. (Mrs.) G. Valli	Chemistry	G. Valli
		2	Mrs. N. Ramya	History	N. Ramya
8.	Study Circle 1. Kendra Exam, Swamiji's Discourse etc. 2. Vinayaka Temple, Pooja, Kolu etc.	1	Mrs. P. Subbulakshmi	Maths	P. Subbulakshmi
		2	Mrs. B. Saroja	Chemistry	B. Saroja
		3	Ms. J. Anandhi	Physics	J. Anandhi
		4	Ms. P. Rajeswari	Micro Bio	P. Rajeswari
		5	Mrs. S. Vazhavanthal	Office	S. Vazhavanthal
		6	Mrs. J. Arun Nandini	OM	J. Arun Nandini
		7	Ms. M. Kalpana	CoE Office	M. Kalpana
9.	Computer Lab. Management	1	Mrs. E. Ponmalar	C. Sc	E. Ponmalar
		2	Mrs. V. Vishnu Priya	Commerce	V. Vishnu Priya
		3	Mrs. D. Ganga Devi	Comp.App	D. Ganga Devi
10.	Computer Courses (Certificate & Diploma)	1	Mrs. S. Vetriselvi	IT	S. Vetriselvi
		2	Ms. R. Jayabharathi	IT	R. Jayabharathi
11.	Soft Skill Enhancement	1	Mrs. B. Sivapriya	English	B. Sivapriya
		2	Mrs. P. Krishnapriya	English	P. Krishnapriya
12.	Library & Information Science	1	Dr. M. Yasmin	Librarian	M. Yasmin
13.	Job Oriented Courses	1	Mrs. C. Gokilamani	Chemistry	C. Gokilamani
		2	Dr.(Mrs.) P. Prasanna Devi	English	P. Prasanna Devi
14.	Peace Education Course	1	Dr.(Mrs.) M. Ruby Dhavamani	English	M. Ruby Dhavamani
		2	Dr.(Mrs.) J.Sobhana Devi	English	J.Sobhana Devi
15.	Women Studies	1	Ms. G. Sathiabama	Geo	G. Sathiabama
		2	Dr.(Mrs.) R.Shenbagavalli	Tamil	R. Shenbagavalli
16.	GK Book & GK	1	Mrs. S. Latha	Commerce	S. Latha
		2	Ms. M. Govindammal	Comp. App	M. Govindammal
17.	Gandhian Thought	1	Dr.(Mrs.) M.Padma Priya	Tamil	M. Padma Priya
		2	Mrs. A. Angel Rani	Tamil	A. Angel Rani



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
18.	Skill Enhancement Course				
	Co-ordinator	1	Mrs. K. Muthamil Selvi	English	<i>[Signature]</i>
	1. Long Term Course	2	Mrs. K. Rama Jayalakshmi	English	<i>[Signature]</i>
		3	Ms. S. Krishnaveni	Comp.App	<i>[Signature]</i>
		4	Ms. M. Mohamed Rihana Nasrin	C D & F	<i>[Signature]</i>
	2. Short Term Course	5	Dr.(Mrs.) K. Geetha	Botany	<i>[Signature]</i>
		6	Ms. M. Kavitha	N & D	<i>[Signature]</i>
		7	Ms. S. Sithamma	C D & F	<i>[Signature]</i>
19.	Part-V – Student Services				
	Co-ordinator	1	Mrs. B. Theresita Mary Shanthi	C.Sc	<i>[Signature]</i>
	Assistant(Typing Work)	2	Ms. M. Sasikala	COP(C.Sc)	<i>[Signature]</i>
20.	NSS Unit 179	1	Dr.(Mrs.) F. Sweetlyn Joy Christy	Com (SF)	<i>[Signature]</i>
		2	Mrs. S. Gayathri	Com (SF)	<i>[Signature]</i>
		3	Ms. P. Rajeswari	Micro Bio	<i>[Signature]</i>
21.	NSS Unit 180	1	Mrs. S. Dhanalakshmi	Tamil	<i>[Signature]</i>
		2	Dr.(Mrs.) K. Geetha	Botany	<i>[Signature]</i>
		3	Dr.(Mrs.) N. Kavitha	Botany	<i>[Signature]</i>
22.	NSS Unit 181	1	Ms. K. Neela Pushpam	History	<i>[Signature]</i>
		2	Dr. (Mrs.) S. Kartheeswari	Com(R)	<i>[Signature]</i>
		3	Ms. S. Jaya Latha	IT	<i>[Signature]</i>
23.	NSS Unit 182	1	Mrs. V. Annapackiam	Tamil	<i>[Signature]</i>
		2	Mrs. A. P. Gowsalya Devi	Botany	<i>[Signature]</i>
		3	Ms. S. Muthalakshmi	CDF	<i>[Signature]</i>
24.	NSS Unit 210	1	Mrs. A. Uma Devi	English	<i>[Signature]</i>
		2	Ms. V. Vanthana	MCA	<i>[Signature]</i>
		3	Ms. M. Muthamil Selvi	N & D	<i>[Signature]</i>
25.	Red Ribbon Club	1	Ms. S.P. Nandhini	Maths	<i>[Signature]</i>
		2	Ms. M. Kaleeswari	Mic. Bio	<i>[Signature]</i>
		3	Mrs. K. Sounthara Priya	Com(R)	<i>[Signature]</i>
26.	Social Service League	1	Mrs. D. Rajamani	Chemistry	
		2	Ms. P. Premiya	Physics	<i>[Signature]</i>
		3	Mrs. V. Saradha	Comp.App	<i>[Signature]</i>
27.	Extension Activity	1	Mrs. S. Grahalakshmi	Busi. Admi	<i>[Signature]</i>
		2	Ms. J. Prateeba Devi	Busi. Admi	<i>[Signature]</i>
		3	Ms. B. Gokila Devi	IT	<i>[Signature]</i>
28.	Youth Red Cross & Blood Donor's Club	1	Mrs. R. Vijaya Priya	Tamil	<i>[Signature]</i>
		2	Mrs. A. Angel Rani	Tamil	<i>[Signature]</i>
		3	Ms. J. Vallimayil	Botany	<i>[Signature]</i>



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		Staff in-charge	dept	Sign.
Counselling cell	5	Mrs. S. Pranalakhmi	Tamil	
	6	Mrs. P. Paesilla	IT	
	7	Mrs. S. Anasalakshmi	COMSEC	
	8	Ms. K. Neelapushpam	History	
	9	Mrs. J. Anandhi	Phy	
	10	Mrs. A.P. Kousalya Devi	Botany	
	11	Mrs. S.P. Nandhini	Maths	
	12	Mrs. S. Shailaja	Chemistry	
	13	Mrs. S. Subha Ranjini	Microbio	S.S.P.



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
29.	Physical Education	1	Dr.(Mrs.) S. Vijayakumari	Phy. Dir	<i>[Signature]</i>
		2	Ms. M. Muthulakshmi	Phy. Dir	<i>[Signature]</i>
		3	Mrs. M. Shanthi	English	<i>[Signature]</i>
		4	(Mrs.)R. Jeyalakshmi	Com(SF)	<i>[Signature]</i>
30.	National Cadet Corps	1	Mrs. N. Banumathi	English	<i>[Signature]</i>
		2	Ms. R. Kalairasi	Human Rights	<i>[Signature]</i>
		3	Ms. S. Kamatchi Priyanka	Comp. Sc	<i>[Signature]</i>
31.	Counselling Centre Cell	1	Dr.(Mrs.) P. Kanaga	Tamil	<i>[Signature]</i>
		2	Dr. (Ms). Soundararaj Geetha	English	<i>[Signature]</i>
		3	Mrs. B. Theresita Mary Shanthi	C.Se	<i>[Signature]</i>
		4	Mrs. V. Valarmathy	English	<i>[Signature]</i>
32.	Citizen Consumer Club	1	Dr.(Mrs.) S. Grahalakshmi	Com (SF)	<i>[Signature]</i>
		2	Dr. (Mrs.) B. Balaparameswari	History	<i>[Signature]</i>
		3	Ms. P. Karthika @ Nandhini	HRM	<i>[Signature]</i>
33.	Equal Opportunity Centre				
	i. SC / ST Cell	1	Mrs. M. Malini Devi	Maths	<i>[Signature]</i>
	ii. Differently Abled	1	Dr.(Mrs.) S. Pethanachi Selvam	Maths	<i>[Signature]</i>
		2	Mrs. K. Sounthara Priya	Com(R)	<i>[Signature]</i>
34.	Gender Cell (Sexual Harassment Cell)	1	Mrs. V. Ramya	History	<i>[Signature]</i>
		2	Mrs. N. Kavitha	Tamil	<i>[Signature]</i>
		3	Dr. (Mrs.) S. Vijaya Kumari	Phy. Ed	<i>[Signature]</i>
35.	i. Audio-Visual Equipment	1	Mrs. F. Kingslin Mary Genova	Physics	<i>[Signature]</i>
	ii. Photography Club	2	Ms. J. Anandhi	Physics	<i>[Signature]</i>
		1	Mrs. R. Selvapriya	Physics	<i>[Signature]</i>
		2	Ms. A. Bismi Banu	Physics	<i>[Signature]</i>
36.		Placement Cell	1	Mrs. C. Devi Arockia Vanitha	C. Se.
	2		Mrs. P. Prescilla	IT	<i>[Signature]</i>
	3		Mrs. V. Saradha	Comp.App	<i>[Signature]</i>
	4		Ms. P. Muthulakshmi	Comp. App	<i>[Signature]</i>
	5		Mrs. M. Sharmila Banu	IT	<i>[Signature]</i>
	6		Mrs. D. Sutha Maheswari	IT	<i>[Signature]</i>
37.	Entrepreneur Development Cell	1	Mrs. M. Umarani	Commerce	<i>[Signature]</i>
		2	Dr.(Mrs.) P. Prasanna Devi	English	<i>[Signature]</i>
		3	Mrs. S. Thazhai Pushpam	Com(SF)	<i>[Signature]</i>
		4	Mrs. J. Jeeva Priya	Com(SF)	<i>[Signature]</i>
		5	Ms. K. Jansi Rani	N&D	<i>[Signature]</i>
38.	Environment Club & EVSC	1	Mrs. S. Meenakshi	Maths	<i>[Signature]</i>
		2	Ms. S. Subha Ranjani	Micro Bio	<i>[Signature]</i>



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S.No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
39.	Students Welfare & Grievance Redress Cell, Free Noon Meals	1	Dr.(Mrs.) N.Vijaya	Physics	N. Vijaya
		2	Mrs. V. Meenakshi	Com (SF)	V. Meenakshi
		3	Mrs. A. Umadevi	English	A. Umadevi
		4	Mrs. K. Sindhuja	Busi. Admn	K. Sindhuja
		5	Ms. G. Sona	Micro Bio	Sona
		6	Ms. A. Bismi Banu	Physics	A. Bismi Banu
40.	Commuters Cell	1	Mrs. S. Sivadevi	Physics	S. Sivadevi
		2	Mrs. V. Annapackiam	Tamil	V. Annapackiam
41.	Communal Harmony, National Integration (Best College Award)	1	Mrs. S. Latha	Commerce	S. Latha
		2	Ms. K. Balamani	Commerce	K. Balamani
		3	Dr.(Mrs.) B. Balaparameswari	History	B. Balaparameswari
		4	Mrs. S. Gayathri	Com(SF)	S. Gayathri
		5	Ms. D. Ponezhil	English	D. Ponezhil
42.	Youth Welfare Forum i. Entertainment Club/ Fine Arts Activities & Best College Award for Student Support Services  ii. Debate, Essay, Verse Writing, Elocution, Short Story	1	Dr.(Mrs.) J. Sobhana Devi	English	J. Sobhana Devi
		2	Dr.(Mrs.) K. J. Sunmista	Commerce	K. J. Sunmista
		3	Dr.(Mrs.) F. Sweetlyn Joy Christy	Com(SF)	F. Sweetlyn Joy Christy
		4	<del>Mrs. A. Muthulakshmi</del> Dr.(Mrs.) N. Kavitha	Busi. Admn Tamil	N. Kavitha
		5	Mrs. V. Muthulakshmi	Tamil	V. Muthulakshmi
		6	Mrs. M. Sathya	English	M. Sathya
		7	Mrs. J. Nandhini	English	J. Nandhini
		8	Ms. A. Josephine Stella	Commerce	A. Josephine Stella
		9	Mrs. A. Sathya	Commerce	A. Sathya
		10	<del>Ms. P. Muthulakshmi</del> Mrs. S. Vinetha	Comp. App Tamil	S. Vinetha
		11	Ms.M.Mohamed Rihana Nasrin	CD&F	M. Mohamed Rihana Nasrin
		12	Ms. T. Agasthiya Ambika	CD & F	T. Agasthiya Ambika
		13	Ms. B.P. Sudha	N & D	B. P. Sudha
		14	Mrs. B. Saroja	Chemistry	B. Saroja
		15	Mr. J. Senthil Kumar	Lab. Tech	J. Senthil Kumar
43.	Industry Institution Interaction Cell	1	Mrs. C. Devi Arockia Vanitha	C.Se	C. Devi Arockia Vanitha
		2	Mrs. C. Gokilamani	Chemistry	C. Gokilamani
		3	Mrs. S. Vetrivelvi	IT	S. Vetrivelvi
		4	Mrs. A. Bamini	Comp. App	A. Bamini
		5	Ms. U. Umadevi	Botany	U. Umadevi
44.	College Bulletin	1	Ms. P. Karthiga Devi	English	P. Karthiga Devi
		2	Mrs. S. Dhanalakshmi	Tamil	S. Dhanalakshmi
		3	Mrs. R. Vasanthi	Comp.App	R. Vasanthi
		4	Mrs.V. Kaniselvi	English	V. Kaniselvi

For Communication  
Dr. (Mrs.) N. Karthika



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE	
45.	College Magazine	1	Mrs. Millee Sensarma	English	<i>[Signature]</i>	
		2	Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>	
		3	Dr.(Mrs.) B. Meenakshi	Tamil	<i>[Signature]</i>	
		4	Dr.(Ms.) M. Jegadeeswari	Commerce	<i>[Signature]</i>	
		5	Mrs. A. Bamini	Comp. App	<i>[Signature]</i>	
		6	Mrs. M. Shanthi	English	<i>[Signature]</i>	
		7	Mrs. G. Surya	English	<i>[Signature]</i>	
		8	Ms. M. Kaleeswari	Micro Bio	<i>[Signature]</i>	
		9	Mrs. S. Deepa	Com (SF)	<i>[Signature]</i>	
		10	Mrs. K. Sindhuja	Duni. Admn	<i>[Signature]</i>	
		11	Ms. S. Muthulakshmi	Botany	<i>[Signature]</i>	
46.	E-Content Development Cell					
	Co-ordinator	1	Mrs. S. Sathya	C.Sc.	<i>[Signature]</i>	
	Members	2	Ms. V. Vandhana	Comp. App	<i>[Signature]</i>	
		3	Mrs. M. Govindammal	Comp.App	<i>[Signature]</i>	
		4	Mrs. M. Sharmila Banu	IT	<i>[Signature]</i>	
5		?	Lab.Asst	<i>[Signature]</i>		
47.	i. College Website & Online News	1	Mrs. R. Vasanthi	IT	<i>[Signature]</i>	
		2	Ms. P. Karthiga Devi	English	<i>[Signature]</i>	
		3	MS. A. Mahalakshmi	Comp. App	<i>[Signature]</i>	
		4	Ms. S. Jeya Latha	IT	<i>[Signature]</i>	
		5	Ms. B. P. Sudha	N & D	<i>[Signature]</i>	
		6	Mrs. G. Sona	Micro Bio	<i>[Signature]</i>	
	ii. Power Point Presentation	1	Mrs. C. Devi Arockia Vanitha	C.Sc.	<i>[Signature]</i>	
		2	Ms. M. Sharmila Banu	IT	<i>[Signature]</i>	
		3	Mrs. D. Sutha Maheswari	IT	<i>[Signature]</i>	
	48.	ICT	1	Mrs. E. Ponmalar	C.Sc.	<i>[Signature]</i>
			2	Ms. M. Suguna	Comp. App	<i>[Signature]</i>
3			Ms. S. Krishnaveni	Comp. App	<i>[Signature]</i>	
49.	<b>Log Book &amp; Campus Round Up</b>					
	Overall in-charge	1	Mrs. B. Siva Priya	English	<i>[Signature]</i>	
		2	Ms. J. Buvaneswari	Tamil	<i>[Signature]</i>	
	Filing and Maintenance of Evidences	3	Ms. S. Subha Ranjani	Micro Bio	<i>[Signature]</i>	
		4	Ms. S. Gothaiammal	Micro.Bio	<i>[Signature]</i>	
	<b>Collection of Evidences (with Photos if any)</b>					
	i) General Meetings	5	Dr.(Ms.) M.Jegadeeswari	Com(R)	<i>[Signature]</i>	
	ii) Department Meetings	6	Ms. S. Muthulakshmi	Botany	<i>[Signature]</i>	
	iii) Awards & Achievement of Staff (Cash awards, International Conference Participation, Publications etc.)	7	Mrs. M. Sathya	English	<i>[Signature]</i>	
		8	Mrs.K.Rama Jeyalakshmi	English	<i>[Signature]</i>	



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),  
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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
	iv) Staff Participation in Seminars / Orientation / Refresher Course etc.	9	Ms. J. Prateeba Devi	Busi. Admn	J.P. Prateeba Devi
	v) Research and Minor & Major projects	10	Dr.(Mrs.) B.Ponni	Tamil	B.Ponni
		11	Dr.(Mrs.) N.Uma Sangari	Chemistry	N. Uma Sangari
		12	Dr.(Mrs.) K.J.Sunmista	Com (R)	K.J. Sunmista
	vi) Awards & Achievement of Students (Cash awards, Publications, Projects etc.)	13	Ms. R. Suriya Devi	Com (SF)	R. Suriya Devi
	vii) Competitions (inside/outside campus)	14	Dr.(Mrs.) N. Rajathilagam	Com (R)	N. Rajathilagam
		15	Dr.(Mrs.) R. Jeyalakshmi	Com(SF)	R. Jeyalakshmi
	viii) Extension activities of the departments	16	Ms. U. Umadevi	Botany	U. Umadevi
50.	Alumnae Association	1	Dr.(Ms.) M.S. Yasmeen Beevi	HRM	M.S. Yasmeen Beevi
		2	Mrs. S. Thazhai Pushpam	Com(SF)	S. Thazhai Pushpam
		3	Ms. J. Vallimayil	Botany	J. Vallimayil
		4	Ms. P. Karthika @ Nandhini	HRM	P. Karthika @ Nandhini
		5	Ms. D. Sutha Maheswari	IT	D. Sutha Maheswari
		6	Mrs. U. Muthumari	Maths	U. Muthumari
		7	One member from each dept.		
51.	Union Articles	1	Mrs. S. Sowthamani	Chemistry	S. Sowthamani
		2	Mrs. J. Jeeva Priya	Com(SF)	J. Jeeva Priya
		3	Ms. D. Ponezhil	English	D. Ponezhil
		4	Ms. S. Selvaroja	English	S. Selvaroja
		5	Ms. S. Sithammani	CDI	S. Sithammani
		6	Ms. K. Neela Pushpam	History	K. Neela Pushpam
		7	Ms. M. Suguna	Comp. Appl	M. Suguna
52.	Parents Teachers Association	1	Dr.(Mrs.) N. Vijaya	Physica	N. Vijaya
		2	Ms. G. Sathiabama	Geo	G. Sathiabama
		3	Ms. P. Premiya	Physics	P. Premiya
		4	Dr. (Mrs.) S. Radha	Micro Bio	S. Radha
53.	i. Rotaract, Press & News Reports	1	Mrs. V. Vishnu Priya	Com(R)	V. Vishnu Priya
		2	Dr.(Mrs.) R. Shenbagavalli	Tamil	R. Shenbagavalli
		3	Mrs. P. Krishnapriya	English	P. Krishnapriya
	ii. Press Album	4	Dr.(Mrs.) M. Yasmin	Librarian	M. Yasmin
		5	Mrs. S. Deepa	Com(SF)	S. Deepa
	iii. Photos, Photo Album, Notice Board Updation	6	Mrs. M. Nithya	Physics	M. Nithya
		7	Ms. M. Manonmani	Micro Bio	M. Manonmani
		8	Ms. M. Muthamil Selvi	N&D	M. Muthamil Selvi



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S. No.	NATURE OF WORK	No	STAFF-IN-CHARGE	DEPT.	SIGNATURE
54.	Personality Development Cell	1	Dr.(Ms.) M. S. Yasmeen Beevi	Busi. Admn	<i>M. S. Yasmeen</i>
		2	Mrs. S. Grahalakshmi	Busi. Admn	<i>S. Grahalakshmi</i>
		3	Mrs. V. Kaniselvi	English	
		4	Dr.(Mrs.) S. Radha	Micro Bio	<i>S. Radha</i>
		5	Ms. R. Suriya Devi	Com(SF)	<i>R. Suriya Devi</i>
55.	<b>Co-operative Stores</b>				
	President	1	Dr.(Mrs.) D. Sasireka	Principal	
	Vice-President	2	Dr. (Mrs.) T. Palaneeswari	Commerce	<i>T. Palaneeswari</i>
	Directors	3	Mrs. V. Meenakshi	Com (SF)	
		4.	Mrs. R. Malini Devi	Maths	<i>R. Malini Devi</i>
		5	Mrs. K. Muneeswari	Office	<i>K. Muneeswari</i>
	Student Directors	6	Sathya	II M.Sc. IT	
		7	Piramanayaki	III B.Com	
56.	Management Stores & Canteen	1	Dr. (Mrs.) T. Palaneeswari	Commerce	<i>T. Palaneeswari</i>
		2	Mrs. V. Meenakshi	Com (SF)	<i>V. Meenakshi</i>
		3	Mrs. R. Maheswari	Busi. Admn	<i>R. Maheswari</i>
57.	Hostel	1	Dr. (Mrs.) P. Kanaga	Tamil	<i>P. Kanaga</i>
		2	Dr.(Mrs.) N. Rajathilagam	Commerce	<i>N. Rajathilagam</i>
58.	Day Care Centre	1	Dr. (Mrs.) P. Kanaga	Tamil	<i>P. Kanaga</i>
		2	Dr. (Mrs.) J. Kasthuri	Zoology	<i>J. Kasthuri</i>
59.	Expressive Articulation Session	1	Mrs. M. Sowthamani	Chemistry	
		2	Mrs. N. Uma Sangari	Chemistry	<i>N. Uma Sangari</i>
		3	Mrs. S.P. Nandhini	Maths	<i>S.P. Nandhini</i>
		4	Dr. (Mrs.) J. Kasthuri	Zoology	<i>J. Kasthuri</i>
		5	Dr. (Mrs.) K. Parani	Botany	<i>K. Parani</i>
		5	Dr. (Mrs.) S. Karthikeyan	Commerce	<i>S. Karthikeyan</i>





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THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS)  
SIVAKASI

**COMPOSITION OF IQAC**

S.NO.	STAFF-IN-CHARGE	DESIGNATION	SIGNATURE
1.	<b>CHAIR PERSON</b> Dr.(Mrs.) D. Sasireka.	Principal	
2.	<b>CO-ORDINATOR</b> Dr.(Mrs.)K. Rajeswari	Associate Professor & Head Dept. of Commerce	<i>[Signature]</i>
3.	<b>SENIOR ADMINISTRATIVE OFFICERS</b>		
	Dr.(Mrs.)M.Jayalakshmi	Associate Professor of Commerce, Dean of Curriculum	
	Dr.(Mrs.)T.Palaneeswari	Associate Professor of Commerce, Dean of Academic Affairs	<i>T. Palan</i>
	Mrs. S. Sathya	Associate Professor of Computer Science Co-ordinator of E-content Development Cell	<i>S. Sathya</i>
	Dr.(Mrs.)K.P.Radha	Associate Professor of Physics, Controller of Examinations	<i>K.P. Radha</i>
	Dr.(Mrs.)P. Kamaga	Co-ordinator of Dept. of Tamil, Deputy Warden	<i>P. Kamaga</i>
4.	<b>SENIOR ADMINISTRATIVE OFFICIAL</b>		
	Mrs. G. Santha	Superintendent	<i>G. Santha</i>
5.	<b>TEACHER REPRESENTATIVES</b>		
	Dr. (Ms.) Soundararaj Geetha	Associate Professor of English, Co-ordinator – Communication & Counselling	<i>S. Geetha</i>
	Mrs. B. Theresita Mary Shanthi	Associate Professor of Computer Science, Co-ordinator – Part - V	<i>B. Theresita</i>
	Mrs. E. Ponmalar	Associate Professor of Computer Science, Dean of Academic Affairs	<i>E. Ponmalar</i>
	Dr.(Mrs.) P. Stella Muthu Rajam	Associate Professor of Economics, Co-ordinator - Research, Consultancy and Extension	
	Dr.(Mrs.) S. Pethanachi Selvam	Associate Professor of Mathematics, Co-ordinator - UGC Plans	
	Mrs. C. Devi Arokia Vanitha	Associate Professor of Computer Science Co-ordinator - Placement	<i>C. Devi Arokia</i>
	Dr.(Mrs.) M. Murugalakshmi	Associate Professor of Chemistry Co-ordinator – DST Project	<i>M. Muruga</i>
	Dr.(Mrs.)M. Kavitha	Associate Professor of History, Co-ordinator - College Union	<i>M. Kavitha</i>
	Dr.(Mrs.)M. Santha	Associate Prof. of Botany Students Support and Progression	<i>M. Santha</i>



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**INTERNAL QUALITY ENHANCEMENT CIRCLE 2015- 2016**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	<b>AQAR / Re-accreditation Report Preparation Committee</b>			
	Co-ordinator	Dr. (Mrs.) K. Rajeswari	Commerce	<i>[Signature]</i>
	<b>Members</b>			
	i. Curricular Aspects	Dr. (Mrs.) M. Jayalakshmi Mrs. R. Sudha Periathai	Commerce Physics	<i>[Signature]</i>
	ii. Teaching, Learning and Evaluation	Mrs. S. Sathya Mrs. C. Devi Arokia Vanitha	C.Sc C.Sc	<i>[Signature]</i>
	iii. Research, Consultancy and Extension	Dr. (Mrs.) P. Stella Muthu Rajam Mrs. R. Vijaya Priya,	Economics Tamil	<i>[Signature]</i>
	iv. Infrastructure and Learning Resources	Dr. (Mrs.) J. Sobhana Devi Dr. (Mrs.) M. Yasmin	English Librarian	<i>[Signature]</i>
	v. Students Support and Progression	Dr. (Mrs.) M. Santhi Mrs. B. Deepa	Botany Botany	<i>[Signature]</i>
	vi. Governance and Leadership	Mrs. E. Ponnalar, Mrs. B. Siva Priya	C.Sc English	<i>[Signature]</i>
	vii. Innovative Practices	Dr. (Mrs.) T. Palaneeswari Dr. (Mrs.) S. Shailaja	Commerce Chemistry	<i>[Signature]</i>
	viii. Self-Study Report	Mrs. Millee Sensarma Mrs. K. Muthamil Selvi	English English	<i>[Signature]</i>
2.	Library Committee	Dr. (Mrs.) M. Yasmin	Librarian	<i>[Signature]</i>
	<b>All HODs</b>			
3.	Games Committee / Health Club	Mrs. S. Vijayakumari Ms. M. Muthulakshmi	Phy. Dir Phy. Dir	<i>[Signature]</i>
4.	Guidance for Campus Gardening & Kitchen Garden	Dr. (Mrs.) M. Santhi Ms. U. Uma Devi	Botany Botany	<i>[Signature]</i>
5.	Admission & Fees Cell	Dr. (Mrs.) T. Palaneeswari Mrs. G. Shantha Mrs. K. Arunthya Mr. M. Kalirajan Mrs. J. Arun Nandini Mrs. C. Ramalakshmi Mrs. J. Mangalam	Commerce OS Office Office OM Office Office	<i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i>
	(a) Steering Committee	Mrs. S. Meenakshi Dr. (Mrs.) T. Palaneeswari Dr. (Mrs.) R. Skenbagavalli	Maths Commerce Tamil	<i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i>
	(b) Rank List	Mrs. S. Darling Selvi	Comp. App	<i>[Signature]</i>
6.	College Hand Book	Mrs. G. Sathibama Mrs. J. Nandhini Mrs. J. Arun Nandhini	Geography English OM	<i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i>



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S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
7.	Scholarship	Mrs. G. Shantha	OS	<i>[Signature]</i>
		Mrs. K. Amudha	Office	<i>[Signature]</i>
		Mrs. J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. K. Muneeswari	Office	<i>[Signature]</i>
		Mrs. M. Banupriya	Office	<i>[Signature]</i>
8.	Students Attendance & Leave	Mrs. J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. M. Kamatchi	Office	<i>[Signature]</i>
9.	University Exam & Degree certificates	Mrs. V.Rani Vimala Chandra	CoE Office	<i>[Signature]</i>
		Mrs. K. Muneeswari	Office	<i>[Signature]</i>
10.	Cleanliness (Inside & Outside the Rooms and the Campus)	Mrs. N. Thamarai Selvi All College Workers	Supervisor	<i>[Signature]</i>
11.	Water Supply & Electricity	Mrs. M. Nithya	Physics	
		Mr. C. Jeyaraj	Work Supervisor	
		Mrs. N. Thamarai Selvi	Supervisor	<i>[Signature]</i>
		Mr. A. Sivakumar	Electrician	
		Mr. V. Kartheeswaran	Electrician	
		Mr. K. Marimuthu	Office	
		Mr. K. Senthil Andavan	Office	
12.	Furniture	UG & PG Reprs.	(Reg. & SF)	
		Mrs. M. Shunmugathai	Maths	<i>[Signature]</i>
		Mrs. S. Saraswathy	Maths	<i>[Signature]</i>
		Mrs. M. Sudhakani	Comp. App	<i>[Signature]</i>
		Ms. A. Mahalakshmi	Comp. App	
		Mr. C. Jeyaraj	Work Supervisor	
		Mr. K. Marimuthu	Gardener	
13.	Office Automation	UG & PG Reprs.	(Reg. & SF)	
		Mrs. J. Arun Nandhini	OM	<i>[Signature]</i>
		Mrs. B. Ponkodi	CoE Office	<i>[Signature]</i>
		Mrs. M. Kamatchi	Office	<i>[Signature]</i>
		Two Members from Each Dept.		
14.	Employee Grievance & Redress Cell	Mrs. R. Vijaya Priya	Tamil	
		Ms. M. Jegadeeswari	Commerce	
		Mrs. P. Precilla	IT	
15.	Faculty Development & Research Publications	Dr. (Mrs.) B. Ponni	Tamil	<i>[Signature]</i>
		Dr. (Mrs.) N. Uma Sangari	Chemistry	
		Dr. (Mrs.) K. J. Sunmista	Commerce	<i>[Signature]</i>
16.	Evaluation & Feedback (Teaching & Non-Teaching Staff & Students)	Dr. (Mrs.) S. Shanthi	Chemistry	<i>[Signature]</i>
		Mrs. C. Thamarai Selvi	Chemistry	<i>[Signature]</i>
		Dr. (Mrs.) S. Shailaja	Chemistry	<i>[Signature]</i>
17.	Remedial Coaching Minority SC/ST	Mrs. F. Kingslin Mary Genova	Physics	
		Dr. (Mrs.) P. Stella Muthurajam	Eco	<i>[Signature]</i>
		Ms. R. Malini Devi	Maths	<i>[Signature]</i>
18.	Entry in Service – Minority SC/ST (Coaching for Competitive Exams & IAS)	Mrs. B. Deepa	Botany	<i>[Signature]</i>
		Mrs. R. Sudha Periathai	Physics	<i>[Signature]</i>
		Dr. (Mrs.) B. Meenakshi	Tamil	<i>[Signature]</i>
19.	SLET/NET Coaching	Dr. (Mrs.) M. Ruby Dhavamani	English	<i>[Signature]</i>
		Mrs. D. Roselind Gnanakumari	Maths	<i>[Signature]</i>



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**FUNCTIONARIES OF AUTONOMY 2015 – 2016**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	Dean of Academic Affairs	Dr. (Mrs.) T. Palaneeswari	Commerce	T. Palaneeswari
		Mrs. E. Ponmalar	C.Se.	E. Ponmalar
	Technical Support	Ms.K.Balamani	Com(R)	K. Balamani
2.	Dean of Curriculum Design & Development	Dr. (Mrs.) M. Jayalakshmi	Commerce	
		Mrs. A. Leena Benita	C. Se.	A. Leena Benita
	Technical Support	Mrs. S. Deepa	Com (SF)	S. Deepa
3.	Controller of Examinations	Dr.(Mrs.) K.P. Radha	Physics	K.P. Radha
	Deputy Controller of Examinations	Dr. (Mrs.)S.Pethanachi Selvam	Maths	S. Pethanachi Selvam
4.	Dean of Arts	Dr. (Mrs.) P. Kanaga	Tamil	P. Kanaga
5.	Dean of Science	Mrs. C. Devi Arockia Vanitha	C.Se.	C. Devi Arockia Vanitha
6.	Dean of Commerce	Dr. (Mrs.) N. Rajathilagam	Commerce	N. Rajathilagam
7.	Dean of Faculty	Dr. (Mrs.) G. Valli	Chemistry	G. Valli
8.	Member Secretary for Academic Council	Dr.(Mrs.) M. Murugalakshmi	Chemistry	M. Murugalakshmi
		Mrs. Millee Sensarma	English	M. Millee Sensarma
9.	Awards Committee	Dr.(Mrs.) K. Rajeswari	Commerce	K. Rajeswari
		Dr. (Ms.) Soundararaj Geetha	English	S. Soundararaj Geetha
		Dr. (Mrs.) G. Valli	Chemistry	G. Valli
		Mrs. A. Leena Benita	C.Se.	A. Leena Benita
10.	Finance Committee i. Autonomy	Mrs. M. UmaRani	Commerce	M. UmaRani
		Mrs. B.Deepa	Botany	B. Deepa
		Mrs. K. Sounthara Priya	Commerce	K. Sounthara Priya
	ii. UGC Plans	Dr.(Mrs.) S. Pethanachi Selvam	Maths	S. Pethanachi Selvam
		Mrs. C. Devi Arockia Vanitha	C.Se.	C. Devi Arockia Vanitha
11.	Planning & Evaluation Committee	Mrs. S. Meenakshi	Maths	S. Meenakshi
		Mrs. M. Shunmugathai	Maths	M. Shunmugathai
12.	Purchase Committee	Mrs. S. Saraswathy	Maths	S. Saraswathy
		Mrs. M. Murugalakshmi	Chemistry	M. Murugalakshmi
13.	Academic Audit Committee	Mrs. S. Meenakshi	Maths	S. Meenakshi
		Ms. A. Bamini Devi	Comp.App	A. Bamini Devi
14.	Autonomous Diary	Mrs. D. Rajamani	Chemistry	D. Rajamani
15.	Autonomy (Annual Reports and Accounts)	Dr.(Mrs.) M. Kavitha	History	M. Kavitha
		Dr. (Mrs.) S. Shailaja	Chemistry	S. Shailaja



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S.NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
16.	Science Instrumentation Centre			
	i. Co-ordinators	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Mrs. D. Rajamani	Chemistry	<i>D. Rajamani</i>
	ii. Technical Support :			
	FTIR	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Mrs. D. Rajamani	Chemistry	<i>D. Rajamani</i>
	UV Visible Spectrophotometer	Mrs. C. Thamarachelvi	Chemistry	<i>C. Thamarachelvi</i>
	HPLC	Dr.(Mrs.) M. Murugalakshmi	Chemistry	
		Mrs. B. Deepa	Botany	<i>B. Deepa</i>
	Luminescence Spectrophotometer	Mrs. N. Uma Sangari	Chemistry	<i>N. Uma Sangari</i>
DSC	Mrs. D. Rajamani	Chemistry	<i>D. Rajamani</i>	
LCR	Dr.(Mrs.) K. P. Radha	Physics		
Gas Chromatography	Mrs. B. Deepa	Botany	<i>B. Deepa</i>	
17.	Bio Lab II	Dr. (Mrs.) M. Santhi	Botany	



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**PROJECTS AND PROPOSALS 2015– 2016**

S. NO.	NATURE OF WORK	STAFF-IN-CHARGE	DEPT.	SIGNATURE
1.	CPE	Dr.(Mrs.) P.Prasanna Devi	English	<i>P.Prasanna Devi</i>
		Mrs. R. Sudha Periyathai	Physics	<i>R. Sudha</i>
2.	DST Zero Level Project	Dr.(Mrs.) M. Murugalakshmi	Chemistry	<i>M. Murugalakshmi</i>
		Mrs. B. Deepa	Botany	<i>B. Deepa</i>
3.	Community College	Dr. (Mrs.) M. Santhi	Botany	<i>M. Santhi</i>
		Mrs. K. Muthamil Selvi	English	<i>K. Muthamil Selvi</i>
4.	RUSA	Dr.(Mrs.) K. Rajeswari	Commerce	
		Dr. (Mrs.) T. Palaneeswari	Commerce	
		Dr.(Mrs.) K.P. Radha	Physics	
		Mrs. E. Ponmalar,	C.Se	<i>E. Ponmalar</i>
		Dr. (Mrs.)S.Pethanachi Selvam	Maths	
		Dr. (Mrs.) G. Valli	Chemistry	
		Dr. (Mrs.) M. Santhi	Botany	<i>M. Santhi</i>
		Mrs. S.P. Nandhini	Maths	<i>S.P. Nandhini</i>
		Dr. (Mrs.) S. Shailaja	Chemistry	<i>S. Shailaja</i>
		Dr.(Mrs.) M. Kavitha	History	<i>M. Kavitha</i>
		Dr. (Mrs.) M. Yasmin	Librarian	<i>M. Yasmin</i>